



**Pittsfield Charter Township**  
**Supervisor's Office**

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**Mandy Grewal**  
Township Supervisor  
[grewalm@pittsfield-mi.gov](mailto:grewalm@pittsfield-mi.gov)

**Trish Reilly**  
Deputy Supervisor  
[reillyt@pittsfield-mi.gov](mailto:reillyt@pittsfield-mi.gov)

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August 14, 2013

**BOARD OF TRUSTEES REGULAR MEETING**  
**AGENDA**

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
  2. **Pledge of Allegiance**
  3. **Roll Call**
    - 3.1 Approval of the Agenda
  4. **Public Comment I**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

    - 4.1 Board Response to Public Comment I
  5. **Approval of Minutes**
    - 5.1 Approve the Minutes of the Regular Meeting held on July 10, 2013 (Pgs. 1-49)
    - 5.2 Approve the Minutes of the Special Meeting held on July 24, 2013 (Pgs. 50-59)
  6. **Public Hearings / Presentations / Proclamations**
  7. **Communications** (Pgs. 60-97)
  8. **Consent Agenda**
    - 8.1 Approve payments from Tax Checking Fund (Pgs. 98-99)  
Check #20962 through #20974 in the amount of \$864,607.35  
Check #20975 through #20987 in the amount of \$1,867,669.61
    - 8.2 Approve payment of Payables (Pgs. 100-109)  
Check # 10081 through # 10157 in the amount of \$221,567.22  
Check # 10158 through # 10256 in the amount of \$130,154.90  
Check # 10257 through # 10318 in the amount of \$179,539.16  
Check #101319 through # 10402 in the amount of \$1,012,468.80  
Check #10403 through # 10458 in the amount of \$43,984.46
    - 8.3 Receive June 2013 Revenue / Expenditure Report (Pgs. 110-126)
    - 8.4 Receive July 2013 Revenue / Expenditure Report (Pgs. 127-143)
    - 8.5 Request for Action: Payment of payables through Electronic Transfers in the amount of \$649,026.97 (Pg. 144)
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- 8.6 Receive the August 14, 2013 Personnel Report (Pg. 145)
- 8.7 Motion to approve enrollment request from Sean Gleason for the pursuit of an Associate's Degree in Fire Science (Pgs. 146-147)
- 8.8 Motion to approve enrollment request from Jennifer Franklin for the pursuit of a Bachelor's Degree in Public Accounting (Pgs. 148-151)
- 8.9 Receive July 2013 Department of Public Safety Activity Report (Pgs. 152-156)
- 8.10 Approve the printing of the Parks and Recreation 2013/2014 Fall/Winter program for a cost not to exceed \$7,565.00 (Pgs. 157-158)
- 8.11 Receive the Allied Waste Service Rubbish Collection & Total Customer Calculations Report for July 2013 (Pgs. 159-160)
- 9. Items from the Treasurer**
  - 9.1 Quarterly Cash Balance (Pgs. 161-162)
- 10. Items from the Clerk**
- 11. Items from the Supervisor**
  - 11.1 Adopt a resolution establishing the meeting date of the Pittsfield Charter Township Compensation Commission Res# 13-26 (Pgs. 163-164)
  - 11.2 Authorize the Supervisor and Clerk to enter into an agreement, subject to Township attorney approval, to lease two Xerox Copiers (Pgs. 165-167)
  - 11.3 Approve the purchase and installation of the following items for Platt Park at an amount not to exceed \$10,000 (Pgs. 168-171)
  - 11.4 Approve the proposed new fees for the 2013 Fall/2014 Winter recreation programs and facilities (Pgs. 172-177)
  - 11.5 Approve the purchase of software for online registration from ReCpro and enter into a service agreement with forte to process credit card payments (Pgs. 178-202)
  - 11.6 Approve the purchase of six (6) security cameras, one (1) server with offsite hosting, and repair/maintenance service for one year from Camtronics, at a cost not to exceed \$31,667.08 (Pgs. 203-211)
  - 11.7 Approve the Pittsfield Charter Township Engineering Standards dated July 2013 (Pgs. 212-287)
  - 11.8 Approve repeal of Ordinance 188, Article VII, West Side Capital Improvement, Section 36-411 through 36-417 (Pgs. 288-404)
  - 11.9 Authorize the Supervisor and Clerk to sign the Customer Service Agreements with KISM LLC doing business as KI Station Master with Pittsfield Charter Township, subject to Township Attorney approval (Pgs. 405-479)

- 11.10 Request the Board of Trustees to approve the Pittsfield Charter Township Stormwater Management Committee Statement of Bylaws (Pgs. 480-488)
- 11.11 Authorize the Supervisor and Clerk to enter into an agreement with Rauhorn Electric, Inc., subject to Township attorney approval, and purchase required material for the installation of fiber optic infrastructure related to the Fiber Optic Communications Phase 2 Project (Pgs. 489-494)
- 11.12 Authorize the Supervisor and Clerk to sign the FCC Form 608 Notification Document (Spectrum Lease Agreement) between Pittsfield Charter Township Utility Department and Sensus USA Inc. subject to Township Attorney approval (Pgs. 495-533)
- 11.13 Authorize the Supervisor and Clerk to enter into an agreement with Ann Arbor Railroad for construction of two railroad Pedestrian Crossings associated with the proposed LTG II pathway on Textile, subject to Township Attorney approval (Pgs. 534-548)

**12. Unfinished Business**

- 12.1 Second Reading: Ordinance #305, to adopt an Ordinance to amend the Township Code, Chapter 22 Public Safety, Article II Police Department (Pgs. 549-552)
- 12.2 Second Reading: Ordinance #306, to adopt an Ordinance to regulate the possession and use of fireworks within Pittsfield Charter Township (Pgs. 553-556)
- 12.3 Second Reading: Ordinance #307, to adopt an Ordinance to add criminal offenses and penalties to the Pittsfield Charter Township Code (Pgs. 557-567)
- 12.4 Second Reading: Ordinance #308, to adopt an Ordinance to add vehicle trespass and impoundment of vehicles regulations to the Pittsfield Charter Township Code (Pgs. 568-571)
- 12.5 Second Reading: An ordinance to adopt the Pittsfield Charter Township Zoning Ordinance, RZ 13-01 State Street Business Park Unit 5 (Pgs. 572-589)

**13. New Business**

- 13.1 First Reading: An ordinance to amend the Pittsfield Charter Township Zoning Ordinance, RZ 12-01, Oak Valley Apartments (Pgs. 590-607)
- 13.2 First Reading: An ordinance to amend the Pittsfield Charter Township Zoning Ordinance, RZ 13-02, Arbor Ridge (Pgs. 608-618)
- 13.4 Closed Executive Session for discussion regarding pending litigation; MIA vs. Pittsfield Charter Township
- 13.5 Closed Executive Session for discussion regarding labor relations

**14. Liaison Reports**

**15. Public Comment II**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

15.1 Board Response to Public Comment II

**16. Adjournment**

**This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).**

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120