



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3135 • Fax: (734) 944-6103
Website: www.pittsfield-mi.gov

Office of the Supervisor

Mandy Grewal
Township Supervisor
grewalm@pittsfield-mi.gov

Trish Reilly
Deputy Supervisor
reillyt@pittsfield-mi.gov

December 12, 2012

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
 - 3.1 Approval of the Agenda
4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on November 14, 2012 (Pgs.1-14)
6. **Public Hearings / Presentations / Proclamations**
7. **Communications (Pgs. 15-47)**
8. **Consent Agenda**
 - 8.1 Approve payments from Tax Checking Fund (Pgs. 48-49)
Check # 20796 through # 20809 in the amount of \$381,983.74
Check # 20810 through # 20812 in the amount of \$46,480.92
 - 8.2 Approve payment of Payables (Pgs. 50-58)
Check # 79707 through # 79889 in the amount of \$110,840.97
Check # 79890 through # 79947 in the amount of \$246,875.70
Check # 79948 through # 79989 in the amount of \$630,277.09
Check # 79990 through #80068 in the amount of \$241,330.37
 - 8.3 Receive October 2012 Department of Public Safety Activity Report (Pgs. 59-64)
 - 8.4 Request for Action: Payment of Payables through Electronic Transfers in the amount of \$762,767.66 (Pg. 65)
 - 8.5 Receive October 2012 Revenue/Expenditure Report (Pgs. 66-81)

- 8.6 Approve the tuition reimbursement request from Jessica West, for the pursuit of an Associate's Degree in Human Resource Management (Pgs. 82-85)
 - 8.7 Approve the enrollment request from Rusell Girbach, for the pursuit of a Bachelor's Degree in Public Safety Studies (Pgs. 86-87)
 - 8.8 Approve the enrollment request from Michael Troy for the pursuit of an Associate's Degree in Fire Science (Pgs. 88-89)
 - 8.9 Receive November 2012 Revenue/Expenditure Report (Pgs. 90-105)
 - 8.10 Receive the October 2012 Department of Building Safety Report (Pg. 106)
 - 8.11 Receive the December 12, 2012 Personnel Report (Pg. 107)
 - 8.12 Receive November 2012 Department of Public Safety Activity Report (Pgs. 108-110)
 - 8.13 Receive the Allied Waster Service Rubbish Collection & Total Customer Calculations Report for November 2012 (Pgs. 111-112)
 - 8.14 Approve enrollment request from Jessica West for the pursuit of an Associate's Degree in Human Resource Management (Pgs. 113-115)
 - 8.15 Approve enrollment request from Laura Lundgoot for the pursuit of a Bachelor's Degree in Psychology (Pgs. 116-117)
- 9. Items from the Treasurer**
- 9.1 Winter Taxes billed
- 10. Items from the Clerk**
- 10.1 Report on the November 6, 2012 Presidential Election
- 11. Items from the Supervisor**
- 11.1 Receive Historic District Commission 2012 Annual Report (Pg. 118)
 - 11.2 Approve continued engagement of Fink & Valvo, PLLC, as Pittsfield Charter Township Attorney (Pg.119)
 - 11.3 Approve continued engagement of University Lithographers, Inc. for the design and printing of the Parks & Recreation brochure (Pgs. 120-121)
 - 11.4 Approve the replacement of the two failed HVAC roof top units at the Parks & Recreation Building (701 W. Ellsworth Road) (Pgs.122-125)
 - 11.5 Approve the purchase of replacement Fire Engine/Pumper (Pgs.126-129)

- 11.6 Adopt a resolution to amend the 2012 Parks Millage Budget, 2012 Refuse Budget and 800MHz Budget Res # 12-48 (Pgs. 130-131)
- 11.7 Adopt a resolution to amend the 2012 General Fund Budget and 2012 Building Safety Department Fund Budget Res # 12-50 (Pgs.132-133)
- 11.8 Approval of repair and renovation at Station 2 (Pgs. 134-144)
- 11.9 Adopt a resolution for the appointments and re-appointments to Township Boards, Committees and Commissions Res # 12-49 (Pgs.145-148)
- 11.10 Authorize E.T. Mackenzie Company to complete Phase I construction of the Platt Road Park soccer fields parking lot for an amount not to exceed \$100,000 including contingency, subject to Township Attorney approval (Pgs.149-150)
- 11.11 Approve agreement between Recycle Ann Arbor and Pittsfield Charter Township for services associated with the Clean-Up Voucher Program, subject to Township Attorney approval (Pgs. 151-155)
- 11.12 Approve selection of EFI Actuaries Consultant to complete Actuarial Study of Other Post-Employment Benefits (OPEB) for Pittsfield Charter Township, year ending December 31, 2012(Pg. 156-178)
- 11.13 Authorize the Supervisor and Clerk to sign the amended service contract CR 43353, subject to Township attorney approval, between Pittsfield Charter Township and Washtenaw County for allocation of Urban County CDBG funds for the Mid-Block Crossing on Carpenter Road (Pgs. 179-190)
- 11.14 Resolution accepting donation of Centennial Commons park land and authorization to enter into transfer agreements Res # 12-51 (Pg. 191-193)

12. Unfinished Business

13. New Business

- 13.1 First Reading: Resolution approving an Ordinance to amend the Pittsfield Charter Township Water and Sewer Ordinance, Ord. # 12 –300, Revisions to Chapter 36 Utilities, Article V. Cross Connections, Section 36-151 through 190 (Pgs. 194-215)

14. Liaison Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II.

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120