



## Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108  
Phone: (734) 822-3135 • Fax: (734) 944-6103  
Website: [www.pittsfield-mi.gov](http://www.pittsfield-mi.gov)

### Office of the Supervisor

**Mandy Grewal**  
Township Supervisor  
[grewalm@pittsfield-mi.gov](mailto:grewalm@pittsfield-mi.gov)

**Barbara Ryan Fuller**  
Deputy Supervisor  
[fullerb@pittsfield-mi.gov](mailto:fullerb@pittsfield-mi.gov)

August 8, 2012

### BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
  - 3.1 Approval of the Agenda
4. **Public Comment I**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

  - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
  - 5.1 Approve the Minutes of the Regular Meeting held on July 11, 2012. (Pgs. 1-28)
6. **Public Hearings / Presentations / Proclamations**
  - 6.1 Public Hearing: Application for a 3-Year Industrial Facilities Tax (IFT) Abatement Certificate for NuStep, Inc., located at 5451 S. State Street, Ann Arbor, MI 48108, parcel number L-12-21-200-015 in Industrial Development District #19 established on 9/24/1985, in the Saline School District. (Pgs. 29-36)
  - 6.2 Adoption of a Resolution to approve application of NuStep, Inc. for an Industrial Facilities Tax Exemption Certificate. Res #12-29 (Pgs. 37-39)
7. **Communications** (Pgs. 40-57)
8. **Consent Agenda**
  - 8.1 Approve payment of Payables (Pgs. 58-64)

Check #78316 through #78378 in the amount of \$175,877.35  
Check #78379 through #78446 in the amount of \$111,776.59  
Check #78447 through #78515 in the amount of \$1,109,665.24  
Check #78516 through #78559 in the amount of \$173,580.31
  - 8.2 Approve payments from Tax Checking Fund (Pgs. 65-67)

Check #20662 through #20667 in the amount of \$40,559.72  
Check #20668 through #20675 in the amount of \$1,204,553.62  
Check #20676 through #20687 in the amount of \$1,196,872.05
  - 8.3 Receive the June 2012 Revenue-Expenditure Report (Pgs. 68-83)
  - 8.4 Receive the July 2012 Department of Public Safety Activity Report (Pgs. 84-89)

- 8.5 Receive the July 2012 Department of Building Safety Activity Report (Pg. 90)
- 8.6 Receive the July 2012 Republic Allied Waste Services rubbish collection report (Pgs. 91-92)
- 8.7 Receive the August 8, 2012 Personnel Report (Pg. 93)
- 9. Items from the Treasurer**
  - 9.1 Receive the Second Quarter 2012 Cash Balances Report (Pg. 94-95)
- 10. Items from the Clerk**
- 11. Items from the Supervisor**
  - 11.1 Approve the purchase of an ExMark Lazer X749 60" 0-Turn Mower from Weingartz, 5436 Jackson Rd., Ann Arbor, MI 48103 at a cost not to exceed \$8,702.00 (Pgs. 96-98)
  - 11.2 Approve the replacement of the flat portion of the Public Safety Building roof at 6227 W. Michigan Ave., at a cost not to exceed \$13,944.00 (Pgs. 99-109)
  - 11.3 Approve the pending Memorandum of Understanding (MOU) with the City of Ann Arbor's Information Technology Department, subject to Township attorney approval, for implementation of the Omega Dashboard computerized crime analysis program. (Pgs. 110-113)
  - 11.4 Authorize the Supervisor and Clerk to enter into an agreement with Fire Recovery USA, subject to Township attorney approval, for fee collection of emergency service cost recovery incidents, per Township Ordinance Chapter 7, Article IV – Emergency Services Cost Recovery. (Pgs. 114-131)
  - 11.5 Authorize the Supervisor and Clerk to enter into an agreement, subject to Township attorney approval, with Inland Press to coordinate and receive final artwork and print Pittsfield Post according to schedule and coordinate bulk-mail preparation and delivery to the post office. (Pgs. 132-135)
  - 11.6 Authorize the Supervisor and Clerk to enter into an agreement, subject to Township attorney approval, with Manatee Graphic Design for compiling an appealing graphic layout and preparing and submitting final artwork to the printer for the Pittsfield Post. (Pgs. 136-139)
  - 11.7 Authorize the Supervisor and Clerk to sign a Professional Services Agreement with Gasiorek, Morgan, Greco and McCauley, PC, subject to Township attorney approval, to provide legal services for the Utilities Department. (Pgs. 140-145)
  - 11.8 Authorize the Supervisor and Clerk to enter into an agreement, subject to Township attorney approval, with Design and Construction Services – Contract Extension Proposal for Phase II of the Fiber Optics Communication Project, with Stantec Consulting Michigan, Inc., for the associated engineering services and RC Directional Boring for fiber optics installation along Merritt Road, from Platt Road to the existing Water Meter Vault, east of US-23. (Pgs. 146-151)

- 11.9 Approve payment to Kennedy Industries for emergency repair services to the Meadowview Sanitary Sewer Lift Station. (Pgs. 152-153)
- 11.10 Authorize the Supervisor and Clerk to enter into a contract, subject to Township attorney approval, with Washtenaw County to accept \$35,000 of the HUD Community Challenge Planning Grant (Pgs. 154-163)
- 11.11 Adopt Resolution of Support for the Saline High School Homecoming Parade on Friday October 5, 2012, and notification to the Washtenaw County Road Commission of support for this event. Res #12-28 (Pgs. 164-169)
- 12. **Unfinished Business**
- 13. **New Business**
- 14. **Liaison Reports**
- 15. **Public Comment II**  
**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**
  - 15.1 Board Response to Public Comment II.
- 16. **Adjournment**

**This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).**

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120