



## Pittsfield Charter Township

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### Office of the Supervisor

**Mandy Grewal**

Township Supervisor

[grewalm@pittsfield-mi.gov](mailto:grewalm@pittsfield-mi.gov)

**Barbara Ryan Fuller**

Deputy Supervisor

[fullerb@pittsfield-mi.gov](mailto:fullerb@pittsfield-mi.gov)

May 23, 2012

## BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
  - 3.1 Approval of the Agenda
4. **Public Comment I**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

  - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
  - 5.1 Approve the Minutes of the Regular Meeting held on May 9, 2012. (Pgs 1-25)
6. **Public Hearings / Presentations / Proclamations**
  - 6.1 Presentation: Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United State and Canada (GFOA) for Pittsfield Charter Township's FY 2010 Comprehensive Annual Financial Report  
Nathan Baldermann, CPA, CGFM,  
MGFOA Board Member, Principal, Rehmann Robson Business Consultants  
(Pg. 26)
  - 6.2 Presentation: FY 2011 Comprehensive Annual Financial Report (CAFR)  
Mark Kettner, CPA and Principal, Rehmann Robson Business Consultants (Pg. 27)
  - 6.3 Proclamation of Appreciation for the Pittsfield Charter Township Spring Clean Up Day Volunteers (Pg. 28)
7. **Communications** (Pgs. 29-47)
8. **Consent Agenda**
  - 8.1 Approve payment of Payables (Pgs. 48-53)  
Check #77524 through #77619 in the amount of \$252,081.69  
Check #77620 through #77629 in the amount of \$4,717.78  
Check #77630 through #77746 in the amount of \$142,428.08
  - 8.2 Receive the April 2012 Revenue-Expenditure Report (Pgs. 54-71)
  - 8.3 Receive the May 14, 2012 Personnel Report (Pg. 72)

- 8.4 Receive the April 2012 Environmental Recycling Activity Report. (Pg. 73)
  - 8.5 Approve the tuition reimbursement request from Michael Chevrette, for a class during the 2012 Winter semester at Siena Heights University as he pursues a Bachelor of Science Degree in Public Safety. (Pgs. 74-77)
  - 8.6 Approve the tuition reimbursement request from Michael Troy, for a class during the 2012 Winter semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pgs. 78-81)
  - 8.7 Approve the tuition enrollment request from Michael Troy, for a class during the 2012 Spring semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pgs. 82-83)
- 9. Items from the Treasurer**
- 9.1 Receive the 2012 First Quarter Cash Balances Report. (Pgs. 84)
- 10. Items from the Clerk**
- 11. Items from the Supervisor**
- 11.1 Authorize the Supervisor and Clerk to sign a contract amendment with Construction Solutions, Inc. for replacement of defective sections of asphalt pathway in Hickory Woods Park, the additional contract amount t not to exceed \$5,000, subject to Township Attorney approval. (Pgs. 85)
  - 11.2 Authorize the Supervisor and Clerk to execute an agreement with the owner/developer of the condominium project now known as St. James Woods II for the payment of past due water, sewer and hydrant connection fees, subject to the approval of the Township Attorney. (Pgs. 86-90)
  - 11.3 Adopt a resolution to approve expenditure of approximately \$100,000 from “Ledco Fund” to install sidewalk improvements on Ellsworth Rd. at Lake Forest and to make additional contribution to the Lake Forest Highlands Drainage District.  
Res #12-23 (Pgs. 91-99)
  - 11.4 Approve necessary plantings and construction materials associated with Phase I of Pittsfield Township Administration Building Rain Garden. (Pgs. 100-108)
  - 11.5 Authorize the Supervisor and Clerk to enter into an agreement with Homrich, Inc., subject to Township attorney approval, for the demolition and disposition of the garage/upstairs apartment, located at the Sutherland-Wilson Farm property.  
(Pgs. 109-112)
  - 11.6 Authorize the Supervisor and Clerk to enter into an agreement with Robertson Morrison, Inc., subject to Township attorney approval, to furnish and install an air conditioning system in the Computer Server Room of the Robert A. Lillie Administration Building for an amount not to exceed \$9,500.00. (Pgs. 113-115)
  - 11.7 Approve payment of \$5,515.00 to Cribley Drilling Co., for new well pump and motor for Lillie Park irrigation system. (Pgs. 116-120)

**12. Unfinished Business**

12.1 Second Reading - Ordinance #302 Historic District Ordinance; amending Chapter 2, Article IV and Amending Chapter 5, Article I (Pgs. 121-130)

**13. New Business**

**14. Liaison Reports**

**15. Public Comment II**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

15.1 Board Response to Public Comment II.

**16. Adjournment**

**This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).**

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120