



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3135 • Fax: (734) 944-6103
Website: www.pittsfield-mi.gov

Office of the Supervisor

Mandy Grewal
Township Supervisor
grewalm@pittsfield-mi.gov

Barbara Ryan Fuller
Deputy Supervisor
fullerb@pittsfield-mi.gov

February 22, 2012

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
 - 3.1 Approval of the Agenda
4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on February 8, 2012. (Pgs. 1-13)
6. **Public Hearings / Presentations / Proclamations**
 - 6.1 Public Hearing: Application for 7-Year Industrial Facilities Tax (IFT) Abatement Certificate for Engineering Systems Inc. located at 1174 Oak Valley, Ann Arbor, MI 48108, parcel number L-12-08-305-007 in Industrial Development District #55 established on 3/9/11, in the Ann Arbor School District. (Pgs. 14-21)
 - 6.2 Resolution to approve application by Engineering Systems, Inc. for an Industrial Facilities Tax Exemption Certificate. Res #12-04 (Pgs. 22-24)
 - 6.3 Resolution of Appreciation to Elle Cousino for her Service to the Seniors of Pittsfield Charter Township Res #12-07 (Pgs. 25-27)
 - 6.4 Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for Pittsfield Township's FY 2010 Comprehensive Annual Financial Report (CAFR) (Pgs. 28-29)
7. **Communications** (Pgs. 30-34)
8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 35-41)
Check #76483 through #76546 in the amount of \$723,860.46
Check #76547 in the amount of \$48,290.50
Check #76548 through #76614 in the amount of \$175,910.66
Check #76615 through #76702 in the amount of \$404,238.97

- 8.2 Approve payments from Tax Checking Fund (Pg. 42)
Check # 20618 through #20627 in the amount of \$2,595,202.31
- 8.3 Receive the December 2011 Pre-Audit Revenue/Expenditure Report (Pgs. 43-58)
- 8.4 Resolution of Appreciation to Cindy Hentz for her Service to the Residents of Pittsfield Charter Township Res #12-02 (Pgs. 59-61)
- 8.5 Approve the enrollment request from Sean Gleason, for a class during the 2012 Winter semester at Columbia Southern University as he pursues an Associate of Applied Science Degree in Fire Science. (Pgs. 62-63)
- 8.6 Approve tuition reimbursement request from Sean Gleason for a course completed during the 2012 Winter semester at Columbia Southern University as he pursues an Associate of Applied Science Degree in Fire Science. (Pgs. 64-67)
- 8.7 Approve the tuition enrollment request from Michael Troy, for a class during the 2012 Winter semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pgs. 68-69)
- 8.8 Approve the tuition reimbursement request from Michael Troy, for a class during the 2011 Fall semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pgs. 70-73)
- 8.9 Receive the Environmental Recycling Activity Report for the period January 1-31, 2012 (Pg. 74)
- 8.10 Receive the February 22, 2012 Personnel Report (Pg. 75)
- 9. Item from the Treasurer**
 - 9.1 Receive the 2011 Fourth Quarter Cash Balances report. (Pgs. 76-77)
 - 9.2 Resolution Listing Qualified Institutional Depositories for Township Funds Res #12-06 (Pgs. 78-80)
- 10. Item from the Clerk**
- 11. Items from the Supervisor**
 - 11.1 Approve the proposed 2012 Spring-Summer Pittsfield Township Parks and Recreation Program Fee Schedule. (Pgs. 81-89)
 - 11.2 Authorize the Supervisor and the Clerk to enter into a leasing agreement, subject to Township Attorney approval, with Sensus USA, Inc. and Sensus Spectrum, LLC to provide wireless communications required for the Utilities & Municipal Services Department's Commercial FlexNet Meter Read Program. (Pgs. 90-98)
 - 11.3 Authorize the Supervisor and Clerk to sign the METRO Act Right-of-Way Telecommunications Permit Application submitted by Arialink Telecom, LLC, per P.A. 48 of 2002. (Pgs. 99-121)
 - 11.4 Adopt Resolution to approve position elimination/creation within the Department of Human Resources and Administration Services. Res #12-08 (Pgs. 122-124)

- 11.5 Authorize the Supervisor and the Clerk to enter into an agreement, subject to Township Attorney approval, with the Washtenaw County Road Commission to construct a pedestrian facility on Golfside Road between Packard and Clark Roads. (Pgs. 125-130)
- 11.6 Adopt Resolution of re-appointment to the Pittsfield Charter Township Planning Commission Res #12-09 (Pgs. 131-132)

12. Unfinished Business

13. New Business

14. Liaison Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II.

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120