



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3135 • Fax: (734) 944-6103
Website: www.pittsfield-mi.gov

Office of the Supervisor

Mandy Grewal
Township Supervisor
grewalm@pittsfield-mi.gov

Barbara Ryan Fuller
Deputy Supervisor
fullerb@pittsfield-mi.gov

November 9, 2011

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
 - 3.1 Approval of the Agenda
4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on October 26, 2011.
(Pgs. 1-36)
6. **Public Hearings / Presentations / Proclamations**
 - 6.1 Resolution of Appreciation to Police Officer Gary Lee Hanselman for his 30 years of service to Pittsfield Charter Township Res #11-54 (Pgs. 37-39)
 - 6.2 Resolution of Appreciation to the 2011 Pittsfield Township Fall Clean-Up Day Volunteers Res #11-55 (Pgs. 40-42)
 - 6.3 Presentation: John Kaczor, Municipal Analytics – Summary Presentation of Pittsfield Township's Five-Year Financial Model
 - 6.4 Presentation: 2011 Update – Pittsfield Charter Township Utilities & Municipal Services Department by Craig Lyon, UMS Director
7. **Communications (Pgs. 43-66)**
8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 67-70)
Check #75401 through #75486 in the amount of \$641,034.95
Check #75487 through #75556 in the amount of \$773,253.85
 - 8.2 Approve payments from Tax Checking Fund (Pg. 71)
Check #20530 through #20537 in the amount of \$140,427.52
 - 8.3 Receive the Activity Report from the Department of Public Safety for the period October 1, 2011 through October 31, 2011 (Pgs.72)

- 8.4 Receive the October 2011 Activity Report from the Department of Building Safety (Pg. 73)
 - 8.5 Receive the October 2011 Republic/Allied Waste Services rubbish collection report (Pgs. 74-75)
 - 8.6 Receive the November 9, 2011 Personnel Report (Pg. 76)
 - 8.7 Approve the enrollment request from Michael Troy, for a class during the 2011 Fall semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pg. 77-78)
- 9. Items from the Treasurer**
- 9.1 Quarterly Cash Balances (Pgs. 79-80)
- 10. Items from the Clerk**
- 10.1 Approval of Resolution reducing total number of Polling locations to ten, and changing location of Precinct 10 to New Progressive Missionary Baptist Church, 5055 Platt Road, Ann Arbor, MI 48108 Res #11-56 (Pgs. 81-88)
- 11. Items from the Supervisor**
- 11.1 Receive the Pittsfield Township Historic District Study Committee Final Report dated November 2011. (Pg. 89)
 - 11.2 Authorize the Township Supervisor and Clerk to enter into contract with Populist Cleaning Co. for the Public Safety Building, 6227 W. Michigan Avenue, Ann Arbor, MI 48108, at a cost not to exceed \$990.00 per month, subject to Township Attorney approval. (Pgs. 90-102)
 - 11.3 Purchase of E911 Dispatch furniture at a cost not to exceed \$35,295.44. (Pgs. 103-110)
 - 11.4 Authorize the Township Supervisor and Clerk to accept the proposal from and enter into an agreement with Erlich Protection Systems (EPS), for necessary security upgrades to ensure safety of Pittsfield Township's drinking water facilities; proposal subject to Township Attorney approval. (Pgs. 111-121)
 - 11.5 Authorize the purchase a Caterpillar 279C Multi-Terrain Loader and Trail King TK-40 trailer from Michigan Cat, (Sole Source). (Pgs.122-125)
 - 11.6 Authorize the Township Supervisor and Clerk to enter into an agreement with ETNA Supply Co. and Sensus, (Sole Source), for implementation of Advanced Metering Infrastructure (AMI) and change out and installation of associated meters related to the FlexNet Meter Read Program; subject to Township Attorney approval. (Pgs. 126-150)
 - 11.7 Authorize the Township Supervisor and Clerk to accept the proposal from and enter into an agreement with Kennedy Industries, for replacement of Supervisory Control and Data Acquisition (SCADA), to include software purchase, installation, training, and annual Service Agreement for sanitary sewer lift stations and water booster stations; to Township Attorney approval. (Pgs. 151-158)

- 11.8 Approve the proposed FY 2012 Pittsfield Charter Township Water and Sewer Rates, effective January 1, 2012. Res #11-58 (Pgs. 159-163)
- 11.9 Resolution to implement the requirements of PA 152 of 2011. Res #11-59 (Pgs. 164-166)
- 11.10 Appointments and Re-Appointments to the Pittsfield Township Committees and Commissions Res #11-57 (Pgs. 167-168)

12. Unfinished Business

- 12.1 Second Reading: Amendments to Ordinance #295, Living Wage Ordinance, Section 21.01 – 21.50, particularly Section 21.03, Living Wages Required. (Pgs. 169-177)
- 12.2 Second Reading: Ordinance #296, Police Service Contracts and Auxiliary Police Force, including revisions to Chapter 22, Public Safety, Article II, Police Department, amending Sections 22-31 through 22-34, and Article III, Request for Police Services, Sections 22-79 through 22-100. (Pgs. 178-188)

13. New Business

- 13.1 First Reading: Ordinance #299, an Ordinance creating Historic District boundaries and establishing Historic District Commission procedures, maintenance, design review, application processes, appeal, demolition, penalties, and public acquisition of resources within Pittsfield Charter Township. (Pgs. 189-201)
- 13.2 First Reading: Ordinance #297, Revisions to Chapter 8, Wetlands Protection Ordinance and Chapter 39, Conservation Easements (Pgs. 202-281)
- 13.3 First Reading: Ordinance #298, Prohibited Vegetation and Natural Lawn Ordinance revisions to Chapter 38, Article II, Prohibited Vegetation, amending Sections 38.32 through 38.50 (Pgs. 282-292)

14. Liaison Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II.

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120