



Pittsfield Charter Township

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Office of the Supervisor

Mandy Grewal
Township Supervisor
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Barbara Ryan Fuller
Deputy Supervisor
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October 12, 2011

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
 - 3.1 Approval of the Agenda
4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on September 28, 2011.
(Pgs.1-24)
 - 5.2 Receive Summary of the September 28, 2011 Working Session of the Board of Trustees
(Pgs. 25-27)
6. **Public Hearings / Presentations / Proclamations**
7. **Communications** (Pgs. 28-40)
8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 41-49)
Check #75042 through #75129 in the amount of \$383,386.39
Check #75130 in the amount of \$23,500.00
Check #75131 through #75200 in the amount of \$101,030.85
Check #75201 in the amount of \$10,019.66
Check #75202 in the amount of \$4,931.54
Check #75203 through #75261 in the amount of \$984,568.06
 - 8.2 Approve payments from Tax Checking Fund (Pg. 50)
Check # 20504 through # 20517 in the amount of \$15,918,791.18
 - 8.3 Receive the Activity Report from the Department of Public Safety for the period
September 1, 2011 through September 30, 2011 (Pg. 51)
 - 8.4 Receive the September 2011 Activity Report from the Department of Building Safety
(Pg. 52)

8.5 Receive the September 2011 Republic/Allied Waste Services rubbish collection report (Pgs. 53-54)

8.6 Receive the October 12, 2011 Personnel Report (Pg. 55)

9. Items from the Treasurer

9.1 Summer Tax Collection Update

10. Items from the Clerk

10.1 Receive and file Cancellation of Escrowed Class C Liquor License Transfer of Ownership Request from A and Z Investments, L.L.C., located at 3776 South State, Ann Arbor, MI 48104. (Pg. 56)

10.2 Authorize the Township Supervisor and the Clerk to enter into an agreement to purchase a new Financial Management Systems Software package from BS&A Software Company at a cost not to exceed \$75,000 and purchase Microsoft SQL Database Licenses and hardware at a cost not to exceed \$15,000, for a total cost not to exceed \$90,000, subject to Township Attorney approval. (Pgs. 57-83)

10.3 Approve placement of the Street Lighting Special Assessment Districts on the 2011 tax role as provided in the list dated October 5, 2011. (Pgs. 84-86)

11. Items from the Supervisor

11.1 Resolution recognizing October 2011 as “Domestic Violence Awareness Month” in Pittsfield Charter Township. Res #11-50 (Pgs. 87-89)

11.2 Authorize the Township Supervisor and Clerk to enter into a contract with J.S. Vig Construction to alter and replace a portion of the brick screen wall located on the north side of the Robert A. Lillie Township administration building, subject to Township Attorney approval. (Pgs. 90-96)

11.3 Authorize the Township Supervisor and Clerk to enter into a purchase of service agreement with the Ann Arbor Transportation Authority for transit service for the period October 2, 2011 through September 30, 2012, subject to Township Attorney approval. (Pgs. 97-103)

11.4 Authorize the Township Supervisor and the Clerk to enter into an agreement to purchase the upgraded .Net version of our property based BS&A Software at a cost not to exceed \$42,000, subject to Township Attorney approval. (Pgs. 104-106)

11.5 Authorize the Township Supervisor and Clerk to enter into an agreement with the Detroit Edison Company to furnish, install, operate and maintain street lighting equipment at the intersection of Hunt Club Drive and US-12 at a cost of \$3798.39 subject to Township Attorney approval. (Pgs. 107-116)

11.6 Authorize the Township Supervisor and Clerk to enter into an agreement with the Detroit Edison Company to furnish, install, operate and maintain street lighting equipment at the intersection of Crane Road and US-12 at a cost of \$272.35 subject to Township Attorney approval. (Pgs. 117-125)

- 11.7 Authorize the Township Supervisor and Clerk to enter into a Line Extension Agreement with the Detroit Edison Company to install electrical service at 5415 Crane Road, Ypsilanti, MI 48197(aka Hickory Woods Park), subject to Township Attorney approval. (Pgs. 126-137)
- 11.8 Authorize the Township Supervisor and Clerk to enter into an agreement to grant a 10-foot wide, permanent, non-exclusive underground easement (“Right of Way”) No. 33297244-33297250 to the Detroit Edison Company at 5415 Crane Road, Ypsilanti, MI 48197 (aka Hickory Woods Park) to construct, operate and maintain underground utility line facilities, subject to Township Attorney approval. (Pgs. 138-148)

12. Unfinished Business

13. New Business

- 13.1 Resolution to amend the 2011 General Fund Budget and 2011 Building Safety Department Fund Budget. Res #11-51 (Pgs. 149-150)
- 13.2 First Reading – Ordinance #294, Complete Streets and Removal of Snow and Ice, including the creation of Chapter 28, Article I, Complete Streets, and revisions to Chapter 28, Article II, Sidewalks, amending Sections 28-32 through 28-38. (Pgs. 151-160)
- 13.3 First Reading – Amendments to Ordinance #295, Living Wage Ordinance, Section 21.01 – 21.50, particularly Section 21.03, Living Wages Required. (Pgs. 161-170)
- 13.4 First Reading – Ordinance #296, Police Service Contracts and Auxiliary Police Force, including revisions to Chapter 22, Public Safety, Article II, Police Department, amending Sections 22-31 through 22-34, and Article III, Request for Police Services, Sections 22-79 through 22-100. (Pgs. 171-184)
- 13.5 First Reading – Ordinance #297, Revisions to Chapter 8, Wetlands Protection, Article V., Wetlands, Sections 8-200 through 8-213 and Chapter 39, Conservation Easements, Section 39-1 through 39-50 of the Pittsfield Charter Township Code are amended for removal of Natural Resources Commission. (Pgs. 185-265)

14. Liaison Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II.

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120