



Pittsfield Charter Township

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Office of the Supervisor

Mandy Grewal
Township Supervisor

Barbara Ryan Fuller
Deputy Supervisor

BOARD OF TRUSTEES REGULAR MEETING AGENDA

August 10, 2011

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
2. **Pledge of Allegiance**
3. **Roll Call**
 - 3.1 Approval of the Agenda
4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on July 13, 2011.
(Pgs. 1-31)
 - 5.2 Approve the Minutes of the Special Meeting held on July 27, 2011.
(Pgs. 32-44)
6. **Public Hearings / Presentations / Proclamations**
7. **Communications** (Pgs. 45-69)
8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 69-80)
Check #74305 through #74372 in the amount of \$78,020.39
Check #74373 through #74424 in the amount of \$72,156.02
Check #74425 in the amount of \$13.00
Check #74426 through #74489 in the amount of \$191,950.04
Check # 74490 through #74543 in the amount of \$295,595.30
Check# 74544 through #74607 in the amount of \$707,108.36
 - 8.2 Approve payments from Tax Checking Fund (Pgs. 81-82)
Check # 20460 through # 20467 in the amount of \$694,136.13
Check # 20468 through # 20476 in the amount of \$1,367,197.63
 - 8.3 Receive the June 2011 Revenue/Expenditure Report (Pgs. 83-96)

- 8.4 Receive the Activity Report from the Department of Public Safety for the period July 1, 2011 through July 31, 2011 (Pgs. 97-101)
 - 8.5 Receive the July 2011 Activity Report from the Department of Building Safety (Pg. 102)
 - 8.6 Receive the July 2011 Republic/Allied Waste Services rubbish collection report (Pgs. 103-104)
 - 8.7 Receive the August 10, 2011 Personnel Report (Pgs. 105-106)
 - 8.8 Approve tuition reimbursement request from Jennifer Franklin, Assistant to the Director of Finance, for the courses completed during the 2011 Spring Semester at Cleary University as she pursues her Bachelor's of Science degree in Public Accounting. (Pgs. 107-110)
 - 8.9 Approve the tuition enrollment request from Jennifer Franklin, Assistant to the Director of Finance, for classes during the 2011 Fall Semester at Cleary University as she pursues her Bachelor's of Science degree in Public Accounting. (Pgs. 111-113)
 - 8.10 Authorize payment of Michigan Townships' Association annual dues for the period 07/01/2011 through 06/30/2012. (Pg. 114)
 - 8.11 Approve repairs to Fire Engine 1. (Pg. 115-117)
 - 8.12 Receive the Settlement and Release Agreement between John D. Bergren and Nicole Bergren and Pittsfield Charter Township. (Pgs. 118-124)
 - 8.13 Receive and file the letter from the Washtenaw County Historic District Commission regarding the local historic designation of Harwood Farm – 6356 E. Michigan Avenue in Pittsfield Township. (Pgs. 125-126)
- 9. Items from the Treasurer**
- 9.1 2011, 2nd Quarter Cash Balances Report (Pgs. 127-128)
- 10. Items from the Clerk**
- 10.1 Review and approve the *Supervisor's and Interns' Responsibilities* agreement with the Ann Arbor Public Schools for Skyline High School student interns at Pittsfield Township. (Pgs. 129-131)
 - 10.2 Approve revision to Pittsfield Charter Township's Identity Theft Program Policy document. (Pgs. 132-145)
 - 10.3 Resolution to set a \$500 fee for Industrial Facilities Exemption Certificate applications for businesses in previously established Industrial Development Districts. Res # 11-39 (Pgs. 146-149)
 - 10.4 Resolution to adopt Liquor Control Application and Fee for processing Class C Liquor Control Application. Res # 11-36 (Pgs. 150-161)

- 10.5 Resolution to adopt fees for Liquor License applications. Res #11-37 (Pgs. 162-164)

11. Items from the Supervisor

- 11.1 Approve the purchase of an riding mower for an amount not-to-exceed \$10,399.00. (Pgs. 165-167)
- 11.2 Resolution to approve position elimination/creation within the Pittsfield Charter Township Department of Public Safety. Res #11-40 (Pgs. 168-172)

12. Unfinished Business

- 12.1 Second Reading: Ordinance #293, revisions to Chapter 18, Peddlers, of Code Ordinances; to be renamed "Transient Merchants Ordinance". (Pgs. 173-179)

13. New Business

- 13.1 Resolution to adopt the Deficit Elimination Plan for the Lohr Road-Textile Greenway Capital Project fund for Fiscal Year Ended December 31, 2010. Res #11-41 (Pgs.180-181)
- 13.2 First Reading: Amend Zoning Ordinance RZ 10-02, Sweetwater Corporate Park (Pgs. 182-199)

14. Liaison Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II.

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120