Pittsfield Charter Township

A Diverse and Welcoming Community

BOARD OF TRUSTEES

REGULAR MEETING **May 13, 2008**

AGENDA

(Revised May 13, 2008)

1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum.

2.0 Pledge of Allegiance

3.0 Roll Call

4.0 Public Comment I

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

5.0 Public Hearings/Presentations

6.0 Approval of Minutes

6.1 Request to Approve Minutes of the Regular Meeting held on April 22, 2008.

7.0 Consent Agenda

8.0 Items from the Treasurer

9.0 Items from the Clerk

9.1 Approve Payment of Payables, checks #62420 through #62535, in the amount of $709,953.89.

9.2 Authorize the hire of Ms. Elyssa Pearlstein to the position of Temporary Election Worker, effective May 12, 2008 at an hourly rate of $12.00 per hour for up to 20 hours per week.

9.3 Approve Payment of Payables, checks #62536 through #62674, in the amount of $232,968.81.

9.4 Receive Revenue/Expenditure Report for the month of April 2008.

10.0 Items from the Supervisor/Assessor

10.1 Approve the 2008 Urban County Participation Resolution announcing the intent of Pittsfield Charter Township to participate in the Washtenaw urban county for federal assistance from the U.S. Department of housing and urban Development during the period of July 1, 2009 - June 30, 2012.

10.2 Approve the 2008 Urban County Cooperative Agreement and authorize the Supervisor and Clerk to sign this agreement.

10.3 Approve the 2008 Annual Agreement with the Washtenaw County Road Commission and authorize the Clerk and Supervisor to sign the agreement.

11.0 Items from the Department of Public Safety

11.1 Request for approval to upgrade the generators on Engine 1, and Ladder 3 as identified, work to be completed by R & R Fire Truck Repair at a cost not to exceed $5,000.00, and charge to the Vehicle Maintenance and Repair account #336-863.

11.2 Request for repairs on Rescue 3, a 1997 GMC Truck, to include replacement of the front brakes, starter and miscellaneous repairs to the brake lights and reverse switch, at a cost not to exceed $3,330.90. The work is to be completed by R & R Fire Truck Repair and charged to account #336-863, Vehicle Maintenance Repairs.

11.3 Request approval to purchase office furniture for the police department from Office Chairs on Sale, at a cost not to exceed $1,652.94, and charge to the Police Department Capital Expenditure account #301-970.

11.4 Authorize purchase of 800 MHz Radio Batteries for the Department of Public Safety through State Electronics Inc., at a cost not to exceed $2,015.58 and charge to the 911 Service Fund Operating Supply account #261-740.

11.5 Authorize purchase of one Dell Power Edge 1900 network server and external hard drive through Washtenaw County, at a cost not to exceed $4,684.75, and charge to the Police Department Capital Expenditure account #301-970.

11.6 Receive the Police Department Statistical Report and Summary of Offenses for the month of April 2008.

12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities

12.1 Accept the voluntary resignation of Joseph Gannon, Utilities Foreman, effective April 21, 2008.

12.2 Receive Allied Waste Services rubbish collection report and authorize payment of bill in the amount of $81,813.15.

12.3 Receive resignation of Dennis Ward from the Planning Commission, effective May 3, 2008.

12.4 Appoint Kathie Mahn to the Planning Commission to fill the unexpired term of Dennis Ward, ending September 30, 2008.

12.5 Request reimbursement for Principles of Accounting II and Intermediate Algebra (100% requested) for courses taken from January 14, 2008 to May 5, 2008 at a total cost of $481.00 for Utilities Accountant Franklin.

12.6 Receive Pittsfield Charter Township Monthly Building Permit List for April 2008.

12.7 Approve the hire of Motor City Electric Technologies, Inc. to provide emergency repair to replace the emergency pressure transmitter for the Merritt Road meter vault for a cost not to exceed $2,950.00, and charge to account #592-937.

12.8 Request to approve Ordinance 276, on second reading, to amend the Pittsfield Charter Township Code by amending sections 36-40 and 36-41 of Article II of Chapter 36.

12.9 Receive resignation from the Zoning Board of Appeals from Maria Constant, effective May 13, 2008.

12.10 Appoint Cleveland Chandler to the Zoning Board of Appeals to fill the unexpired term of Maria Constant, ending January 1, 2010.

13.0 Items from the Parks & Recreation Department

14.0 Unfinished Business

15.0 New Business

15.1 Approve Healthy T.E.A.M. Wellness Program, “Get in the Game”, at a cost not to exceed $4,800.00 and charge to Human Resources contractual services line item #226-818.

15.2 Approve resolution for a charitable gaming license for a raffle to benefit Midwest Eye Banks to be held in St. Clair Shores on June 22, 2008 from 10:00 a.m. until 6:00 p.m.

15.3 Adopt the proposed revisions to the Employee Handbook.

15.4 Adjourn to Executive Session with Attorney Jack Wheatley and Human Resources Director Kristin Orlowski regarding a Worker’s Compensation settlement matter.

16.0 Public Comment II

17.0 Adjournment