

# Pittsfield Charter Township



A Diverse and Welcoming Community

## BOARD OF TRUSTEES

**REGULAR MEETING**

**August 22, 2006**

### AGENDA

- 1.0 **Call Meeting to Order/7:30 p.m./Determination of a Quorum.**
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call**
- 4.0 **Public Comment I**  
Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.
- 5.0 **Public Hearings/Presentations**
- 6.0 **Approval of Minutes**
  - 6.1 Request to Approve Minutes of the Regular Meeting held on August 9, 2006.
- 7.0 **Consent Agenda**
- 8.0 **Items from the Treasurer**
- 9.0 **Items from the Clerk**
  - 9.1 Motion to Approve Payment of Payables, checks #55822 through #56032 in the amount of \$581,120.97.
  - 9.2 Resolution # 06-37 to Approve payment of 2006 Special Assessments for Pittsfield #3 Drain.
  - 9.3 Resolution authorizing the hire of Mr. Brian Wilson to the position of Gardening and Odd Jobs Assistant, effective Monday, August 21, 2006, until the season ends, at a pay rate of \$10.00 per hour, for up to 20 hours per week.

- 9.4 Receive the Revenue/Expenditure Report for the month of July 2006.

**10.0 Items from the Supervisor/Assessor**

- 10.1 Receive Memorandum from Kristin Orłowski, Human Resources Manager, regarding the purchase of MERS Governmental Service Credit, for Police Officer, Charles H. Coleman as authorized by the Board of Trustees resolution adopted on July 11, 1995.
- 10.2 Motion to allow Supervisor Walter to enter into an agreement with the Washtenaw County Road Commission on behalf of Pittsfield Charter Township to pay for the incremental cost of restoring Central Blvd. to WCRC standards. It is understood that the cost to Pittsfield Charter Township of this agreement will not exceed \$26,000 and that it will be financed through 2006 and 2007 annual road agreements with the WCRC matching the Pittsfield Charter Township contribution.
- 10.3 Motion to grant permission to allow the contractor to work later than 8:00 p.m., if necessary to "close-up" any critical area for the Oak Park Washtenaw Heights storm sewer replacement project.

**11.0 Items from the Department of Public Safety**

- 11.1 Receive the Fire Department Incident Summary and Activity Report for July 2006.
- 11.2 Receive the Police Department Incident Summary and Activity Report for July 2006.
- 11.3 Receive the letter of resignation from Fire Commander Mark Nicholai, contingent upon appointment to Fire Chief of Van Buren Township, Wayne County, effective August 23, 2006.
- 11.4 Approve reimbursement for MKT5160-Essentials of Marketing (100% requested) for a course taken from May 9, 2006 to July 25, 2006 at a total cost of \$718.00 for Police Officer Hamilton.
- 11.5 Approve Repairs on Engine 2, a 1988 Pierce Pumper, including front and rear leaf and springs, at a cost not to exceed \$5,250.00 to be executed by R&R Fire Truck Repair and charged to account #336-863, Vehicle Maintenance and Repairs.
- 11.6 Motion to Approve the Request for a Line Item Transfer in the amount of \$21,976.76, from account #336-702 (Salaries), to 336-970 (Capital Expenditures), to cover the cost of the emergency warning siren.
- 11.7 Request Approval to Purchase (1) Emergency Warning Siren from West Shore Services, Inc. at a cost of \$19,480.00 and electrical connection through DTE at a cost of \$2,496.76 and charge to account #336-970 Capital Expenditures.
- 11.8 Authorize the Director of Public Safety to enter into an agreement between Pittsfield Township Department of Public Safety and Saline Area Schools to provide police

and fire assistance during home football games and special events, and to invoice Saline Area Schools for the cost of personnel and equipment.

**12.0 Items from the Department of Municipal Services/Planning and Zoning**

- 12.1 Resolution to Authorize the Hire of Mr. Edward F. Swope to the position of Code Enforcement Officer, effective Monday, August 28, 2006.
- 12.2 Approve Ordinance #271, Amending Division 5 of Article VI of Chapter 36 of the Pittsfield Charter Township Code to Regulate Private Sewage Disposal Systems, First Reading.
- 12.3 Request to Approve Enrollment in Quality Management and Elementary Spanish I (100% requested) for courses to be taken from August 31, 2006 to December 14, 2006 at a total cost of \$448.00 for Utility Billing & Customer Service Coordinator White.
- 12.4 Request to Approve Reimbursement for Business Writing (100% requested) for a course taken from May 15, 2006 to June 22, 2006 at a total cost of \$186.00 for Utility Billing & Customer Service Coordinator White.
- 12.5 Request to Approve Reimbursement for Business Communication and Fundamentals of Speaking (100% Requested) for courses taken from May 8, 2006 to August 8, 2006 at a total cost of \$390.00 for Utilities Accountant Franklin.
- 12.6 Resolution #06-36 to Adopt the Memorandum of Understanding to participate with local governments and road authorities in an access management plan, and authorize the Supervisor and Clerk to sign the memorandum.
- 12.7 Request to Approve purchase of one Ingersoll Rand Air Compressor from the Howard T. Moriarty Company Inc., for a total cost of \$7,025.00.
- 12.8 Authorize Aggressive Systems of Farmington Hills, Michigan to perform necessary upgrades to the Morgan Road Booster Station for an amount not to exceed \$3,152.00.
- 12.9 Resolution to Approve an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance RZ 04-11 Madison Corners.

**13.0 Items from the Parks & Recreation Department**

- 13.1 Resolution #06-35 to appoint Park Ranger Jim Paffel to the office of Ordinance Enforcement Officer for Parks.

**14.0 Unfinished Business**

**15.0 New Business**

**16.0 Public Comment II**

**17.0 Adjournment**