

# Pittsfield Charter Township



**Pittsfield Township, A Diverse And Welcoming Community**

## BOARD OF TRUSTEES

REGULAR MEETING

January 24, 2006

### AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum
- 2.0 Pledge of Allegiance
- 3.0 Roll Call
- 4.0 Public Comment I

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 5.0 Public Hearings/Presentations
  - 5.1 Public Hearing to Receive Comments for Street Lighting Special Assessment District, for Harwood Farms Site Condominium (Lots 1 through 113).
  - 5.2 Public Hearing on the Establishment in Section 21 of an Industrial Development District under Act 198 of 1974, for the exemption from real property taxes and personal property taxes.
- 6.0 Approval of Minutes
  - 6.1 Request to Approve Minutes of the Regular Meeting held on January 10, 2006.
- 7.0 Consent Agenda
- 8.0 Items from the Treasurer

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**9.0 Items from the Clerk**

- 9.1 Request for Action: Payment of Payables, checks #53162 – #53303 in the amount of \$506,120.85.
- 9.2 Request for Action: To Adopt Resolution #06-06, Resolution to Establish an Industrial Development District – Resolution #2.
- 9.3 Request for Action: To Adopt Resolution #06-07, Resolution to Establish Street Lighting Special Assessment District for Harwood Farms Site Condominium (Lots 1 through 113).

**10.0 Items from the Supervisor/Assessor**

- 10.1 Request for Action: To adopt resolution regarding Poverty Exemption Guidelines.
- 10.2 Request to approve Lee Meadows, Ph.D., to conduct training on issues of Diversity, Sexual Harassment, and employment law for all Township employees and managers at a cost of \$3,500 to be charged to line item #226-818.

**11.0 Items from the Department of Public Safety**

- 11.1 Request for Action: Request enrollment in PHI329 – Technology and the Human Condition and MGT425 – Leadership (100% requested) for courses to be taken from January 7, 2006 to April 22, 2006 at a total cost of \$1200.00 for Firefighter Sperle.
- 11.2 Request for Action: Accept the letter of resignation of Paid On-Call Fire Fighter Daniel C. Burke from the Pittsfield Fire Department effective January 4, 2006.
- 11.3 Request for Action: Accept the letter of resignation, with regrets, of part-time Car-Washer/Maintenance employee James A. R. Helzerman from the Pittsfield Township Department of Public Safety effective January 25, 2006.
- 11.4 Request for Action: Request enrollment in MGT6840 – Project Research Study (100% requested for course to be taken from January 12, 2006 to April 2006 at a total cost of \$782.00 for Police Officer Hamilton.

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- 11.5 Request for Action: Approval to purchase and upgrade the weapons system in the police department for a total cost of \$88,553.00. The expenditure will be \$52,318.00 to Michigan Police Equipment, \$4000.00 to Cruisers Corporation, \$31,395 to Taser International, and \$840.00 to Aerko International and charge to the Public Safety Capital Account Number 205-970.
- 11.6 Request for Action: Request approval to transfer \$88,553.00 from the Public Safety Fund Balance Reserve Account Number 205-699 to the Public Safety Capital Account Number 205-970 for the weapons upgrade.

**12.0 Items from the Department of Municipal Services/Planning and Zoning**

- 12.1 Request for Action: Request to reimburse David and Donna Moore, of 1345 South Hidden Creek Drive, for sewer back up damages in the amount of \$4,000.00.
- 12.2 Request for Action: Request reimbursement for BUSAD-151-52 – Introduction to Business and ECON-251-51 – Principles of Macroeconomics (100% requested) for courses taken from August 31, 2005 to December 19, 2005 at a total cost of \$434.00 for Utility Billing and Customer Service Coordinator White.
- 12.3 Request to approve resolution authorizing the hire of Ms. Kari Wolff for the position of Planning Intern, effective February 9, 2006, for up to 30 hours per week, at an hourly rate of \$12.00 per hour.
- 12.4 Request for Action: Motion to approve resolution to extend preliminary plat approval for SP 00-02 Pines of Lake Forest Phases 2 and 3, and to grant approval of the final plat for SP 05-02 of Lake Forest Phases 2 and 3.
- 12.5 Request for Action: Motion to approve the purchase of ArcSDE software from the sole source ESRI Inc. for a cost not to exceed \$10,016.39.

**13.0 Items from the Parks & Recreation Department**

- 13.1 Request to approve change of Elaine Cousino's employment status from a department casual employee (\$10.25/hr, less 21 hours/wk, no benefits, non-union), to a new employment category, administrative part-time employee (\$11.20/hr, 29 hours or less wk, no benefits, non-union), effective January 25, 2006. #751-706.000.

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14.0 Unfinished Business

15.0 New Business

- 15.1 Resolution for authorization to enter into a contract to review the township's electrical and communication needs at the Pittsfield Charter Township Administration Building.

16.0 Public Comment II

17.0 Adjournment

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED