

Pittsfield Charter Township



Pittsfield Township, A Diverse And Welcoming Community

BOARD OF TRUSTEES

REGULAR MEETING

December 14, 2004

AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum
- 2.0 Pledge of Allegiance
- 3.0 Roll Call
- 4.0 Public Comment I

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 5.0 Public Hearings/Presentations
- 6.0 Approval of Minutes
 - 6.1 Request to Approve Minutes of the Regular Meeting held on November 23 2004.
- 7.0 Consent Agenda
- 8.0 Items from the Treasurer
- 9.0 Items from the Clerk
 - 9.1 Request for Action: Payment of Payables, checks 49080–49307 for the amount of \$1,407,898.25.
 - 9.2 Request for Action: Payment of Payables, checks 49308–49429 for the amount of \$856,110.68.
 - 9.3 Receive Revenue/Expenditure Report for November 2004.

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9.4 Request for Action: To Adopt Resolution #04-54, Resolution to Amend the 2004 Building Department Fund Budget.

9.5 Request for Action: To Adopt Resolution #04-55, Resolution to Amend the 2004 General Fund Budget.

10.0 Items from the Supervisor/Assessor

10.1 Request for Action: To Adopt Resolution #04-56, Resolution to Set Soil Erosion Permit Fees and Ensure Payment of Inspection Costs.

11.0 Items from the Department of Public Safety

11.1 Receive Fire Department Incident Summary Report for the month of October.

11.2 Request for Action: Enrollment in Public Organization Theory (100% requested) for Police Sergeant Williams, at Eastern Michigan University with classes starting January 5, 2005 and classes ending April 26, 2005, with a cost of \$810.00.

11.3 Request for Action: Enrollment in Quantitative Methods for Leadership Roles (100% requested) for Officer Hamilton, at Madonna University with classes starting January 10, 2005 and classes ending April 30, 2005, with a cost of \$1,104.00

11.4 Request for Action: To purchase two Fire Warrior Thermal Imaging Cameras from Alert Fire Equipment, at a total cost of \$27,019.10 with a rebate of \$1000.00 if purchased before December 31, 2004 and charged to account #336-970 – Fire Capital account.

11.5 Request for Action: Repairs on self-contained breathing apparatus (SCBA), repairs to be completed by Master Tek, at an estimated cost of \$1,900.00 and charged to account #336-777 – Fire Equipment Supplies.

11.6 Request for Action: Repairs on Engine 11, repairs to be completed by R&R Fire Truck Repair, at an estimated cost of \$6,749.36 and charged to account #336-863 – Vehicle Maintenance and Repairs.

11.7 Request to proceed with the finalization of the specifications, the distribution to the vendors of Tower 2 and receive sealed bids.

12.0 Items from the Department of Municipal Services/Planning and Zoning

12.1 Received Monthly Permit List for the month of November 2004 – Building Department

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- 12.2 Receive Monthly Housing Inspection Report for the month of November 2004.
- 12.3 Recommendation from the Natural Resources Commission to accept and fund proposals for 2005: Frog and Toad Survey (\$4800) and Herpetological Survey of Parks (\$3600) from the Phase II Compliance Programs budget.
- 12.4 Request for approval of Resolution Authorizing the promotion of Paul Montagnano to the position of Associate Planner.
- 12.5 Request for approval for second reading of RZ 04-13 New Progressive Missionary Baptist Church.

13.0 Items from the Parks & Recreation Department

- 13.1 Approval to hire Ayres, Lewis, Norris and May, Inc. for topographic and GPS survey work for Phase I design development of the Pittsfield Preserve in the amount of \$6,400. #208-816.000
- 13.2 Approval to purchase a used 2001 Morbark 6" Chipper from Wolverine Rental, Inc. for \$6,000. #751-970.000

14.0 Unfinished Business

15.0 New Business

- 15.1 Motion to approve the 2005 Board of Trustees Meeting Schedule.
- 15.2 Motion to approve the proposed revisions of Pittsfield Charter Township Board Rules.
- 15.3 Authorize the Supervisor to sign the 2005 Middle Huron Initiative Agreement and fund the Huron River Watershed to staff the program (\$1,000) from the Legislative budget.
- 15.4 Authorize the Supervisor and Clerk to sign Farming Contracts for the Pittsfield Preserve with McCalla & Weisenrader, and for P.G. Palmer Park with McCalla, for the year 2005.

16.0 Public Comment II

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED