



BOARD OF TRUSTEES

REGULAR MEETING

April 13, 2004

AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum**
- 2.0 Pledge of Allegiance**
- 3.0 Roll Call**
- 4.0 Open Meetings Act/Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.
- 5.0 Public Hearings/Presentations**
 - 5.1 Public Hearing for Special Assessment, Michigan Avenue East, Central Area Drain Drainage District.
- 6.0 Approval of Minutes**
 - 6.1 Request to Approve Minutes of the Regular Meeting held on March 23, 2004.
- 7.0 Consent Agenda**
- 8.0 Items from the Treasurer**
 - 8.1 Receive Pittsfield Township Treasurer's Report for Year Ending 12/31/03.
- 9.0 Items from the Clerk**
 - 9.1 Request for Action: Payment of payables, checks 46063-46180 for the amount of \$613,547.76.
 - 9.2 Request for Action: Resolution #04-08, Resolution to Establish the Transfer of Designated Fund Balance to the 911 Service Fund Special Revenue Fund 261.
 - 9.3 Request for Action: Resolution #04-09, to set Public Hearing Date of Tuesday, April 27, 2004, to Receive Comments re: The establishment of street lighting Special Assessment District for Arborwoods Condominiums Phase III.

10.0 Items from the Supervisor/Assessor

- 10.1 Request for Action: Approval for the Township Supervisor to sign the Independent Contractor Agreement, entered into the 1st day of April 2004 by and between the Charter Township of Pittsfield and James E. Rushton, d/b/a Rushton Assessment Service.
- 10.2 Request for Action: Approve David E. Kempner of Pear, Sperling, Eggen, & Daniels to provide a legal review of the draft revision and finalized version of the Employee Policy Handbook, for a “not to exceed” estimate of 25 hours of work, or \$3,875.00 and charge to account #226-826.

11.0 Items from the Department of Public Safety

- 11.1 Request for Action: Purchase Turnout Gear Heavy Duty Dryer-Fire Department, from Archimedes at a cost of \$6,875.00 and A.F. Smith for the electrical work, at a cost of \$1,190.00, with the total cost being \$8,065.00 and charge to account #336-970-Capital Expenditures.
- 11.2 Request for Action: Purchase Radio Equipment-Fire Department, from authorized Motorola representatives at a cost of 19,066.00 and charge to account #261-970-911 Service Fund.
- 11.3 Request for Action: Purchase of fifty (50) Portable Radio Batteries from Chief Supply at a cost of \$1,507.65 (this includes shipping and handling), and charge to account #261-740-911 Service Fund.
- 11.4 Request for Action: Repair Tanker 1-Fire Department. Recommendation is R&R Fire Truck Repair Inc., at a cost of \$6,120.00 and charge to account #336-863-Vehicle Maintenance and Repairs.
- 11.5 Request for Action: 2004 Public Safety Vehicle Replacement Request. The following are recommended:

(4) 2004 Patrol Vehicles (Gorno Ford)	\$82,276.00
(1) 2004 Pontiac Bonneville (Red Holman Pontiac GMC)	\$21,030.00
(1) 2004 Chevrolet Tahoe (Shaheen Chevrolet)	\$29,762.00
Set-up/Changeover/Equipment Cost	<u>\$25,500.00</u>
Total Cost	\$158,568.00

\$127,806.00, cost of the police vehicles, equipment and installation, will be charged to account #301-970-Police Capital Expenditure, and the cost of the fire vehicle, equipment and installation cost, \$30,762.00, will be charged to account #336-970.

- 11.6 Request for Action: Replace Fire Department, ten (10) sets of Turnout Gear from Time Emergency Equipment at a total cost of \$11,103.50 and charge to account #336-725-Uniform Expense.

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- 11.7 Request for Action: Enrollment in Leadership Behavior in Organization (100%), for Officer Pam Hamilton, for the cost of \$1,050.00, with class beginning May 3, 2004 and ending July 23, 2004.
- 11.8 Request for Action: Reimbursement for Director Alan D'Agostino-Fire Services, for class taken January 5, 2004 and ended March 12, 2004 at a cost of \$1,060.00.
- 11.9 Request for Action: Denial of False Alarms and the fee. The false alarms were on January 21, 2004, February 22, 2004, and February 28, 2004 at 2845 Seminole Drive-Guy and Julie Cushman.
- 11.10 Receive Pittsfield Township Police Department Call Activity Statistical Report, for the month of March 2004.
- 11.11 Receive Fire Department Incident Summary for the month of February 2004.

12.0 Items from the Department of Municipal Services/Planning and Zoning

- 12.1 Receive Building Department Permit list for the month of March 2004.
- 12.2 Request for Action: Great Lakes Waste/B.F.I. Rubbish Report and to Pay Bill in the amount of \$50,786.95.
- 12.3 Request for Action: Resolution to Authorize Township Supervisor to enter into an Engineering Consulting Services Agreement with Cummins & Barnard, Inc., on an as needed hourly basis.
- 12.4 Motion to Accept the termination of employment of Mr. Andrew Patricio, effective March 19, 2004.
- 12.5 Receive Housing Inspection Report for the month of March 2004.
- 12.6 Request for Action: Resolution Authorizing Appointment of a Deputy Enforcement Officer of the Municipal Services Department.

13.0 Items from the Parks & Recreation Department

- 13.1 Request for Action: Recommendation for Approval, to hire Johnson Hill Land Ethics Studio for design development, engineering and construction management of Phase I, Pittsfield Preserve, with the proposed project budget of \$62,050.
- 13.2 Request for Action: Recommendation for Approval, to accept Hamilton Anderson's proposal of \$23,300.00, for the preparation of the Parks and Recreation 5-year Master Plan, and authorize Supervisor to sign contract with Hamilton Anderson for the preparation of the 5-year Master Plan

14.0 Unfinished Business

- 14.1 Request for Action: Resolution # 04-10, to authorize filing of a petition, for a Storm Drain Project, (Michigan Avenue East, Central Area Drainage District).

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14.2 Request for Action: To Adopt Resolutions to set up financing for the State Road and Textile Road traffic signal and intersection improvements.

15.0 New Business

15.1 Request for Executive Session, on Water Vulnerability Assessment.

16.0 Public Comment II

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED