



**BOARD OF TRUSTEES**

**REGULAR MEETING**

**October 14, 2003**

**AGENDA**

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum**
- 2.0 Pledge of Allegiance**
- 3.0 Roll Call**
- 4.0 Open Meetings Act/Public Comment I**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

**5.0 Public Hearings/Presentations**

- 5.1 Public Hearing to Receive Comments for Street Lighting Special Assessment District, Briar Hill Subdivision IV.
- 5.2 Public Hearing on 2004 Budget and 2003 Tax Rates.

**6.0 Approval of Minutes**

- 6.1 Request to Approve Minutes of the Regular Meeting held on September 23, 2003.

**7.0 Consent Agenda**

**8.0 Items from the Treasurer**

**9.0 Items from the Clerk**

- 9.1 Request for Action, Resolution #03-54, Establishing Street Lighting Special Assessment District for Briar Hill Subdivision IV.
- 9.2 Request Approval of Resolutions placing Street Lighting Special Assessment Districts on the 2003 Tax Roll. (See attached list.)
- 9.3 Request to Receive the Revenue/Expenditure Report for September 2003.

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- 9.4 Request Approval for Payment of Payables, checks 43659–43829 for the amount of \$897,219.50.
- 9.5 Authorization for Chapter 8 Petition to the Washtenaw County Drain Commissioner for maintenance on the Oak Park Drain.
- 10.0 Items from the Supervisor/Assessor**
  - 10.1 Request to Approve Resolution to Authorize Ayres, Lewis, Norris & May, INC. to Perform Preliminary Engineering for the East-Central Drainage District, for a not-to-exceed cost of \$23,000.
  - 10.2 Request to Adopt Resolution #03-55 to Enact the General Appropriations Act. (2004 Budget) and adopt 2003 Tax Rates.
- 11.0 Items from the Department of Public Safety**
  - 11.1 Request to Receive Fire Department Incident Summary Report for the month of September 2003.
  - 11.2 Request to Approve Reimbursement for Officer Karma Thomas, for course in Photography III, for the amount of \$216.00 (100%).
- 12.0 Items from the Department of Municipal Services/Planning and Zoning**
  - 12.1 Request to Approve Enrollment in Building Code Enforcement (100%) for John Shores-Building Inspector, at Central Michigan University for a cost of \$645.00, with class starting October 13, 2003 and ending December 5, 2003.
  - 12.2 Request to Receive Building Department Permit List for the month of September 2003.
  - 12.3 Request to Receive Housing Inspection Report for the month of September 2003.
  - 12.4 Request Approval of Great Lakes Waste/B.F.I. Rubbish Report and to Pay Bill in the amount of \$49,878.30.
  - 12.5 Request to Consider Extending Tentative Approval of the Preliminary Plat for – SP 00-02 Pines of Lake Forest Subdivision Phase 2 & 3.
  - 12.6 Request to Approve Resolution to Purchase GMC ¾ Ton Extended Cab Pick Up Trucks from Red Holman Pontiac GMC at a total cost of \$55,722.00.
  - 12.7 Request to Approve Resolution Authorizing the hire of Mr. Michael G. Luptowski to the Position of Utilities Director, effective November 3, 2003, at a starting bi-weekly salary of \$2,807.70 per contractual employment agreement.
  - 12.8 Request to Approve Resolution for Pittsfield Charter Township Utilities Department loan Brookside Subdivision Utilities Operating Fund, \$15,099.71, to be paid back on the bi-monthly water billings over a period of two years, beginning with the first quarterly billing.

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- 12.9 Resolution for Approval of an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance RZ 03-05 Kesselring/Covington Investment.
- 12.10 Request to Approve Resolution Authorizing an Extension of the Planning Department Internship filled by Ms. Jayda Sanford, through March 31, 2004, at a pay rate of \$10.50 per hour, for up to 30 hours per week.
- 12.11 Request to Authorize Ayres, Lewis, Norris & May, INC. to Perform an Archaeological Investigation of the Proposed Ground Storage Reservoir and Booster Station Site for a not-to-exceed cost of \$6,500.00.
- 12.12 Request to Authorize Ayres, Lewis, Norris & May, INC. to Perform a Standby Power Study for a not-to-exceed cost of \$8,000.00.
- 13.0 Items from the Parks & Recreation Department**
  - 13.1 Request Approval to Purchase a 2004 GMC 3500 Sierra 4x4 Dump Truck at a cost of \$26,342.00 and charge to account #751-970.000.
- 14.0 Appointment of Planning Commissioners**
- 15.0 Unfinished Business**
- 16.0 New Business**
  - 16.1 Compensation Commission Report.
  - 16.2 Request to Authorize the Supervisor to Sign a Contract with Barry Lonik to develop proposals for conservation easements for Township parkland, at a cost not to exceed \$3,000.00 and charge to account #208-801.
  - 16.3 The Board is requested to go into Executive Session for negotiation strategies with Labor Attorney Fred Schwarze.
- 17.0 Public Comment II**

**NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED**