



BOARD OF TRUSTEES

REGULAR MEETING

May 13, 2003

AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum**
- 2.0 Pledge of Allegiance**
- 3.0 Roll Call**
- 4.0 Open Meetings Act/Public Comment I**

Under the Open Meetings Act, any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 5.0 Public Hearings/Presentations**
- 6.0 Approval of Minutes**
 - 6.1 Request to Approve Minutes of the Regular Meeting held on April 22, 2003.
- 7.0 Consent Agenda**
- 8.0 Items from the Treasurer**
 - 8.1 Request to Receive Pittsfield Township Treasurer's Report For Year Ending December 31, 2002.
- 9.0 Items from the Clerk**
 - 9.1 Request Approval for Payment of Payables, checks 41976–42095 in the amount of \$484,333.29.
 - 9.2 Request Approval for Payment of Payables, checks 42097–42263 in the amount of \$723,933.53.
- 10.0 Items from the Supervisor/Assessor**
 - 10.1 Request to Approve Resolution Authorizing the Township Supervisor's Office, Internship, to be filled by Ms. Rachel Wiertella from May 14, 2003

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through August 29, 2003, for up to 20 hours per week, at a pay rate of \$11.00 per hr.

- 10.2 Request to transfer \$3,000 from contingencies to Historical Commission Miscellaneous Account and to Approve Resolution for April Beisaw, Archeologist, to continue her analysis of the Town Hall School site for Phase II Archeological Survey at the cost of \$2,710.00 to be charged to account #803-955.

11.0 Items from the Department of Public Safety

- 11.1 Request to Approve the Purchase of Wardrobe Cabinets for Station 2-Fire Department, from All A Board Inc. at a cost of \$1,412.00, and charged to account #336-778.
- 11.2 Request to Replace Self-Contained Breathing Apparatus (SCBA) and Voice Amplifiers-Fire Department, from West Shore Fire Services at a cost of \$11,510.00 and charged to account #336-777 Fire Equipment and Supplies.
- 11.3 Request to Approve the Waiver of False Alarm Fee for October 27, 2002 (the sixth false alarm call) and Deny the Waiver of Fees for October 12, 2002, October 13, 2002, October 27, 2002 (the fifth false alarm call), November 20, 2002, and November 28, 2002, for Keevan A. Cole General Manager of Red Robin Restaurant.
- 11.4 Request to Deny False Alarm Fee on March 26, 2003 for Mr. and Mrs. Mei Mei Uy.
- 11.5 Request Approval of Reimbursement for class taken by Sergeant Brandon Williams, PHI 363 Existentialism (100%) for amount of \$675.00.
- 11.6 Request Approval of Reimbursement for classes taken by Officer J. Wickman, Analytical Techniques in Public Administration (100%), and Communication for Leaders (100%) for amount of \$1,230.00.
- 11.7 Request Approval of Reimbursement for classes taken by Lieutenant Raymond C. Hagen, Public Organization Theory (100%), and Public Personnel Administration (100%) for amount of \$1,476.00.
- 11.8 Request Approval of Reimbursement for class taken by Dispatcher Bartenslager, Art Appreciation (50%) for amount of \$202.35.
- 11.9 Request Approval to Enroll in Photography I (100%) for Police Officer Karma Thomas, at Washtenaw Community College for a cost of \$255.00, with class starting May 13, 2003 and ending July 17, 2003.
- 11.10 Request Approval to Enroll in Computer Science Concepts & Practical Application (100%) for Dispatcher Bartenslager, at Eastern Michigan University for a cost of \$404.70 with class starting May 6, 2003 through Summer 2003.

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- 11.11 Request to Purchase Technical Rescue Equipment-Fire Department, from Time Emergency Equipment at a cost of \$2,758.50 and charge to account #336-777 Fire Equipment.
- 11.12 Request to Replace Evidence Lockers-Police Department, from Rayhaven Equipment Co. at a cost of \$1,818.74 and charge to account #301-970.
- 11.13 Motion to Receive Police Department Call Activity Statistical Report.
- 11.14 Request to Repair Fire Apparatus-Tower 2 Aerial Ladder through Sutphen Corporation, for the estimated amount of \$16,100.00 and charge to account #336-863 Vehicle Maintenance and Repairs.
- 11.15 Request to Receive Fire Department Incident Summary Report.

12.0 Items from the Department of Municipal Services/Planning and Zoning

- 12.1 Motion to Receive Building Department Permit Summary for the month of April 2003.
- 12.2 Request to Approve Resolution Authorizing the Promotion of Mr. David Prichard to the Position of Utilities Field Technician II, effective Wednesday April 23, 2003 at an hourly wage of \$12.17 per hr. as stipulated by the AFSCME Union contract.
- 12.3 Request Approval of Great Lakes Waste/B.F.I. Rubbish Report and to Pay Bill in the amount of \$49,759.05.
- 12.4 Motion to Approve Promotion of Ms. Kristine Goddard from the position of Assistant Planner to the position of Acting Associate Planner and be placed at Grade 6, Step 1 of the non-union administrative pay scale of \$41,538.00 or \$1,597.62 per bi-weekly pay period, effective May 14, 2003.
- 12.5 Request Approval of Resolution Authorizing an Extension of the Planning Department Internship filled by Ms. Jayda Sanford, through September 30, 2003, at a pay rate of \$9.50 per hour, for up to 30 hours per week.

13.0 Items from the Parks & Recreation Department

- 13.1 Request Approval to Accept the name "The Pittsfield Preserve" for the Central Area Rural Preserve.
- 13.2 Receive the Recommendation to purchase the Old Town Hall.

14.0 Unfinished Business

15.0 New Business

- 15.1 Request to Authorize Supervisor to Appoint Committee to study Flag Ordinance.
- 15.2 Receive the request from the Historical Commission to Approve the Purchase of Old Town Hall, located at Morgan and Thomas Roads, Section

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15; and not to exceed \$125,000.00 and to Authorize the Supervisor to Enter Into Negotiation for the purchase of this property.

- 15.3 Request to Approve Contract Proposal from Barbara Barton to complete Inventory of Endangered Species in The Pittsfield Preserve and the total cost would be \$6,600.00.
- 15.4 Request to Approve Contract Proposal from Dr. Gary Hannan to Map Woody Vegetation types in the Central Preserve and the total cost would be \$12,147.00.
- 15.5 Request the Board to go into Executive Session with Board of Trustees, Fred Schwarze, Labor Attorney, John Phillips, Public Safety Director, and Kristin Orłowski, Human Resources Manager, to provide an update on POAM negotiations.

16.0 Public Comment II

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED