



**BOARD OF TRUSTEES**

**REGULAR MEETING**

**May 14, 2002**

**AGENDA**

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum.**
- 2.0 Pledge of Allegiance**
- 3.0 Roll Call**
- 4.0 Open Meetings Act/Public Comment I**  
Under the Open Meetings Act, any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.
- 5.0 Public Hearings/Presentations**
  - 5.1 Public Hearing to Receive Comments for Street Lighting Special Assessment District, Bridgefield Estates Site Condominium Phase II.
  - 5.2 Public hearing to consider change in control over Comcast Cablevision of the South, Inc.
- 6.0 Approval of Minutes**
  - 6.1 Motion to Approve Minutes of the Work Session held on April 22, 2002.
  - 6.2 Motion to Approve Minutes of the Regular Session held on April 23, 2002.
- 7.0 Consent Agenda**
- 8.0 Items from the Treasurer**
- 9.0 Items from the Clerk**
  - 9.1 Request Approval for payment of Payables for May 3, 2002 check numbers 38709 through 38823 for total amount of \$487,724.40.
  - 9.2 Motion to Approve Recommendations from Election Commission regarding polling locations and election inspectors' wages.
  - 9.3 Motion to Adopt Resolution #2, Establishing Street Lighting Special Assessment District for Bridgefield Estates Site Condominium, Phase II.

- 9.4 Motion to Adopt Resolution #02-18 to consent to merger between Comcast Corporation and AT&T Broadband Corp.
- 9.5 Motion to Approve Broadview Farms proposal to rent farmland on Township properties in central area.
- 9.6 Schedule joint meeting with the Planning Commission on May 30, 2002 at 7:30 p.m. to review draft of Comprehensive Plan (informational).
- 9.7 Motion to Receive The Township's Comprehensive Annual Financial Report for Fiscal Year Ended December 31, 2001 prepared by Post, Smythe, Lutz and Ziel.

#### **10.0 Items from the Supervisor/Assessor**

- 10.1 Motion to Approve the hourly rate for Legal Services to the Township from Reading, Etter & Lillich, from \$100.00 per hour to \$110.00 per hour effective June 1, 2002.
- 10.2 Motion to Approve Authorization of the Township Supervisor to Sign-Off on letter allowing Finn's Insurance to be Appointed as the "Agent of Record" for each of Pittsfield Township's health care policies.

#### **11.0 Items from the Department of Public Safety**

- 11.1 Motion to Approve Purchase of Shelving Units-Technical Rescue Trailer from Madison Electric at a cost of \$1,862.00 to be charged to account #336-777-Fire Equipment Supply.
- 11.2 Motion to Approve Update of Map Books-Fire Department. Allegra Printing to print the books at a cost of \$600.00 and All-Tech Business to supply binders and sheet protectors at a cost of \$800.00. Total cost will be \$1,400.00 to be charged to account #336-727-Fire Account.
- 11.3 Motion to Approve Purchase/Replace Fire Hose-Fire Department from Time Emergency Equipment at a cost of \$8,025.00 to be charged to account #336-970 Capitol Expenditures.
- 11.4 Motion to Rescind Enrollment in Sociology: Domestic Violence & Sexual Assault at Eastern Michigan University for Lieutenant Raymond C. Hagen.
- 11.5 Motion to Approve Enrollment in the class: History of Detroit at Eastern Michigan University for Lieutenant Raymond C. Hagen, starting June 17, 2002 and ending June 21, 2002 at a cost of \$645.00.
- 11.6 Motion to Receive Fire Department Incident Summary Report for month of March 2002.
- 11.7 Motion to Receive Police Department Call Activity Statistical Report for the month of April 2002.
- 11.8 Motion to Authorize Repair of Fire Apparatus Engine 11 and Brush 1 by R&R Fire Truck Repair Service at a total cost of \$7,500.00 to be charged to account # 336-863 Vehicle Maintenance and Repairs.

- 11.9 Motion to Approve Enrollment in the class: History 103 20<sup>th</sup> Century Civilization at Eastern Michigan University for Sergeant John Belknap, starting July 20, 2002 and ending July 26, 2002 at a cost of \$181.12 (50%).
- 11.10 Motion to Approve Enrollment in the class: History 100 Comparative Study of Religion at Eastern Michigan University for Sergeant John Belknap, starting May 1, 2002 and ending June 24, 2002 at a cost of \$181.12 (50%).
- 11.11 Motion to Approve Reimbursement for Lieutenant Raymond C. Hagen for classes in SOC1 503-Family as an Institution, at tuition cost of \$645.00, from Eastern Michigan University.
- 11.12 Motion to Approve the Purchase of Replacement Equipment for Engine 1 from the various vendors: Time Emergency Equipment, Ann Arbor Welding Inc., Fire Hooks Unlimited, Grainger Industrial Supply, Lowe's, West Shore Sales and Service, Apollo Fire Equipment, Front Line Services, Miscellaneous Vendors and Electronic Service Center, to be charged from the following accounts:

336-970	Fire Department Capital Expenditures	\$10,700.00
336-777	Fire Department Supplies	\$18,656.00
205-970	Public Safety Fund Capital Expenditures	\$18,550.00
336-851	Fire Department Radio Maintenance	\$600.00
- 11.13 Motion to Approve Purchase to Replace Fire Hose-Fire Department from Douglass Safety Systems at a cost of \$1,010.00 to be charged to account #336-970 Capital Expenditures.

**12.0 Items from the Department of Municipal Services/Planning and Zoning**

- 12.1 Motion to Approve Resolution for Authorization to Select Cummins & Barnard, Inc to Review the HVAC System (Heating Ventilation & Air Conditioning) at the Administration Building at a cost of \$6,500.00.
- 12.2 Motion to Approve Resolution for Authorization to Select Software Provider, BS&A Software, for the Building and Housing Department at a cost of \$7,995.00.
- 12.3 Request Approval to waive the following Land Division Fees: \$100.00 For REI/Harwood Property (Township) & \$700.00 for City of Ann Arbor.
- 12.4 Motion to Receive Building Department Permit Summary Report for month of April 2002.
- 12.5 Motion to Approve Great Lakes Waste/B.F.I. Rubbish Report and Pay Bill in the amount of \$48,768.72 for April 2002.
- 12.6 Motion to Approve Resolution, Second Reading to approve Zoning Amendment RZ #01-04 Heritage Village (Heritage Falls) from AG to PUD.
- 12.7 Request to Approve "Letter of Understanding" between the Pittsfield Charter Township and Lake Orion Consultants, L.L.C., Richard M. White, Water System Operator, dated April 26, 2002.
- 12.8 Request Final Approval of Preliminary Plat, Hickory Pointe Phase IV (SP 00-3)

**13.0 Items from the Parks & Recreation Department**

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED

- 13.1 Motion to Approve the hire of Matthew Sisko as a full-time Seasonal Parks Maintenance Employee, forty hours per week at \$8.00 per hour with no benefits effective May 15, 2002. To be charged to account #751-709.000.
  
- 13.2 Motion to Approve the hire of Goddard Coatings Company to repair and fill cracks on Montibeller Park Tennis Courts at a cost of \$2,200.00 to be charged to account #751-779.000.

**14.0 Unfinished Business**

**15.0 New Business**

- 15.1 Motion to Approve First Reading, Purchase of Development Rights Ordinance for Pittsfield Township.

**16.0 Public Comment II**

**17.0 Adjournment**