

# Pittsfield Charter Township



## A Diverse and Welcoming Community

### BOARD OF TRUSTEES

REGULAR MEETING

November 14, 2006

#### AGENDA

**1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum.**

**2.0 Pledge of Allegiance**

**3.0 Roll Call**

**4.0 Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

**5.0 Public Hearings/Presentations**

5.1 Presentation by Cheryl McFarland and Jeremy Woolcott of Fifth Third Bank.

**6.0 Approval of Minutes**

6.1 Request to Approve Minutes of the Regular Meeting held on October 24, 2006.

**7.0 Consent Agenda**

**8.0 Items from the Treasurer**

8.1 Resolution #06-49, Listing Qualified Institutional Depositories for Township Funds, dated November 14, 2006.

8.2 Approve the purchase of three new office chairs for the Treasurer's front office staff at a cost of \$449.50 per chair, for a total amount of \$1348.50, from account number 253-970 capital expenditures.

**9.0 Items from the Clerk**

- 9.1 Motion to Approve Payment of Payables, checks #56541 through #56674 in the amount of \$851,045.47.
- 9.2 Receive Revenue/Expenditure Report for the month of October 2006.
- 9.3 Motion to Approve Payment of Payables, checks #56675 through #56804 in the amount of \$232,229.71.
- 9.4 Resolution to set the public hearing concerning the EDC project plan amendment for Arbor Hospice.

**10.0 Items from the Supervisor/Assessor**

- 10.1 Motion to Approve the selection of Wieland-Arten LLC and The Winfield Consulting Group, Inc. as consultants for the Community Center Needs Analysis, and to permit the Supervisor to negotiate and execute contracts with these firms based on their bids, at a cost not to exceed \$40,000.

**11.0 Items from the Department of Public Safety**

- 11.1 Receive the Pittsfield Township Fire Department Incident Summary and Activity Report for the month of September 2006.
- 11.2 Approve Corrosion and Body Repairs to Ladder 3, a 2000 Pierce Aerial, at a cost not to exceed \$17,313.00 through Pierce Manufacturing Corporation and charge to Fire Department Capital Expenditure Account number 336-970.
- 11.3 Authorize repairs on Engine 2, a 1998 Pierce Pumper, including the left rear leaf spring, radiator, compartment door warning switch, and pump pressure gauge at a cost not to exceed \$5,100.00 to be completed by R&R Fire Truck Repair and charged to account 336-863, Vehicle Maintenance and Repairs.
- 11.4 Motion to Approve Resolution to Adopt a B-3 MERS Benefits Multiplier for the Police Patrol Division 02, effective December 1, 2006.
- 11.5 Receive the Police Department Call Activity Statistical Report, including the Geographical Activity Report for October 2006.
- 11.6 Request to Approve the hire of Aja Lynn Chung to the position of Police Officer effective November 6, 2006, at the starting wage determined by the collective bargaining agreement.

- 11.7 Request to Approve the hire of Nicholas Paul Kubicz to the position of Police Officer effective November 6, 2006, at the starting wage determined by the collective bargaining agreement.
- 11.8 Authorize enrollment in Law Enforcement & Police Services (100% requested) and Eating for Nutrition (50% requested) for courses to be taken from November 1, 2006 to December 18, 2006 at a total cost of \$1,200.00 for Police Officer Small.
- 11.9 Authorize enrollment in PLSC677 – Analytical Methods for Public Administrators (100% requested) for a course to be taken from January 10, 2007 to April 25, 2007 at a total cost of \$681.00 for Police Lieutenant Williams.
- 11.10 Approve purchase of two Vehicle Stabilization Kits for the Fire Department, from Alert Fire Equipment at a cost of \$5,570.00, and charge to account #336-777, Fire Equipment and Supplies

**12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities**

- 12.1 Receive Pittsfield Charter Township Monthly Building Permit List.
- 12.2 Authorize the Supervisor to sign a contract with James Teevens for CAD and plan conversion service for a cost not to exceed \$1,500.
- 12.3 Authorize the Supervisor to sign a renewal contract with A-1 Lawn Care for snow removal services for the 2006-2007 winter season.
- 12.4 Request approval of Allied Waste Services rubbish collection report and authorization to pay bill in the amount of \$75,940.70.
- 12.5 Approve Purchase of Geographic Information System (GIS) upgrade for the Planning Department at an estimated cost of \$2,213.46 and charged to the Planning Department Operating Supplies Account #400-740.
- 12.6 Resolution for Approval of an Ordinance to Amend the Pittsfield Township Zoning Ordinance, RZ 06-06 South State Tech Unit #2, First Reading.
- 12.7 Authorize enrollment in Principles of Economics I and Composition II (100% requested) for courses to be taken from January 8, 2007 to April 30, 2007 at a total cost of \$396.00 for Utilities Accountant Franklin.

**13.0 Items from the Parks & Recreation Department**

- 13.1 Approve Purchase of a new 2006 John Deere HPZ 4X4 Gator from Napoleon Lawn and Leisure for \$8,532.10, and charge to account #208-970.

**14.0 Unfinished Business**

**15.0 New Business**

**16.0 Public Comment II**

**17.0 Adjournment**