

Pittsfield Charter Township



A Diverse and Welcoming Community

BOARD OF TRUSTEES

REGULAR MEETING

July 10, 2007

AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum.**
- 2.0 Pledge of Allegiance**
- 3.0 Roll Call**
- 4.0 Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.
- 5.0 Public Hearings/Presentations**
- 6.0 Approval of Minutes**
 - 6.1 Request to Approve Minutes of the Regular Meeting held on June 26, 2007.
- 7.0 Consent Agenda**
- 8.0 Items from the Treasurer**
- 9.0 Items from the Clerk**
 - 9.1 Approve Payment of Payables, checks #59463 through #59578 in the amount of \$678,907.40.
- 10.0 Items from the Supervisor/Assessor**
 - 10.1 Appointment of Mary Cortese to the Pittsfield Charter Township Compensation Commission, for the term of August 1, 2007 through July 31, 2012.

- 10.2 Request to approve the Pittsfield Charter Township Disaster Preparedness Guide and Emergency Procedures for the Township Administration Building, Parks and Recreation Community Center, and the Utilities Field Office.
- 10.3 Resolution #07-35: Resolution of Appreciation for the Volunteers who assisted with Pittsfield Charter Township Annual Environment Day 2007.

11.0 Items from the Department of Public Safety

- 11.1 Request approval to purchase a Fire Extinguisher Trainer for the Fire Department from Bullex Digital Safety at a cost not to exceed \$5,288.26 and charge to the Public Safety Millage Capital account number 205-970.
- 11.2 Request approval to purchase three Automated External Defibrillators (AEDs) from Medtronic, at a cost not to exceed \$5,340.00 and charge to the Fire Department Capital Expenditure account number 336-970.
- 11.3 Request reimbursement for PLSC 615 – Public Budget Applications and PLSC 678 – Analytical Techniques for Public Administrators (100% requested) for courses taken from May 7, 2007, to June 27, 2007, at a total cost of \$401.00 for Police Lieutenant Williams.

12.0 Items from the Department of Building Safety/Planning and Zoning/Utilities

- 12.1 Receive Pittsfield Charter Township Monthly Building Permit List for June, 2007.
- 12.2 Request approval of Allied Waste Services rubbish collection report and to pay bill in the amount of \$78,674.56.
- 12.3 Request for Supervisor to be authorized to sign a three-year contract for sewer rehabilitation, with an option to renew, with Liqui-Force Services of Romulus, Michigan.
- 12.4 Request reimbursement for Spreadsheet Applications (100% requested) for course taken from May 7, 2007, to June 27, 2007, at a total cost of \$192.00 for Utilities Accountant Franklin.
- 12.5 Resolution authorizing the hire of Mr. Philip Johnson to the position of Field Technician II-Utilities, effective July 11, 2007, at an hourly rate of \$14.21 per hour as stipulated by the AFSCME union contract.
- 12.6 Resolution authorizing the hire of Mr. Michael Knab to the position of Field Technician I-Utilities, effective July 11, 2007, at an hourly rate of \$12.41 per hour as stipulated by the AFSCME union contract.
- 12.7 Request that the position of an Assistant Foreman be created to assist in the day-to-day and long term operation of the Utilities Department. The position is anticipated to be placed on Grade 4 of the Admin/Non-Union wage scale (Min. Step 1- \$38,429 – Max. Step 13- \$49,958).

12.8 Request to approve contract rate of \$15.00 per hour with Janet Gettel of the Green Earth Company, for gardening services at the Township Administration Building and Public Safety Building- Station #1, and other projects as needed.

12.9 Request from the Pittsfield Natural Resources Commission to approve Resolution #07-36: Support the U.S. Conference of Mayors Climate Protection Agreement.

13.0 Items from the Parks & Recreation Department

14.0 Unfinished Business

15.0 New Business

16.0 Public Comment II

17.0 Adjournment