

# Pittsfield Charter Township



Pittsfield Township, A Diverse And Welcoming Community

## BOARD OF TRUSTEES

REGULAR MEETING

June 13, 2006

### AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum
- 2.0 Pledge of Allegiance
- 3.0 Roll Call
- 4.0 Public Comment I

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 5.0 Public Hearings/Presentations
- 6.0 Approval of Minutes
  - 6.1 Request to Approve Minutes of the Regular Meeting held on May 23, 2006.
- 7.0 Consent Agenda
- 8.0 Items from the Treasurer
- 9.0 Items from the Clerk
  - 9.1 Request for Action: Payment of Payables, checks #54613 – #54778 in the amount of \$842,500.84.
  - 9.2 Approve Payables checks #54799 - #54876 in the amount of \$247,506.54.
  - 9.3 Receive Revenue/Expenditure report for the month of May 2006.

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**10.0 Items from the Supervisor/Assessor**

- 10.1 Request for Action: Accept the Letter of Resignation from Stacey Burmeister, Department Assistant II, effective June 9, 2006.

**11.0 Items from the Department of Public Safety**

- 11.1 Request for Action: Approval to repair Engine 1, a 2002 Pierce Lance Pumper, to include window regulators and fuel tank straps at a cost not to exceed \$1,400.00 to be completed by R& R Fire Truck Repair and charged to account number 336-863, Vehicle Maintenance and Repair.
- 11.2 Request for Action: Receive the Washtenaw County 800 MHz Communications Consortium Agreement and authorized Supervisor James Walter to sign as Authorized Official for Pittsfield Charter Township.
- 11.3 Request for Action: Accept Letter of resignation from Dispatcher/Clerk Lori L. Gentz for the Department of Public Safety effective July 14, 2006.
- 11.4 Request for Action: Request to purchase eight sets of turnout gear for the Fire Department from West Shore Fire Inc., at a cost not to exceed \$11,760.00, and charge to account number 336-725 Uniform Expense.
- 11.5 Request for Action: Request to repair Ladder 3, a 2000 Pierce Aerial Ladder, at a total cost of \$9,896.00 to be completed by R&R Fire Truck Repair and charged to account 336-863, Vehicle Maintenance.
- 11.6 Request for Action: Request reimbursement for PHI329 – Technology and the Human Condition and MGT452 – Leadership (100 % requested) for courses taken from January 7, 2006 to April 22, 2006 at a total cost of \$1200.00 for Firefighter Sperle.
- 11.7 Motion to approve resolution to adopt a B-3, F/50 (25), E-2 MERS Retirement window for the Police Patrol Division 2, with an effective start date of August 1, 2006 and an end date of September 20, 2006.
- 11.8 Request for Action: Approve the request to purchase patrol rifle training ammunition for the Police Department from Michigan Police Equipment at a cost not to exceed \$5,000.00 and charge to law Enforcement Supplies Account 301-741.
- 11.9 Request for Action: Approve the request to purchase CPR Training mannequins (adult, child, infant) from Bound Tree Medical Supplies at a cost not to exceed \$4,229.10 and charge to the Fire Equipment Supplies Account 336-777.

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**12.0 Items from the Department of Building Safety/Planning and Zoning**

- 12.1 Request reimbursement for ACCTG-151-52 – Accounting Principles and ECON-252-51 – Principles of Microeconomics (100% requested) for courses taken from January 16, 2006 to May 3, 2006 at a total cost of \$434.00 for Utility Billing and Customer Service Coordinator White.
- 12.2 Request for Action: Request enrollment in Business Writing (100% requested) for course to be taken from May 15, 2006 to June 22, 2006 at a total cost of \$186.00 for Utility Billing & Customer Service Coordinator White.
- 12.3 Resolution for Authorization to purchase automated external defibrillator units for township buildings.
- 12.4 Receive Pittsfield Charter Township Monthly Building Permit List.
- 12.5 Receive Pittsfield Charter Township Monthly Housing Inspection Report.
- 12.6 Request approval of Allied Waste Services rubbish collection report and to pay bill in the amount of \$75,862.10.
- 12.7 Request for Action: Motion to authorize Liquiforce USA, of Romulus, Michigan to inspect and video 35,000 feet of sanitary sewer on Carpenter Road and within the Washtenaw Heights and Oak Park Subdivisions.
- 12.8 Request for Action: Motion to approve resolution authorizing the creation of a Department Assistant II – Utilities.
- 12.9 Request from the Pittsfield Natural Resources Commission to authorize the Supervisor to sign an agreement with Girl Scout Troop 63 to provide volunteer services for the installation of a demonstration native plant garden at Lillie Park North on June 10, 2006.
- 12.10 Request for Action: Accept Memorandum from Planning Director, Bruce Fowler, on the need for a Code Enforcement Officer.
- 12.11 Motion to Approve the Resolution authorizing the creation of a Code Enforcement Officer position, effective June 14, 2006, to be placed at a Grade 3 of the Administrative/Non-union salary scale.
- 12.12 Request for Action: Resolution for Approval of an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance, RZ 06-01 Michael Joss First Reading.

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- 12.13 Request for Action: Motion to authorize the Supervisor and Clerk to enter into a development agreement with Peters Building Co. for the development CSPA 04-10 (Kirtland Hills)
- 12.14 Adopt Resolution #06-26, approving settlement of Orco Investment Litigation, regarding residential development of 57 acres at the Northeast corner of Platt and Merritt Roads.
- 12.15 Receive Annual Report from the Planning Commission for 2005.

**13.0 Items from the Parks & Recreation Department**

- 13.1 Request for Action: Accept the Letter of Resignation from Park Ranger, Edward L. McCormick, effective May 18, 2006.

**14.0 Unfinished Business**

**15.0 New Business**

- 15.1 Approve the Road Improvement Agreement with Washtenaw County Road Commission for the entrance to Township public park land and Ann Arbor Youth Soccer Association (AAYSA) property on Platt Road, with improvements to be constructed and paid for by AAYSA, and authorize the Supervisor to sign it.
- 15.2 Request to adjourn to an executive session with labor Attorney, Fred Schwarze and Human Resources manager, Kristin Orłowski reference Fire Fighter negotiations.

**16.0 Public Comment II**

**17.0 Adjournment**

**NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED**