

# Pittsfield Charter Township



Pittsfield Township, A Diverse And Welcoming Community

## BOARD OF TRUSTEES

REGULAR MEETING

February 14, 2006

### AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum
- 2.0 Pledge of Allegiance
- 3.0 Roll Call
- 4.0 Public Comment I

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 5.0 Public Hearings/Presentations
  - 5.1 Special Order of Business: Joint meeting between the Board of Trustees and the Parks Commission.
- 6.0 Approval of Minutes
  - 6.1 Request to Approve Minutes of the Regular Meeting held on January 24, 2006.
- 7.0 Consent Agenda
- 8.0 Items from the Treasurer
- 9.0 Items from the Clerk
  - 9.1 Request for Action: Payment of Payables, checks #053304 – #053428 in the amount of \$797,147.27.
  - 9.2 Receive the Revenue/Expenditures Report for December 2005.

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- 9.3 Request for Action: Application of Arirang, Inc., requesting a new Tavern license, to be located at 3135 Oak Valley Dr., Ann Arbor, Pittsfield Township, Washtenaw County.
- 9.4 Request that the Supervisor be authorized to sign a contract with David Borneman, LLC, to conduct a prescribed burn of the demonstration prairie garden and buffer plantings at 6201 W. Michigan, in the amount of \$1,175.00, to be paid from Account No. 286-818.

**10.0 Items from the Supervisor/Assessor**

- 10.1 Request for Action: Motion to accept the resignation of David Shepps from the Pittsfield Charter Township Planning Commission effective February 3, 2006.
- 10.2 Motion to Approve work schedule change, from 35 hours per week to 40 hours per week, for Ms. Stacey Burmeister, Department Assistant II, effective February 20, 2006.
- 10.3 Renewal of the lawn mowing contract with Liberty Lawn Services for 2006.
- 10.4 Motion to approve the Independent Contractor Agreement between Pittsfield Charter Township and James E. Rushton for 2006-2007 Assessing Services.

**11.0 Items from the Department of Public Safety**

- 11.1 Receive the Fire Department Call Activity Incident Summary Report for December 2005.
- 11.2 Request for Action: Request to approve hire of Sandra Ann Trolz as Investigations Bureau Secretary effective February 13, 2006 at the starting wage of \$11.20 per hour for 20 hours per week as governed by the living wage ordinance.
- 11.3 Request for Action: Request approval to purchase (3) 55 gallon drums of truck wash soap for fire apparatus, from continental Research Corp. at a cost of \$4,206.00, and charge to account number 336-778 building Equipment and Maintenance.
- 11.4 Receive the Police Department Call Activity Statistical Report from December 1, 2005 through December 31, 2005 and the Incident by Location (Apartment Complexes) from October 1, 2005 through December 31, 2005.
- 11.5 Receive the Police Department Call Activity Statistical Report from January 1, 2006 through January 31, 2006.

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- 11.6 Request for Action: Approve the expenditure of a local block grant awarded to the Police Department for one Touch Print Model 3011 LD Livescan System in the amount of \$8,334.00. If approved, \$7,500.00 of the expenditure is reimbursable under the Byrne Memorial Block Grant Formula.
- 11.7 Request for approval to replace Police Department Patrol Vehicles, including Set-up/Changeover/Equipment costs, and charge \$104,952.00 to Police Department Capital Expenditures account number 301-970.

**12.0 Items from the Department of Building Safety/Planning and Zoning**

- 12.1 Receive Pittsfield Charter Township monthly housing inspection report.
- 12.2 Approve Ordinance No. 270, Amending Chapter 6 of the Township code, "Buildings and Building Regulations," on First Reading.
- 12.3 Approve Resolution #06-10, Appointing Ordinance Enforcement Officers for the Department of Building Safety.
- 12.4 Request Approval of Allied Waste Services rubbish collection report and to pay bill in the amount of \$74,667.19.
- 12.5 Receive Pittsfield Charter Township Building Department Monthly Permit List.
- 12.6 Motion to approve resolution authorizing the creation of a Senior Planner position.
- 12.7 Motion to approve resolution authorizing the promotion of Mr. Paul Montagno to the position of Senior Planner.
- 12.8 Request for Action: Resolution for Approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance RZ 05-05 William A. Gainsley, First Reading.
- 12.9 Request for Action: Resolution of approval of an ordinance to amend the Pittsfield Charter Township Zoning Ordinance, RZ 05-06 Oak Valley Centre PUD, First Reading.
- 12.10 Motion to approve final design and contract preparation of six sewage lift stations to Stantec consulting for an amount not to exceed \$55,000.
- 12.11 Request from the Pittsfield Natural Resources Commission to authorize renewal of the stewardship events contracting program for 2006, not to exceed \$3,000, from Account No. 286-818.

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- 12.12 Request from the Pittsfield Natural Resources Commission to authorize the Supervisor to sign the 2006 agreement with the Huron River Watershed Council for Phase II public education print advertising, not to exceed \$7,218, from Account 286-818.

**13.0 Items from the Parks & Recreation Department**

- 13.1 Request approval to hire Sinclair Recreation LLC (Game Time Equipment) for playground structures for the Pittsfield Preserve phase I DNR Trust Fund Development project in the amount of \$50,000. Includes some site preparation, drainage system, equipment, installation and safety surface. #208-977.000

**14.0 Unfinished Business**

- 14.1 Receive memorandum dated January 19, 2006 regarding staff review of ordinance proposals.

**15.0 New Business**

- 15.1 Motion to reappoint Greg Croasdill, Piet deDreu, and Wilma Luna to the Pittsfield Township Natural Resources Commission for terms ending February 29, 2008.
- 15.2 Authorize Supervisor and Clerk to sign agreement with Jaffe, Raitt, Heuer, & Weiss PC regarding trademark registration.

**16.0 Public Comment II**

**17.0 Adjournment**

**NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED**