

# Pittsfield Charter Township



Pittsfield Township, A Diverse And Welcoming Community

## BOARD OF TRUSTEES

REGULAR MEETING

April 26, 2005

### AGENDA

- 1.0 Call Meeting to Order/7:30 p.m./Determination of a Quorum
- 2.0 Pledge of Allegiance
- 3.0 Roll Call
- 4.0 Public Comment I

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 5.0 Public Hearings/Presentations
  - 5.1 Public hearing to receive comments re: Revocation of IFT Certificate #98-344, located at 4370 Varsity Dr., Ann Arbor, MI 48108, Pittsfield Township, originally issued to Advanced Modular Power Systems.
- 6.0 Approval of Minutes
  - 6.1 Request to Approve Minutes of the Regular Meeting held on April 12, 2005.
- 7.0 Consent Agenda
- 8.0 Items from the Treasurer

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- 8.1 Authorize payment to George P. Todoroff, Jr. in the amount of \$2,777.62 and to Isaac Lockhart in the amount of \$2,777.62, for installation of a culvert between their lots to remedy deficiencies in Lake Forest Subdivision's drainage system, the total amount of \$5555.24 to be paid from the Township's Lake Forest settlement funds.

**9.0 Items from the Clerk**

- 9.1 Request for Action: Payment of Payables, checks #50547 - #50657 in the amount of \$1,129,490.66.
- 9.2 Request for Action: Resolution authorizing a gardening and odd jobs assistant to be filled by Ms. Lisa Luokkala for Phase II DEQ Compliance Projects.
- 9.3 Request for Action: Resolution authorizing a gardening and odd jobs assistant to be filled by Ms. Kassandra Cumming for Phase II DEQ Compliance Projects.

**10.0 Items from the Supervisor/Assessor**

- 10.1 Request for Action: Approval of Ordinance #264 to amend the township code to establish annuity or pension plans, a cafeteria benefits plan, and other employment benefits. [2<sup>nd</sup> Reading]
- 10.2 Request for Action: Motion to increase the pay for Pittsfield Charter Township constables from \$3,200 per year to \$4,000 per year effective January 1, 2005.

**11.0 Items from the Department of Public Safety**

- 11.1 Request for Action: To approve the hire of Takisha Mandrae Henderson as a Clerk/Dispatcher at the beginning wage level for clerical dispatcher as determined by the Collective Bargaining Agreement, effective date of hire on May 1, 2005.
- 11.2 Request for Action: Request that lockers for Fire station 1 and 2 be purchased from Naked Furniture at a cost of \$2,999.94 charged to account #336-778.

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- 11.3 Request for Action: Request for approval of training programs by Michigan Urban Search and Rescue Team (MUSAR) at a cost of \$3,067.21 to be charged to account #336-777.
- 11.4 Request for Action: Motion to correct the effective of James Wickman's resignation for m March 29, 2005 to April 14, 2005
- 11.5 Request for Action: Approve amended tuition reimbursement request from \$4,720 to \$3,720 for Officer Fusik.
- 11.6 Receive April 2005 Fire Department Incident Summary.
- 11.7 Receive current list of Pittsfield Township Current Points of Sale – Alcohol.
- 11.8 Request to Approve emergency repairs to Engine 1 for the left rear outer tire/wheel assembly, repairs to be performed by R & R Fire Truck Repair at a cost not to exceed \$3,914.25.

**12.0 Items from the Department of Municipal Services/Planning and Zoning**

- 12.1 Request for Action: To accept the proposal from Plummer's Environmental Services Inc. of Byron Center, to rehabilitate two sewer lift stations for an amount not to exceed \$9847.20 and to be charged to account number 592-937.
- 12.2 Request for Action: Resolution for Approval of Ordinance Number 263 to amend the Township Code to establish ownership and responsibility of building to the connection of the Township's sewer system [2<sup>nd</sup> Reading]
- 12.3 Request for Action: Resolution for Approval of Ordinance Number 265 to amend the Township Code to enable the Township to collect delinquent utility bills within a specified time frame and establish a fee of assurance for bankruptcies. [2<sup>nd</sup> Reading]
- 12.4 Request for Action: To accept the proposal from Reprographics One, Inc. of Livonia, for scanning services at a cost not to exceed \$2,300.00 and charged to account 592-801.
- 12.5 Request for Action: Request enrollment reimbursement for CIS -130-52 for course to be taken from 5/9/05 to 6/18/05 in the amount of \$214.00 for utilities Billing and Customer Service Coordinator Judy White.

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- 12.6 Request for Action: Resolution for Approval of an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance, RZ 05-01 Adrian Cipleu, Second Reading.
- 12.7 Request for Action: Resolution for Approval of an Ordinance to Amend the Pittsfield Charter Township Zoning Ordinance, 04-18 Rosewood Meadows, Second Reading.
- 12.8 Request for Action Resolution to grant permission to Peter A. Basile Sons, Inc., to work at night and on weekends for the US-12 Resurfacing Project.
- 12.9 Request for Action: Motion to authorize the Supervisor and Clerk to enter into a development agreement with Johnson Holding Company, L.L.C. for subdivision SP #00-02 (Pines of Lake Forest Subdivision No. 2 and 3)
- 12.10 Request for Action: motion to authorize the Supervisor and Clerk to enter into a development agreement with Harwood Farms Development, L.L.C. for project CSPA #02-25 (Harwood Farms)
- 12.11 Request for Action: Motion to authorize the Supervisor and Clerk to enter into a development agreement with Selective-Delaware, L.L.C. for project CSPA #03-04 (Blue Heron Pointe)
- 12.12 Request for Action: To accept the offer of conservation easement on a portion of the Blue Heron Pointe site and to authorize the Township Supervisor and Clerk to sign the easement documents on behalf of the Township.
- 12.13 Request for Action: Resolution #05-30, Appointing Ordinance Enforcement Officers Bruce Fowler, Paul Montagno, and Suzanne McCoy.

**13.0 Items from the Parks & Recreation Department**

- 13.1 Request Approval: To change work status of Alicia Leonard from recreation activities instructor to spring/summer seasonal employee starting May 2, 2005 with pay increase to \$8.75/hr.
- 13.2 Request for Approval: To increase the rate of pay for Heather McMaster, Head Summer Day Camp Counselor, to \$9.25/hr. starting May 9, 2005.
- 13.3 Request for Approval: To change work status of Brad Kwiatkowski from casual employee to seasonal spring/summer employee starting April 27, 2005 with pay increase to \$9.50/hr.

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14.0 Unfinished Business

15.0 New Business

- 15.1 Request for Action: Adopt Resolution #05-29 on support of the Washtenaw County Purchase of Development Rights Program.
- 15.2 Request for Action: Resolution to deny transfer of IFT Certificate #98-344 from Advanced Modular Power Systems to Encel, an existing facility, located at 4370 Varsity Dr., Ann Arbor, MI 48108, Pittsfield Township.
- 15.3 Request for Action: Resolution to revoke industrial facilities exemption certificate #98-344 for Advanced Modular Power Systems, located at 4370 Varsity Dr., Ann Arbor, MI 48108, Pittsfield Township.

16.0 Public Comment II

17.0 Adjournment

NOTE: ALL PROCEEDINGS OF THIS MEETING ARE BEING TAPED