



**Pittsfield Charter Township**  
**Supervisor's Office**

6201 West Michigan Avenue, Ann Arbor, MI 48108  
Phone: (734) 822-3135 • Fax: (734) 944-6103  
Website: [www.pittsfield-mi.gov](http://www.pittsfield-mi.gov)

**Mandy Grewal**  
Township Supervisor  
[grewalm@pittsfield-mi.gov](mailto:grewalm@pittsfield-mi.gov)

**Trish Reilly**  
Deputy Supervisor  
[reillyt@pittsfield-mi.gov](mailto:reillyt@pittsfield-mi.gov)

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November 13, 2013

**BOARD OF TRUSTEES REGULAR MEETING**  
**AGENDA**

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
  2. **Pledge of Allegiance**
  3. **Roll Call**
    - 3.1 Approval of the Agenda
  4. **Public Comment I**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

    - 4.1 Board Response to Public Comment I
  5. **Approval of Minutes**
    - 5.1 Approve the Minutes of the Regular Meeting held on October 23, 2013 (Pgs. 5-25)
    - 5.2 Approve the Minutes of the Working Session held on October 23, 2013 (Pg. 26)
  6. **Public Hearings / Presentations / Proclamations**
    - 6.1 Pittsfield Farmers Market Presentation – 2013 Season (June-October) (Pgs. 27-32)
    - 6.2 Proclamation of Appreciation Presented to Tricia Huffman-Boucha (Pg. 33)
  7. **Communications** (Pgs. 34-46)
  8. **Consent Agenda**
    - 8.1 Approve payment of Payables (Pgs. 47-50)  
Check # 11187 through # 11273 in the amount of \$421,109.51  
Check # 11274 through # 11333 in the amount of \$744,303.33
    - 8.2 Approve payments from Tax Checking Fund (Pg. 51)  
Check #21100 through #21110 in the amount of \$237,829.55
    - 8.3 Receive the November 13, 2103 Personnel Report (Pg. 52)
    - 8.4 Approve enrollment request from Sean Gleason for the pursuit of an Associate's Degree in Fire Science (Pgs. 53-57)
    - 8.5 Receive the Building Safety Activity Report for October 2013 (Pgs. 58)
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8.6 Receive the Allied Waste Service Rubbish Collection & Total Customer Calculations Report for October 2013 (Pgs. 59-60)

8.7 Receive the October 2013 Department of Public Safety Activity Report (Pgs. 61-62)

**9. Items from the Treasurer**

9.1 Quarterly Cash Balance Report (Pgs. 63-64)

**10. Items from the Clerk**

**11. Items from the Supervisor**

11.1 Receive Stefforia, Petik & Associates, P.C. Report on Applying Agreed Upon Procedures for the Pittsfield Seniors, Inc. (Pgs. 65-66)

11.2 Adopt a Resolution for Appointments and Re-Appointments to Township Boards, Committees and Commissions Res #13-43 (Pgs. 67-69)

11.3 Approve purchase of Service Agreement with Ann Arbor Transportation Authority for Transit Services in Pittsfield Township for the period October 1, 2013 through September 30, 2014, subject to Township Attorney approval (Pgs. 70-75)

11.4 Adopt a Resolution to Amend the 2013 General Fund Budget, 2013 Public Safety Millage Fund, 2013 800 MHz Fund Budget, 2013 Refuse Budget and the 2013 Safety Budget Res #13-50 (Pgs. 76-77)

11.5 Approve retention of Fink & Valvo, PLLC to provide local prosecution services for the Department of Public Safety at a flat-rate cost of \$75,000 for a one-year term, effective January 1, 2014 (Pgs.78-81)

11.6 Approve the purchase of ammunition for police services at a cost not to exceed \$12,946.40 (Pgs. 82-85)

11.7 Resolution to appoint Ordinance Enforcement Officers for the Building Safety Department Res#13-52 (Pgs. 89-90)

11.8 Determination to proceed with a proposed street lighting Special Assessment District (SAD) on Carpenter Road Between Washtenaw Avenue and Packard Road (Pg. 91)

11.9 Adopt a resolution for Carpenter Road Street Lighting Special Assessment District and set Public Hearing on SAD Boundaries Res#13-51 (Pgs. 92-96)

11.10 Authorize the Supervisor and Clerk to enter into a GIS Data Dissemination Agreement with Ypsilanti Community Utilities Authority (YUCA), subject to Township Attorney approval (Pgs. 97-98)

- 11.11 Adopt a resolution to authorize the Supervisor and Clerk to execute the Stormwater, Asset Management and Wastewater (SAW) Grant Agreement, subject to Township Attorney approval Res #13-49 (Pgs. 99-114)
- 11.12 Authorize the Supervisor and Clerk to enter into a Tax Sharing Agreement between Pittsfield Charter Township and the State Street Corridor Improvement Authority (attached) and further authorize the Supervisor and Clerk to enter into similar Agreements with the other Taxing Jurisdictions, subject to Township Attorney approval (Pgs. 115-119)
- 11.13 Resolution to ensure compliance with the requirements of PA 152 of 2011 Res #13-53 (Pgs. 120-126)

**12. Unfinished Business**

- 12.1 Adopt revised Pittsfield Charter Township Board Rules (Pgs. 127-144)

**13. New Business**

- 13.1 Motion to accept Compensation Commission Determination of Salaries for Park Commissioners Res #13-03 (Pgs. 145-146)
- 13.2 Motion to increase per meeting stipend to \$100 for Park Commissioners
- 13.3 Motion to accept Compensation Commission Determination of Salaries for Township Trustees Res #13-02 (Pgs. 147-148)
- 13.4 Motion to accept Compensation Commission Determination of Salaries for Supervisor, Clerk, and Treasurer Res #13-01 (Pgs. 149-150)
- 13.5 Approval of the Pittsfield Township Policy Governing Access and Use of Security Cameras at Township Parks and Facilities (Pgs. 151-154)
- 13.6 Closed Executive Session for Discussion Regarding Labor Relations

**14. Liaison Reports**

**15. Public Comment II**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

- 15.1 Board Response to Public Comment II

**16. Adjournment**

**This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).**

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office 24 hours prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email [clerk@pittsfield-mi.gov](mailto:clerk@pittsfield-mi.gov).

