



Pittsfield Charter Township
Supervisor's Office

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December 11, 2013

BOARD OF TRUSTEES REGULAR MEETING
AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 - 3.1 Approval of the Agenda
 4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
 5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on November 13, 2013 (Pgs. 1-44)
 6. **Public Hearings / Presentations / Proclamations**
 - 6.1 Public Hearing: Carpenter Road Street Lighting Special Assessment District Res #13-57 (Pgs. 45-49)
 - 6.2 Proclamation of Appreciation for the Volunteers at the 2013 Harvest Festival (Pg. 50)
 7. **Communications (Pgs. 51-77)**
 8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 78-87)
Check # 11334 through # 11395 in the amount of \$234,187.35
Check # 11396 through # 11522 in the amount of \$257,806.65
Check # 11523 through # 11620 in the amount of \$223,754.67
Check # 11621 through # 11680 in the amount of \$765,679.79
Check # 11681 through # 11731 in the amount of \$48,518.79
 - 8.2 Approve payments from Tax Checking Fund (Pg. 88-89)
Check #21111 through #21121 in the amount of \$308,288.73
Check #21122 through #21129 in the amount of \$94,234.68
 - 8.3 Request for Action: Payment of payables through Electronic Transfers (Pg. 90)
Electronic Payments in the amount of \$757,480.10
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- 8.4 Receive October 2013 Revenue / Expenditure Report (Pgs. 91-107)
- 8.5 Receive the December 11, 2103 Personnel Report (Pg. 108)
- 8.6 Motion to approve enrollment request from Eric Roth for the pursuit of a Master's Degree in Organizational Leadership (Pgs. 109-111)
- 8.7 Motion to approve enrollment request from Jennifer Franklin for the pursuit of a Bachelor's Degree in Public Accounting (Pgs. 112-114)
- 8.8 Receive the Allied Waste Service Rubbish Collection & Total Customer Calculations Report for November 2013 (Pgs. 115-116)
- 8.9 Receive the November 2013 Department of Public Safety Activity Report (Pgs. 117-118)
- 9. Items from the Treasurer**
 - 9.1 Winter Taxes Billed
- 10. Items from the Clerk**
 - 10.1 Adopt a resolution to approve position creation within the Clerk's Office Res #13-54 (Pgs. 119-123)
- 11. Items from the Supervisor**
 - 11.1 Request Board of Trustees approval for the Use Agreement with Washtenaw County Parks and Recreation Commission, for use of the Meri Lou Murray Recreation Center; pending Township Attorney approval. The contract would begin on January 1, 2014 and end on December 31, 2015 (Pgs. 124-128)
 - 11.2 Receive the Pittsfield Township Historic District Commission 2013 Annual Report (Pgs. 129-130)
 - 11.3 Approval to request grant funds in the amount of \$5,000 from the Michigan Township Participating Plan (Par Plan) Risk Reduction Grant Program for the purchase of a Thermal Imaging Unit for Police Services. Total cost of unit not to exceed \$5,399 Res #13-55 (Pgs. 131-135)
 - 11.4 Resolution to approve State Street Corridor Improvement Authority Development and Tax Increment Financing Plan Res #13-58 (Pgs. 136-165)
 - 11.5 Approve the 2014 Pittsfield Township Board of Trustee Meeting Schedule (Pg. 166)
 - 11.6 Authorize Utility account adjustment to 1347 Heatherwood (Pg. 167)

12. Unfinished Business

13. New Business

- 13.1 Adopt a resolution to establish the Harwood Heritage Farm Historic District Study Committee and to Appoint Members to the Study Committee Res #13-56
(Pgs. 168-171)

14. Liaison Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office 24 hours prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email clerk@pittsfield-mi.gov.