



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108

Phone: (734) 822-3135 • Fax: (734) 944-6103

Website: www.pittsfield-mi.gov

Office of the Supervisor

August 12, 2015

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 - 3.1 Approval of the Agenda
 4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
 5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on July 8, 2015 (Pgs. 1-10)
 - 5.2 Receive Synopsis of Working Session of the Board of Trustees held on July 8, 2015 (Pg. 11)
 6. **Public Hearings / Presentations / Proclamations**
 - 6.1 Hearing – GL Morning, LLC – hearing regarding Medical Marijuana Moratorium
 - 6.2 Motion to Approve of Deny GL Morning, LLC's request for relief from Medical Marijuana Moratorium (Pgs. 12-38)
 - 6.3 Presentation: Pittsfield Township's Pension and OPEB Actuarial Valuations, Patricia Denig, Director of Human Resources (Pgs. 39-50)
 7. **Communications** (Pgs. 51-80)
 8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 81-86)
Check #17604 through #17930 in the amount of \$1,630,676.90
-

- 8.2 Approve payments from Tax Checking Fund (Pg. 87)
Check #21513 through #21524 in the amount of \$1,415,426.04
 - 8.3 Receive the June 2015 Revenue/Expenditure Report (Pgs. 88-104)
 - 8.4 Receive the August 12, 2015 Personnel Report (Pg. 105)
 - 8.5 Receive the June 2015 Activity Report for the Department of Public Safety (Pgs. 106-107)
 - 8.6 Receive the Department of Building Services Activity Report for June 2015 (Pg. 108)
 - 8.7 Receive the Republic Services Rubbish Collection Report for June 2015 (Pgs. 109-110)
 - 8.8 Receive the Republic Services Rubbish Collection Report for July 2015 (Pgs. 111-112)
 - 8.9 Receive the MERS Annual Actuarial Valuation Report as of December 31, 2014
(Pgs. 113-150)
 - 8.10 Receive the Other Post Employment Benefits (OPEB) Actuarial Valuation Report as of
January 1, 2015 (Pgs. 151-182)
- 9. Items from the Treasurer**
- 9.1 Quarterly Cash Balance Update (Pgs. 183-184)
- 10. Items from the Clerk**
- 10.1 Updated Class C Liquor License Report (Pg. 185)
 - 10.2 Adopt a resolution to approve or disapprove the application for Class C Liquor License
submitted by Wine & Canvas, LLC (Pgs. 186-211)
- 11. Items from the Supervisor**
- 11.1 Approve Retroactively the Repair of Fire Engine 11 by Emergency Vehicle Plus, at the
Invoiced Cost of \$6,274.60 (Pgs. 212-214)
 - 11.2 Authorize the Supervisor and Clerk to enter into the 2015 Agreement between the Saline
Fiddlers and Pittsfield Charter Township, donation to be paid by the Pittsfield Township
Historic Society, subject to Township attorney approval (Pgs. 215-216)
 - 11.3 Adopt a Resolution for Appointments and Re-Appointments to Township Boards,
Committees and Commissions Res #15-41 (Pgs. 217-220)
 - 11.4 Approve purchase of a Microsoft Enterprise Agreement at a cost of \$29,197.21 per year
for three years, subject to Township attorney approval (Pgs. 221-237)

- 11.5 Adopt a Resolution to Dissolve the Four Existing Village of Hickory Pointe Street Lighting Special Assessment Districts (SADs) and Establish One New SAD Res #15-38 (Pgs. 238-260)
- 11.6 Adopt a Resolution to Perform Miscellaneous Operations Within State Highway Right of Ways Res #15-40 (Pgs. 261-263)
- 11.7 Approve printing services for the 2015 Fall Parks and Recreation Program Brochure, at a cost not to exceed \$6,520.00 (Pgs. 264-266)
- 11.8 Approve Complete Streets/Private Road policy as referenced in Pittsfield Charter Township Complete Streets Ordinance (Pgs. 267-273)
- 11.9 Authorize payment to Sole` Construction for the emergency repair of the State Street water main, for an amount not to exceed \$18,286.38 (Pgs. 274-276)
- 11.10 Authorize Supervisor and Clerk to enter into an agreement with Reliance Building Company to perform rehabilitation to the Moon Road sanitary pump station, for an amount not to exceed \$750,000.00, subject to Township attorney approval (Pgs. 277-280)
- 11.11 Authorize Supervisor and Clerk to sign agreement with Stantec Consulting for construction engineering services for the Moon Road pump station, for an amount not to exceed \$35,000.00, subject to Township attorney approval (Pgs. 281-284)
- 11.12 Authorize Supervisor and Clerk to enter into an agreement with Stantec Consulting for design services related to Phase II of Washtenaw Ave. sidewalk gap filling, subject to Township attorney approval (Pgs. 285-289)
- 11.13 Authorize Supervisor and Clerk to sign agreement with Cadillac Asphalt (Washtenaw County Road Commission current vendor) to re-pave Fire Station II, for an amount not to exceed \$70,000.00, subject to Township attorney approval (Pgs. 290-293)
- 11.14 Authorize the Supervisor and Clerk to enter into an agreement between the Washtenaw County Road Commission and Pittsfield Charter Township for the installation of speed humps, pavement markings and signs on Oak Drive, between Ellsworth Road and Grandview Drive, at a cost not to exceed \$53,370.00, subject to Township attorney approval (Pgs. 294-299)
- 11.15 Authorize the Supervisor and Clerk to enter into a Second 2015 Annual Gravel Road Maintenance Agreement between Pittsfield Charter Township and the Washtenaw County Road Commission, for an amount not to exceed \$65,000.00, subject to Township attorney approval (Pgs. 300-302)

11.16 Authorize the Supervisor and Clerk to enter into an agreement with H2O Towers to perform surface maintenance/paint repair with logo update on Township water tower, for an amount not to exceed \$60,000.00, subject to Township attorney approval (Pgs. 303-305)

11.17 Approve a partial abandonment of a Township utility easement located at the 3145 Ann Arbor-Saline Road outlots along Ann Arbor-Saline Road (Pgs. 306-309)

12. Unfinished Business

13. New Business

14. Liaison/Trustee Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

15.1 Board Response to Public Comment II

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office 24 hours prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email
--