



Pittsfield Charter Township

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Office of the Supervisor

December 9, 2015

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 - 3.1 Approval of the Agenda
 4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
 5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on November 18, 2015 (Pgs. 1-22)
 6. **Public Hearings / Presentations / Proclamations**
 - 6.1 Harwood Heritage Farm Historic District Study Committee: Presentation of Final Report
 7. **Communications** (Pgs. 23-34)
 8. **Consent Agenda**
 - 8.1 Approve payment of Payables (Pgs. 35-40)
Check #19049 through #19361 in the amount of \$751,588.85
 - 8.2 Approve payments from Tax Checking Fund (Pg. 41)
Check #21630 through #21651 in the amount of \$697,985.52
 - 8.3 Approve payment of Payables through Electronic Transfers in the amount of \$787,897.25 (Pg. 42)
 - 8.4 Receive the December 9, 2015 Personnel Report (Pg. 43)
 - 8.5 Receive the October 2015 Activity Report for the Department of Public Safety (Pgs. 44-45)
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- 8.6 Receive the Department of Building Services Activity Report for September 2015 (Pg. 46)
- 8.7 Receive the Department of Building Services Activity Report for October 2015 (Pg. 47)
- 8.8 Receive the Republic Services Rubbish Collection Report for November 2015 (Pg. 48)

9. Items from the Treasurer

- 9.1 Winter Taxes Billed

10. Items from the Clerk

- 10.1 Authorize the Supervisor and Clerk to enter into a lease agreement with Broadview Farms
- 10.2 Adopt a Resolution Considering the Application by Sushi Dabu for a Class C Liquor License Res #15-65 (Pgs. 49-73)
- 10.3 Adopt a Resolution to Adopt Medical Marijuana Facility and Medical Marijuana Grow Operation License, Annual Renewal, and Appeal Fee Schedule Res #15-68 (Pgs. 74-78)
- 10.4 Adopt a Resolution Authorizing the Director of the Department of Public Safety to Approve or Deny Applications for Medical Marijuana Facility and Medical Marijuana Grow Operation License Res #15-69 (Pgs. 79-81)

11. Items from the Supervisor

- 11.1 Receive the Final Report of the Harwood Heritage Farm Historic District Study Committee (Pgs. 82-169)
- 11.2 Receive the Pittsfield Township Historic District Commission 2015 Annual Report (Pgs. 170-173)
- 11.3 Authorize the Supervisor and Clerk to enter into an agreement to lease a new Pitney Bowes Postage Machine, subject to Township attorney approval (Pgs. 174-176)
- 11.4 Receive the Report on Performance of CNG Vehicles (Pgs. 177-178)
- 11.5 Approve the 2016 Pittsfield Township Board of Trustee Meeting Schedule (Pg. 179)
- 11.6 Adopt a Resolution to Submit a Parks Millage Renewal Proposal on the March 8, 2016 Ballot Res #15-66 (Pgs. 180-183)
- 11.7 Approve the 2016 budget for the State Street Corridor Improvement Authority (Pgs. 184-185)

- 11.8 Approve the purchase of one (1) IBAK Sewer Camera System from Jack Doheny Companies, sole source vendor with government pricing, for an amount not to exceed \$202,940.00 (Pgs. 186-213)
- 11.9 Approve the purchase of one (1) Vactor, Model 2115 Combination Sewer Cleaner from Jack Doheny Companies, sole source vendor with government pricing, for an amount not to exceed \$419,150.00 (Pgs. 214-224)
- 11.10 Authorize Cancellation of the K9 Services Agreement with the City of Ypsilanti and Sale of the K9 vehicle (2012 Chevy Tahoe) to the City of Ypsilanti for \$12,000 (Pgs. 225-230)
- 11.11 Authorize the Supervisor and Clerk to enter into a Special Technology Access Agreement with Washtenaw County Road Commission, subject to Township attorney approval (Pgs. 231-233)
- 11.12 Approve Pittsfield Township's Building Use Policy (Pgs. 234-238)

12. Unfinished Business

13. New Business

- 13.1 First reading of an Ordinance to amend the Pittsfield Charter Code of Ordinances to add to Chapter 5, Article II Historic Districts, Section 5-202 Harwood Heritage Farms Historic District Boundary (Pgs. 239-240)

14. Liaison/Trustee Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

- 15.1 Board Response to Public Comment II

16. Adjournment

**A Working Session of the Board of Trustees
will convene following the
Regular Meeting of the Board of Trustees**

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office 24 hours prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email