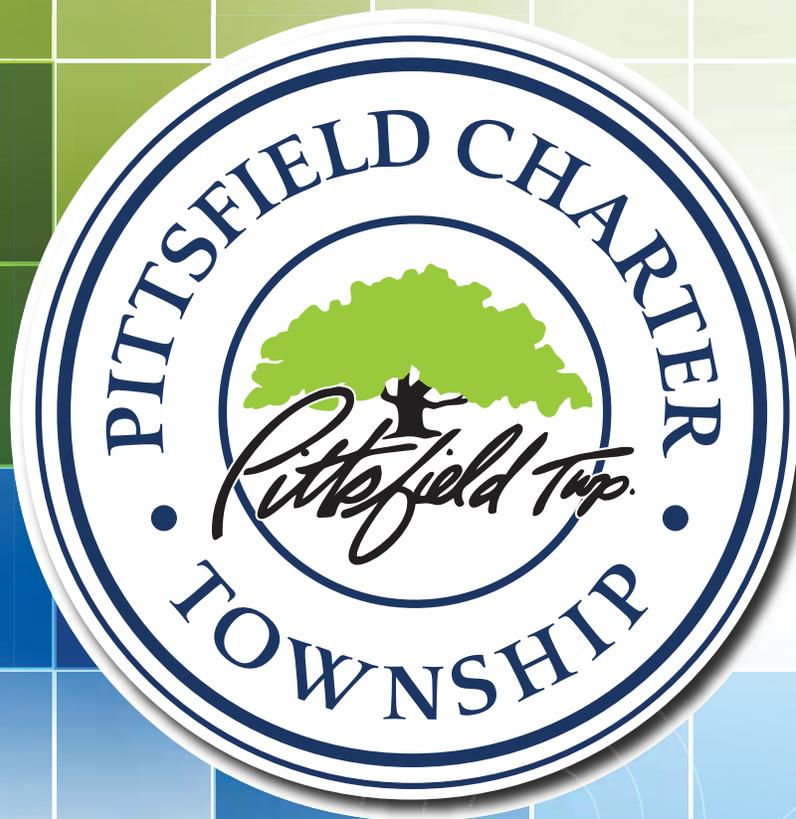


2017

Fiscal Year Budget



Pittsfield Charter Township

Michigan

PITTSFIELD CHARTER TOWNSHIP
Year 2017
Budget Index by Department/Fund

<u>Department Code</u>	<u>Department</u>	<u>Page</u>
Budget Index by Department/Fund	i-ii
Budget Index by Department Code/Fund Code	iii-iv
Budget Glossary	v-vi
2016 Millage and Tax Levy	vii-viii
2017 General Fund Revenue Budget	1-2
2017 General Fund Expenditure Budget	3
Assessing Department Expenditures	[209]5
Board of Review Expenditures	[247]5
Building Maintenance Expenditures	[265]7
Capital Outlay Expenditures	[900]10
Clerk’s Office Expenditures	[215]5
Contingency	[990]10
Community Development Services Expenditures	[226]5
Drains at Large Expenditures	[445]8
Elections Department Expenditures	[191]4
Finance Department Expenditures	[201]4
Fringe Benefits Expenditures	[851]10
General Services Expenditures	[250]6
Historical District Commission Expenditures	[803]10
Human Resources Expenditures	[270]8
Information Technology Expenditures	[259]7
Insurance Expenditures	[865]10
Legislative Board Expenditures	[100]4
Metro Authority Expenditures	[420]8
Municipal Services Expenditures	[725]9
Other Activity Expenditures	[872]10
Parks and Recreation Expenditures	[751]9
Professional Services Expenditures	[252]6
Property Maintenance Inspection Expenditures	[372]8
Street Lighting Expenditures	[448]8
Supervisor’s Office Expenditures	[171]4
Transfers	[999]10
Treasurer’s Office Expenditures	[253]6
Twp. Roads & Transportation Expenditures	[446]8

PITTSFIELD CHARTER TOWNSHIP
Year 2017
Budget Index by Department/Fund

<u>Fund</u>	<u>Fund Code</u>	<u>Page</u>
911 Service Fund Budget	[261]15
800 MHz Communications Budget	[264]15
Building Department Budget	[249]14
General Fund Millage Budget	[101]1-10
Parks and Recreation Millage Budget	[208]13
Public Safety Millage Budget	[205]11-12
Refuse Budget	[596]16
Sidewalk Reserve Budget	[220]13
Tree Mitigation Budget	[211]13
Utilities Fund Budget	[592]16-18

PITTSFIELD CHARTER TOWNSHIP
Year 2017
Budget Index by Department Code/Fund Code

<u>Department Code</u>	<u>Department</u>	<u>Page</u>
	Budget Index by Department/Fund i-ii
	Budget Index by Department Code/Fund Code iii-iv
	Budget Glossaryv-vi
	2016 Millage and Tax Levyvii-viii
	2017 General Fund Revenue Budget1-2
	2017 General Fund Expenditure Budget3
[100]	Legislative Board Expenditures4
[171]	Supervisor’s Office Expenditures4
[191]	Elections Department Expenditures4
[201]	Finance Department Expenditures4
[209]	Assessing Department Expenditures5
[215]	Clerk’s Office Expenditures5
[226]	Community Development Services Expenditures5
[247]	Board of Review Expenditures5
[250]	General Services Expenditures6
[252]	Professional Services Expenditures6
[253]	Treasurer’s Office Expenditures6
[259]	Information Technology Services Expenditures7
[265]	Building Maintenance Expenditures7
[270]	Human Resources Expenditures8
[372]	Property Maintenance Inspection8
[420]	Metro Authority Expenditures8
[445]	Drains at Large Expenditures8
[446]	Twp. Roads & Transportation Expenditures8
[448]	Street Lighting Expenditures8
[725]	Municipal Services Expenditures9
[751]	Parks and Recreation Expenditures9
[803]	Historical District Commission10
[851]	Fringe Benefits Expenditures10
[865]	Insurance Expenditures10
[872]	Other Activity Expenditures10
[900]	Capital Outlay Expenditures10
[990]	Contingency10
[999]	Transfers10

PITTSFIELD CHARTER TOWNSHIP
Year 2017
Budget Index by Department Code/Fund Code

<u>Fund Code</u>	<u>Fund</u>	<u>Page</u>
[101]	General Fund Millage Budget1-10
[205]	Public Safety Millage Budget11-12
[208]	Parks and Recreation Millage Budget13
[211]	Tree Mitigation Budget13
[220]	Sidewalk Reserve Budget13
[249]	Building Department Budget14
[261]	911 Service Fund Budget15
[264]	800 MHz Communications Budget15
[596]	Refuse Fund Budget16
[592]	Utilities Fund Budget16-18

PITTSFIELD CHARTER TOWNSHIP

Year 2017

Glossary of Terms

Amended budget: the original adopted budget plus any amendment passed as of a certain date.

Budget public hearing act: requires that the Township hold a public hearing on its proposed budget. Notice must be given in a newspaper of general circulation within the Township at least six days prior to the hearing.

Charter township act: passed in 1947 by the State of Michigan, the Act affords the Township added local discretions, general taxing power, and greater territorial integrity.

Contingencies: a budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Capital assets: assets of a significant value having a useful life of several years.

Capital outlay: expenditures for the acquisition of capital assets.

Capital expenditures: items that normally last more than one year and cost more than a specified dollar amount; capital general includes personal property such as vehicles, computers, office furniture, and playgroups equipment.

Depreciation: (1) expiration in the services life of capital assets attributable to wear and tear, deterioration, inadequacy, or obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

Enterprise funds: funds maintained to support commercial-type operations such as public utilities, where the costs of providing the services are financed by user charges.

Final millage: the tax rate adopted in the final public hearing of a taxing authority.

Freedom of information act (FOIA): requires that all public records be disclosed except those that are specifically exempted (MCL 15.243). Sometimes the Township may charge a fee for requesting the documents or incur an expense for providing documents.

Fund balance: the excess of the Township's assets over its liabilities; a negative fund balance is called a deficit.

General fund: general unrestricted revenues of the Township government, or funds whose use is not restricted to a specific purpose.

Headlee amendment: keeps the Township's revenue increase on the existing tax base at or below the rate of inflation.

Internal service funds: funds derived from transfers from one department of the Township to another to account for services rendered such as printing and vehicle maintenance.

Law enforcement information network (LEIN): through the LEIN, the Township's firefighters are able to obtain complete information about the hazardous materials being carried in their vehicle and how to deal with them in the event of a spill.

Mill: how property tax rate is expressed with one mill being one-tenth of a percent. As applied to property taxes, a one-mill rate yields \$1 of revenue for every \$1,000 of assessed value. For example, a property tax rate of 68.5 mills as applied to a \$120,000 property assessed at 20 percent of market value would yield \$1,644 ($120 \times 0.2 \times 68.5 = 1,644$).

Millage rate: the rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value; a mill is equal to 0.1 percent.

Special revenue fund: funds broken down into a number of individual units whose use is earmarked for a specific purpose; these might include federal and state grant funds, specialized fees, etc.

Truth-in-taxation: the Township board must reduce its tax rate on last year's tax base so that it does not generate more revenue than the amount it did during the prior year. The Township board must hold a public hearing and advertise the hearing in a newspaper of general circulation in the area. The public hearing can be held in conjunction with the regularly required hearing on the Township budget.

Zoning board of appeals (ZBA): this body serves as the first step in the appeals process as it considers requests for relief from zoning rules that may be too stringent under certain circumstances. Its main duty is to consider appeals from previous decisions regarding requests for variances and special use permits allowed in the zoning ordinance.

PITTSFIELD CHARTER TOWNSHIP

2016 Millage and Tax Levy Information

2016 Assessed Value is	\$1,800,894,745
2016 State Equalized Valuation is	\$1,800,894,745
2016 Taxable Value is	\$1,800,894,745
2016 Industrial Facilities Taxable Value is	\$ 13,167,509

Authorized Millage

1. Charter Township Act	Voted 1972	5.0000 Mills
2. Parks Special Voted	Voted 2016	0.4855 Mills
3. Public Safety Special Voted	Voted 2012	1.9500 Mills
4. Headlee Constitutional Amendment MCL 211.34d*		
a. 2016 Millage Reduction Fraction		= .9964
b. 2016 Maximum Allowable Millage		
i. <i>General Fund</i>	.9964 x 4.1561 Mills	= 4.1411 Mills
ii. <i>Parks Fund</i>	.9964 x 0.4822 Mills	= 0.4837 Mills
iii. <i>Public Safety Fund</i>	.9964 x 1.9500 Mills	= <u>1.9429 Mills</u>
c. Total 2016 Millage		= 6.5677 Mills
5. Truth in Assessing Act MCL 211.34 [†]		
a. Truth in Assessing Multiplier		= 1.0000
6. Truth in Taxation Act MCL 211.24e [‡]		
a. 2016 Truth in Taxation Multiplier		= .9934
b. 2016 Maximum Levy Without Public Hearing		
i. 2016 General Fund Operating Millage Rate		= 4.1561 Mills
2015 Millage Levy x .9934 = 4.1561 x .9934		= 4.1286 Mills
2016 <i>General Fund</i> Operating Tax Levy		= \$ 7,435,174
ii. 2016 Special Voted Parks Millage Rate		= 0.4855 Mills
2015 Millage Levy x .9934 = 0.4855 x .9934		= 0.4822 Mills
2016 <i>Parks Fund</i> Tax Levy		= \$ 868,391

* MCL (Michigan Compiled Laws) 211.34d - All licensed homestead lands shall be assessed and treated as real property. The interest in land of any person holding part-paid certificates for the purchase of any state lands shall be assessed separate from other property. The assessment shall describe the land and shall state therein that the title is in the state.

[†] Truth in Assessing Act MCL 211.34 - Determination of county equalized value; conducting business at public meeting; notice of meeting; advising local taxing units of increased equalized value; reduction of maximum authorized millage rate; examination of assessment rolls to ascertain equal and uniform assessment of real and personal property; equalization procedure.

[‡] Truth in Taxation Act MCL 211.24e - Property tax assessment roll; time; certification by state tax commission; appeal.

iii.	2016 Special Voted Public Safety Millage Rate	= 1.9500 Mills
	2015 Millage Levy x .9934 = 1.9500 x .9934	= 1.9371 Mills
	2016 <i>Public Safety Fund</i> Tax Levy	= \$ 3,488,513
c.	2016 Tax Levy	
i.	2016 General Fund Operating Tax Levy	= \$ 7,435,174
ii.	2016 Parks and Recreation Tax Levy	= \$ 868,391
iii.	2016 Public Safety Tax Levy	= \$ 3,488,513
iv.	2016 Industrial Facilities Tax	= \$ 43,109
d.	Total 2016 Tax Levy	= \$11,835,187
7.	Your Township tax rates levied in December 2016	
i.	2016 General Fund Operating Millage	= 4.1286Mills
ii.	2016 Special Voted Parks Millage	= 0.4822 Mills
iii.	2016 Special Voted Public Safety Millage	= <u>1.9371 Mills</u>
		= 6.5479 Mills

MCL (Michigan Compiled Laws) 211.34d - All licensed homesteads lands shall be assessed and treated as real property. The interest in land of any person holding part-paid certificates for the purchase of any state lands shall be assessed separate from other property. The assessment shall describe the land and shall state therein that the title is in the state.

† Truth in Assessing Act MCL 211.34 - Determination of county equalized value; conducting business at public meeting; notice of meeting; advising local taxing units of increased equalized value; reduction of maximum authorized millage rate; examination of assessment rolls to ascertain equal and uniform assessment of real and personal property; equalization procedure.*

‡ Truth in Taxation Act MCL 211.24e - Property tax assessment roll; time; certification by state tax commission; appeal.

**Pittsfield Charter Township
General Fund Revenues
2017 Budget Year**

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>Pct.</u>
		Actual	Adopted	Adopted	Change
<u>REVENUE - General Fund</u>					
101-000-402	General Property Tax	\$ 6,974,033	\$ 7,271,801	\$ 7,435,174	2.25%
101-000-405	PA 425-Saline	20,536	20,000	20,000	0.00%
101-000-420	Delinquent Personal Property Tax	23,362	40,000	25,000	-37.50%
Business and Non-Business Licenses					
101-000-452	Trailer Park Fees	3,814	4,000	4,000	0.00%
101-000-480	Soil Erosion	900	2,800	2,800	0.00%
101-000-481	Code Inspection	107,840	100,000	100,000	0.00%
Intergovernmental Revenues					
101-000-501	Federal Grants	25,306	-	-	0.00%
101-000-574	State Revenue Sharing	2,696,165	2,835,280	2,743,000	-3.25%
101-000-575	Metro Authority	11,613	13,500	15,000	11.11%
101-000-425	Payments in Lieu of Taxes	5,972	6,000	6,000	0.00%
Charges for Fees and Services					
101-000-447	Property Tax Administrative Fees	698,068	720,000	736,200	2.25%
101-000-445	Penalties on Taxes	21,340	35,000	35,000	0.00%
101-000-608	Zoning Board of Appeals	-	500	500	0.00%
101-000-622	Planning and Zoning	36,380	25,000	25,000	0.00%
101-000-648	Farmers Market Fees	2,370	5,000	5,000	0.00%
Parks & Recreation Programs					
101-651-001	Recreation Fees-Adult	11,813	10,000	10,000	0.00%
101-651-002	Recreation Fees-Grade School	24,853	18,000	20,000	11.11%
101-651-003	Recreation Fees-Pre School	37,082	35,000	35,000	0.00%
101-651-004	Recreation Fees-Other	6,957	8,000	8,000	0.00%
101-651-006	Recreation Fees-T Ball	5,340	5,000	5,000	0.00%
101-651-007	Recreation Fees-Day Camp	42,565	45,000	45,000	0.00%
101-651-008	Recreation Fees-Amusement	103	100	100	0.00%
101-651-009	Recreation Fees-Seniors	15,007	11,000	15,000	36.36%
101-651-010	Recreation Fees-Pavilion	25,375	12,000	25,000	108.33%
101-651-011	Recreation Fees-Senior Day Trips	46,744	60,000	60,000	0.00%
101-651-012	Recreation Fees-Field Rentals	76,978	60,000	75,000	25.00%
	Total Parks & Recreation Programs	292,817	264,100	298,100	

**Pittsfield Charter Township
General Fund Revenues
2017 Budget Year**

		<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Adopted</u>	<u>2017</u> <u>Adopted</u>	<u>Pct.</u> <u>Change</u>
101-000-643	Other	852	20,000	20,000	0.00%
101-000-656	Ordinance Fines	1,550	10,000	10,000	0.00%
101-000-665	Interest Earned	41,022	45,000	45,000	0.00%
Reimbursements					
101-000-679	Utilities Administrative Charge	306,079	300,000	300,000	0.00%
101-000-680	Other Administrative Charges	199,489	335,000	335,000	0.00%
101-000-677	General	23,461	45,000	45,000	0.00%
101-000-678	Insurance	-	185,000	185,000	0.00%
Other Revenues					
101-000-475	Cable TV Franchise	570,869	550,000	575,000	4.55%
101-000-672	Street Lighting Special Assessment	344,506	350,000	400,000	14.29%
101-000-667	Rental Income	45,781	50,000	50,000	0.00%
101-000-682	Miscellaneous Income	22,861	50,000	50,000	0.00%
101-000-682	Right-of-Way Fees	1,000	200	200	0.00%
101-000-690	Other Grants	6,400	5,000	10,000	100.00%
101-000-687	Transfer In	-	-	-	0.00%
101-000-694.1	Fund Balance Reserves	-	847,451	1,408,972	66.26%
TOTAL REVENUES		<u>\$ 12,484,386</u>	<u>\$ 14,135,632</u>	<u>\$ 14,884,946</u>	<u>5.30%</u>

**Pittsfield Charter Township
General Fund Expenditures
2017 Budget Year**

		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>Pct.</u>
		Actual	Adopted	Adopted	Change
<u>EXPENDITURES - General Fund</u>					
100	Township Board	\$ 60,995	\$ 71,796	\$ 72,050	0.35%
171	Township Supervisor	200,930	185,517	190,384	2.62%
191	Elections Department	122,583	232,800	239,785	3.00%
201	Finance Department	257,461	350,000	357,000	2.00%
209	Assessing Department	452,863	499,921	502,433	0.50%
215	Township Clerk	331,025	385,282	396,050	2.79%
226	Community Development Services	275,875	333,670	348,745	4.52%
247	Board of Review	2,777	4,500	4,325	-3.89%
250	General Services	47,460	60,000	60,000	0.00%
252	Professional Services	118,988	135,000	135,000	0.00%
253	Township Treasurer	416,503	450,000	469,419	4.32%
259	Information Technology Services Dept.	313,488	432,950	434,950	0.46%
265	Building Maintenance Department	239,709	421,600	419,100	-0.59%
270	Human Resources Department	268,582	298,760	326,658	9.34%
372	Property Maintenance Inspections Dept.	165,883	122,132	169,164	38.51%
420	Metro Authority	-	25,000	25,000	0.00%
725	Municipal Services Department	565,262	617,196	651,414	5.54%
751	Parks and Recreation Department	852,038	1,018,878	1,318,939	29.45%
	P&R Reimbursable Programs	112,616	136,000	131,000	-3.68%
803	Historical District Commission	5,392	18,000	18,530	2.94%
	Other Expenditures				
445	Drains-at-Large	136,942	225,000	155,000	-31.11%
446	Twp. Rds. & Transportation	852,051	1,050,000	1,550,000	47.62%
448	Street Lighting	347,661	360,000	410,000	13.89%
851	Fringe Benefits	194,218	250,000	200,000	-20.00%
865	Insurance	47,488	70,000	100,000	42.86%
872	Other	1,755,060	220,000	200,000	-9.09%
900	Capital Outlay	64,282	200,000	200,000	0.00%
990	Contingencies	-	200,000	300,000	50.00%
999	Transfer Out PS & UT-Gds	5,430,000	5,761,630	5,500,000	-4.54%
	TOTAL EXPENDITURES	\$ 13,638,132	\$ 14,135,632	\$ 14,884,946	5.30%

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

		2015 Actual	2016 Adopted	2017 Adopted
<u>100-Legislative Board</u>				
100-707	Trustee Salaries	\$ 27,000	\$ 27,200	\$ 28,000
101-719	Fringe Benefits	2,505	3,346	2,800
100-860	Meetings and Transportation	-	400	400
100-955	Miscellaneous	24	250	250
100-957	Membership and Dues	31,466	40,000	40,000
100-960	Schooling/Seminar/Conferences	-	600	600
TOTAL		\$ 60,995	\$ 71,796	\$ 72,050

<u>171-Supervisors's Office</u>				
171-701	Supervisor Salary	\$ 81,116	\$ 80,867	\$ 84,102
171-704	Deputy Salary	10,000	-	-
171-706	Wages	34,082	38,300	40,682
171-712	Overtime Wages	268	-	-
171-719	Fringe Benefits	72,279	60,850	60,850
171-740	Operating Supplies	1,810	2,000	2,000
171-818	Contractual Services	-	500	500
171-860	Meetings and Transportation	966	1,000	1,000
171-955	Miscellaneous	355	500	250
171-960	Schooling/Seminar/Conferences	54	1,500	1,000
TOTAL		\$ 200,930	\$ 185,517	\$ 190,384

<u>191-Elections Department</u>				
191-702	Salaries	\$ 21,700	\$ 37,800	\$ 22,785
191-706	Wages	41,701	50,000	65,000
191-708	Elections Workers Wage	14,840	55,000	55,000
191-712	Overtime	3,053	6,000	6,000
191-719	Fringe Benefits	26,995	45,000	48,000
191-728	Postage	1,153	4,000	4,000
191-740	Operating Supplies	6,954	15,000	15,000
191-818	Contractual Services	3,776	10,000	10,000
191-860	Meetings/Transportation	240	500	500
191-901	Advertising and Publishing	495	500	500
191-934	Equipment Maintenance	1,660	2,000	2,000
191-946	Equipment Lease	-	500	500
191-955	Miscellaneous	16	500	500
191-970	Capital Outlay	-	6,000	10,000
TOTAL		\$ 122,583	\$ 232,800	\$ 239,785

<u>201-Finance Department</u>				
201-702	Salaries	\$ 157,025	\$ 210,000	\$ 212,000
201-719	Fringe Benefits	70,651	98,750	101,500
201-740	Operating Supplies	2,196	2,000	2,500
201-823	Accounting Services	1,800	10,000	10,000
201-824	Payroll Services	23,321	25,000	26,200
201-860	Meetings and Transportation	292	550	600
201-955	Miscellaneous	275	700	700
201-957	Membership/Dues	1,121	1,000	1,500
201-960	Schooling/Seminar	780	2,000	2,000
TOTAL		\$ 257,461	\$ 350,000	\$ 357,000

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

		2015 Actual	2016 Adopted	2017 Adopted
<u>209-Assessing Department</u>				
209-702	Salaries	\$ 210,400	\$ 220,750	\$ 220,750
209-706	Wages	56,024	69,028	67,500
209-712	Overtime Wages	103	1,000	500
209-719	Fringe Benefits	119,077	133,118	137,483
209-728	Postage	4,642	5,000	5,000
209-740	Operating Supplies	1,967	2,000	2,000
209-818	Contractual Services	2,037	1,500	6,500
209-826	Legal Services	53,572	60,000	55,000
209-833	Assessment Preparation	1,430	2,000	2,200
209-860	Meetings and Transportation	528	700	700
209-901	Advertising and Publishing	442	825	800
209-955	Miscellaneous	461	500	500
209-957	Membership and Dues	649	1,000	1,000
209-960	Schooling/Certifications	1,531	2,500	2,500
TOTAL		\$ 452,863	\$ 499,921	\$ 502,433

215-Clerk's Office

215-701	Clerk Salary	\$ 77,059	\$ 76,823	\$ 79,896
215-702	Salaries	88,428	108,000	80,000
215-704	Deputy Salary	20,300	23,415	24,000
215-706	Wages	38,673	46,259	59,234
215-707	Per Diem Pay	1,115	1,500	1,200
215-712	Overtime Wages	918	3,000	3,000
215-719	Fringe Benefits	93,202	109,785	132,720
215-740	Operating Supplies	3,808	5,000	5,000
215-860	Meetings and Transportation	524	1,000	1,000
215-901	Advertising	3,954	5,000	5,000
215-955	Miscellaneous/FOIA	107	1,000	500
215-957	Membership and Dues	930	1,500	1,500
215-960	Schooling/Seminars/Conference	2,007	3,000	3,000
TOTAL		\$ 331,025	\$ 385,282	\$ 396,050

226-Community Development Services **

226-702	Salaries	\$ 163,808	\$ 174,300	\$ 177,500
226-719	Fringe Benefits	62,663	95,270	104,745
226-740	Operating Supplies	521	3,000	1,000
226-818	Contractual Services	19,128	10,000	10,000
226-826	Legal Services	-	2,000	2,000
226-860	Meetings and Transportation	121	500	500
226-901	Advertising and Publishing	1,154	-	500
226-905	Community Engagement	27,442	45,000	50,000
226-955	Miscellaneous	39	1,000	500
226-957	Membership and Dues	624	1,000	1,000
226-960	Schooling/Seminars/Conference	375	1,600	1,000
TOTAL		\$ 275,875	\$ 333,670	\$ 348,745

** Previously Technology/Administrative Services

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

		<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Adopted</u>	<u>2017</u> <u>Adopted</u>
<u>247-Board of Review</u>				
247-707	Per Diem Pay	\$ 2,580	\$ 4,000	\$ 4,000
247-719	Fringe Benefits	197	500	325
TOTAL		\$ 2,777	\$ 4,500	\$ 4,325
<u>250-General Services</u>				
250-728	Postage	\$ 23,418	\$ 25,000	\$ 25,000
250-740	Operating Supplies	9,754	10,000	10,000
250-863	Vehicle Maintenance	1,564	5,000	5,000
250-867	Gas and Oil	1,835	5,000	5,000
250-946	Office Equipment Lease	7,398	10,000	10,000
250-955	Miscellaneous	3,491	5,000	5,000
TOTAL		\$ 47,460	\$ 60,000	\$ 60,000
<u>252-Professional Services</u>				
252-818	Contracted Services	\$ 37,256	\$ 50,000	\$ 50,000
252-819	Audit Service	23,100	25,000	25,000
252-821	Engineering Service	-	5,000	5,000
252-823	Accounting Service	411	5,000	5,000
252-826	Legal Service	58,221	50,000	50,000
TOTAL		\$ 118,988	\$ 135,000	\$ 135,000
<u>253-Treasurer's Office</u>				
253-701	Treasurer Salary	\$ 77,059	\$ 76,823	\$ 79,896
253-702	Salaries	56,700	57,800	58,925
253-704	Deputy Salary	65,129	70,700	70,700
253-706	Wages	67,135	73,214	77,660
253-712	Overtime Wages	-	500	500
253-719	Fringe Benefits	132,664	148,583	159,088
253-740	Operating Supplies	1,969	3,000	3,000
253-831	Tax Preparation	11,731	13,500	15,000
253-860	Meetings and Transportation	606	1,000	1,000
253-955	Miscellaneous	881	500	500
253-957	Membership and Dues	100	380	150
253-960	Schooling/Seminars/Conference	2,529	4,000	3,000
TOTAL		\$ 416,503	\$ 450,000	\$ 469,419

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

	2015 Actual	2016 Adopted	2017 Adopted
<u>259-Information Technology Services</u>			
259-702 Salaries	\$ 83,925	\$ 135,000	\$ 135,000
259-719 Fringe Benefits	34,935	75,000	75,000
259-740 Office Supplies	169	700	700
259-742 Computer Supplies	16,654	15,000	15,000
259-818 Contracted Services	5,398	10,000	10,000
259-828 Network Services	8,222	4,000	4,000
259-829 Software Programs	13,971	10,000	10,000
259-852 Communications Service	4,078	4,000	6,000
259-853 Telephone Services	17,748	25,000	25,000
259-860 Meetings and Transportation	294	500	500
259-927 Computer Upgrades	20,759	20,000	20,000
259-928 Hard/Soft Maintenance Agreements	79,905	90,000	90,000
259-934 Office Equipment Maintenance	27,425	30,000	30,000
259-955 Miscellaneous	5	250	250
259-957 Memberships and Dues	-	500	500
259-960 Schooling/Seminars/Conference	-	3,000	3,000
259-970 Capital Outlay	-	10,000	10,000
TOTAL	\$ 313,488	\$ 432,950	\$ 434,950

265-Building Maintenance

Robert E. Lillie Service Center; 6201 W. Michigan Ave.

265-706 Wages	\$ 5,000	\$ 5,000	\$ -
265-719 Fringe Benefits	734	1,500	1,500
265-776 Supplies and Materials	8,801	8,000	8,000
265-778 Building Maintenance	25,542	30,000	30,000
265-818 Building Cleaning Services	19,571	23,500	23,500
265-920 Utilities	47,644	48,000	48,000
265-931 Ground Maintenance	8,010	13,500	13,500
265-955 Miscellaneous	700	500	500
265-970 Capital Outlay	40,489	120,000	120,000
Total Robert E. Lillie Service Center	\$ 156,491	\$ 250,000	\$ 245,000

Community Center; 701 W. Ellsworth

265-776.001 Supplies and Materials	\$ 3,513	\$ 3,500	\$ 4,000
265-778.001 Building Maintenance	11,806	15,000	15,000
265-818.001 Building and Cleaning Services	21,457	30,000	25,000
265-920.001 Utilities	18,205	25,000	22,000
265-970.001 Capital Outlay	8,974	80,000	90,000
Total Community Center	\$ 63,955	\$ 153,500	\$ 156,000

Wilson Farm; 797 W. Textile

265-778.002 Building Maintenance	\$ 1,130	\$ 1,500	\$ 1,500
265-818.002 Contractual Services	456	1,000	1,000
265-910.002 Property Insurance	1,844	1,000	1,000
265-920.002 Utilities	2,915	3,500	3,500
265-970.002 Capital Outlay	12,918	10,000	10,000
Total Wilson Farm	\$ 19,263	\$ 17,000	\$ 17,000

Other Properties

265-776.003 Supplies and Materials	\$ -	\$ 100	\$ 100
265-955.003 Miscellaneous	-	1,000	1,000
Total Other Properties	\$ -	\$ 1,100	\$ 1,100
TOTAL	\$ 239,709	\$ 421,600	\$ 419,100

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

	2015 Actual	2016 Adopted	2017 Adopted
<u>270-Human Resources</u>			
270-702 Salaries	\$ 77,500	\$ 130,000	\$ 140,000
270-706 Wages	57,893	20,160	19,968
270-719 Fringe Benefits	57,868	63,850	67,940
270-740 Operating Supplies	1,786	500	500
270-818 Contractual Services	51,688	40,000	52,000
270-824 HRO/Payroll Services	3,855	5,500	5,500
270-826 Legal Services	305	8,000	8,000
270-832 Employee Expense	11,045	10,000	12,000
270-860 Meetings and Transportation	524	500	500
270-901 Advertising and Publishing	2,236	3,500	3,500
270-903 Publications/Subscriptions	-	250	250
270-955 Miscellaneous	351	500	500
270-957 Membership and Dues	485	1,500	1,500
270-960 Schooling/Seminars/Conference	1,646	3,500	3,500
270-961 Staff Training	1,400	11,000	11,000
TOTAL	\$ 268,582	\$ 298,760	\$ 326,658

372-Property Maintenance Inspections

372-702 Salaries	\$ 94,606	\$ 50,000	\$ 100,000
372-706 Wages	22,531	35,000	5,000
372-719 Fringe Benefits	46,852	26,832	53,664
372-740 Operating Supplies	286	5,000	5,000
372-826 Legal Services	123	1,500	1,500
372-852 Communications	580	1,000	1,000
372-957 Membership/Dues	80	300	500
372-960 Schooling and Seminars	825	2,500	2,500
TOTAL	\$ 165,883	\$ 122,132	\$ 169,164

420-Metro Authority

420-970 Capital Outlay	\$ -	\$ 25,000	\$ 25,000
TOTAL	\$ -	\$ 25,000	\$ 25,000

445-Drains at Large

445-818 Drains at Large Maintenance	\$ 136,942	\$ 225,000	\$ 155,000
TOTAL	\$ 136,942	\$ 225,000	\$ 155,000

446-Twp. Roads & Transportation

446-818.005 Traffic Crossing Maintenance	\$ -	\$ -	\$ 10,000
446-818.006 Dust Control	51,533	50,000	50,000
446-818.008 Road Improvements	476,838	550,000	650,000
446-818.010 Transportation	323,680	450,000	840,000
TOTAL	\$ 852,051	\$ 1,050,000	\$ 1,550,000

448-Street Lighting

448-920 Utilities	\$ 6,551	\$ 10,000	\$ 10,000
448-921 Lighting At Large	341,110	350,000	400,000
TOTAL	\$ 347,661	\$ 360,000	\$ 410,000

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

	2015 Actual	2016 Adopted	2017 Adopted
<u>725-Municipal Services</u>			
725-702 Salaries	\$ 162,916	\$ 151,692	\$ 158,945
725-706 Wages	69,576	81,887	89,329
725-707 Per Diem Pay	25,897	39,600	39,600
725-712 Overtime Wages	5,396	3,000	3,000
725-719 Fringe Benefits	109,884	130,267	149,040
725-740 Operating Supplies	5,123	5,500	5,500
725-818 Contractual Services	57,132	45,000	45,000
725-820 Planning Consultant	4,925	10,000	10,000
725-821 Engineering Services	55,729	75,000	75,000
725-826 Legal Services	32,027	40,000	40,000
725-852 Communications	1,272	1,500	1,500
725-860 Meetings/Transportation	375	750	750
725-901 Advertising/Publishing	6,450	5,000	5,000
725-955 Miscellaneous	2,082	1,500	1,500
725-957 Membership and Dues	4,213	7,500	8,250
725-960 Schooling/Seminars/Conference	825	4,000	4,000
725-970 Capital Outlay	21,440	15,000	15,000
TOTAL	\$ 565,262	\$ 617,196	\$ 651,414

751-Parks and Recreation **

751-702 Salaries	\$ 250,029	\$ 271,442	\$ 281,300
751-706 Wages	135,429	184,747	327,100
751-707 Per Diem Wages	8,536	7,000	7,000
751-709 Seasonal Wages	66,265	66,569	66,569
751-712 Overtime Wages	2,751	2,500	12,500
751-719 Fringe Benefits	238,313	278,200	357,000
751-725 Uniforms	3,120	4,000	5,750
751-727 Office Supplies	4,284	6,500	6,500
751-728 Postage	8,582	9,000	9,000
751-736 Harvest Festival Program	-	5,000	5,000
751-737 Farmers Market Program	14,736	10,000	15,000
751-779 Diamonds/Courts/Fencing	-	10,000	10,000
751-780 Grounds Maint/Landscaping	13,592	17,000	35,000
751-781 Equipment Maintenance	6,586	8,500	15,000
751-801 Contractual Services	13,722	15,000	15,000
751-852 Communications	5,025	5,000	6,000
751-860 Meetings/Transportation	509	500	500
751-863 Vehicle Maintenance	4,069	3,000	10,000
751-867 Gas & Oil	9,806	14,000	25,000
751-901 Advertising/Publishing	1,474	5,000	5,000
751-902 Printing	18,225	24,000	24,000
751-910 Insurance	26,690	26,200	30,000
751-920 Utilities	9,019	10,500	10,500
751-942 Facility Rentals	1,822	1,830	1,830
751-955 Miscellaneous	221	500	500
751-957 Membership and Dues	1,800	2,390	2,390
751-960 Schooling/Conference	3,809	5,500	5,500
751-970 Capital Outlay	3,624	25,000	30,000
TOTAL	\$ 852,038	\$ 1,018,878	\$ 1,318,939

**Moved from Utilities-Grounds Maintenance Budget

751-Parks and Recreation Reimbursable Programs

751-717 Day Camp Wages	\$ -	\$ 26,950	\$ 26,950
751-718 Instructor's Wages	41,607	19,050	19,050
751-735 Senior Program	45,485	55,000	50,000
751-738 Day Camp Program	-	10,000	10,000
751-739 Recreation Program	25,524	25,000	25,000
	\$ 112,616	\$ 136,000	\$ 131,000

**Pittsfield Charter Township
General Fund Department Line Items
2017 Budget Year**

		<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Adopted</u>	<u>2017</u> <u>Adopted</u>
<u>803-Historical District Commission</u>				
803-706	Wages	\$ 2,445	\$ 6,000	\$ 6,400
803-707	Per Diem	2,200	4,900	4,900
803-719	Fringe Benefits	360	600	630
803-740	Operating Supplies	101	1,000	1,000
803-818	Contractual Services	-	4,500	4,500
803-860	Meetings/Transportation	-	300	300
803-901	Advertising	102	-	100
803-957	Membership and Dues	184	700	700
TOTAL		\$ 5,392	\$ 18,000	\$ 18,530
<u>851-Fringe Benefits</u>				
851-719	Fringe Benefits	\$ 194,218	\$ 250,000	\$ 200,000
TOTAL		\$ 194,218	\$ 250,000	\$ 200,000
<u>865-Insurance</u>				
865-910	Insurance	\$ 47,488	\$ 65,000	\$ 95,000
865-911	Insurance Reimbursable	-	5,000	5,000
TOTAL		\$ 47,488	\$ 70,000	\$ 100,000
<u>872-Other Activity Charges</u>				
872-716	Unemployment Compensation	\$ 9,350	\$ 25,000	\$ 10,000
872-899	Tax Refunds	57,347	100,000	100,000
872-955	Miscellaneous	25,066	30,000	30,000
872-986	Transfer Out (Michigan East Central Drain)	61,577	65,000	60,000
872-986	Transfer Out	1,601,720	-	-
TOTAL		\$ 1,755,060	\$ 220,000	\$ 200,000
<u>900-Capital Outlay</u>				
900-970	Capital Outlay	\$ 64,282	\$ 200,000	\$ 200,000
TOTAL		\$ 64,282	\$ 200,000	\$ 200,000
<u>999-Transfers</u>				
999-986.009	Transfer Out-Gds. Maint.-UT	\$ 230,000	\$ 261,630	\$ -
999-986.003	Transfer Out-Public Safety	5,200,000	5,500,000	5,500,000
TOTAL		\$ 5,430,000	\$ 5,761,630	\$ 5,500,000
TOTAL EXPENDITURES		\$ 13,638,132	\$ 13,935,632	\$ 14,584,946
990-988	Contingency	-	200,000	300,000
TOTAL GENERAL FUND EXPENDITURE BUDGET		\$ 13,638,132	\$ 14,135,632	\$ 14,884,946

**Pittsfield Charter Township
Special Funds
2016 Budget**

		2015 Actual	2016 Adopted	2017 Adpoted
<u>205-PUBLIC SAFETY MILLAGE BUDGET</u>				
Revenue				
205-402	Taxes	\$ 3,286,435	\$ 3,411,855	\$ 3,488,513
205-482	Fire Inspection Fees	28,940	15,000	15,000
205-501	Federal Grant	5,639	-	-
205-576	Fire Protection-State Facility	18,605	25,000	20,000
205-577	State Liquor Licenses	23,199	22,000	22,000
205-609	Lawnnet	21,813	20,000	-
205-610	Permits	210	100	100
205-611	Police Reports	10,360	10,000	10,000
205-612	Fire Reports	200	200	200
205-613	Towing Fees	13,320	15,000	15,000
205-614	Fire Code Review Fees	-	1,000	5,000
205-656	Ordinance Fines	129,507	140,000	145,000
205-665	Interest Income	8,010	10,000	10,000
205-673	Donations	-	500	500
205-677	General	4,708	25,000	20,000
205-677	Officer Contracts	57,229	90,000	90,000
205-677	Reimburse Overtime	49,922	50,000	50,000
205-677	Fire Recovery	15,842	25,000	25,000
205-682	Miscellaneous Income	9,728	2,500	2,500
205-682	False Alarms	24,600	22,500	25,000
205-683	Drug Forfeiture	2,945	20,000	20,000
205-684	T.E.A.M.	-	500	500
205-685	Police Training Grant-PA 302	7,380	8,000	8,000
205-685.1	911 Center Training-PA 32	7,643	8,000	8,000
205-690	Other Grants	-	1,000	1,000
205-699	Transfer In General Fund	5,200,000	5,500,000	5,500,000
Total Public Safety Millage Fund Revenue		\$ 8,926,235	\$ 9,423,155	\$ 9,481,313
Expenditures				
<u>301-Public Safety Millage Fund-Police Department</u>				
205-301-702	Salaries	\$ 2,475,765	\$ 2,639,171	\$ 2,846,376
205-301-710	Officer Overtime	167,018	175,000	175,000
205-301-719	Fringe Benefits	1,540,643	1,742,245	2,010,537
205-301-723	Officer Equipment	23,620	19,000	65,200
205-301-725	Uniform Allowance	48,830	35,000	29,000
205-301-741	Law Enforcement Supply	73,380	49,290	49,975
205-301-826	Legal Services	99,537	100,000	100,000
205-301-860	Meetings and Transportation	-	1,000	1,000
205-301-860.1	Police Training	10,964	4,000	8,000
205-301-861	Conference/Investigations	6,577	2,750	2,750
205-301-863	Vehicle Maintenance and Repairs	54,524	45,500	34,290
205-301-867	Gas and Oil	79,966	125,000	125,000
205-301-910	Insurance	51,448	55,000	148,000
205-301-955	Miscellaneous	1,846	2,500	1,500
205-301-957	Membership and Dues	1,415	1,600	1,700
205-301-960	Schools/Seminars/Conferences	29,218	14,500	15,000
205-301-962	Crime Prevention	2,012	5,045	4,375
205-301-963	Reserve Officer	-	2,060	2,000
205-301-970	Capital Outlay	151,962	164,000	164,000
TOTAL		\$ 4,818,725	\$ 5,182,661	\$ 5,783,703

**Pittsfield Charter Township
Special Funds
2016 Budget**

	2015 Actual	2016 Adopted	2017 Adpoted
<u>325-Public Safety Millage Fund-Communications/Dispatch</u>			
205-325-705 Dispatcher	\$ 150,153	\$ 308,696	\$ 324,838
205-325-711 Dispatcher OT	14,508	20,000	20,000
205-325-719 Fringe Benefits	71,987	162,908	174,442
205-325-725 Uniform Allowance	565	1,000	1,000
205-325-851 Radio Maintenance	13,528	22,500	29,400
205-325-860 Meetings & Transportation	1,787	1,000	1,000
205-325-860.2 Dispatch Training	10,196	10,000	15,000
205-325-947 CLEMIS	45,914	45,500	45,000
TOTAL	\$ 308,638	\$ 571,604	\$ 610,680

336-Public Safety Millage Fund-Fire Department

205-336-702 Salaries	\$ 1,530,107	\$ 1,579,287	\$ 1,648,189
205-336-712 Overtime Wages	163,515	125,000	129,000
205-336-719 Fringe Benefits	804,366	981,426	1,061,447
205-336-725 Uniforms-Other	11,741	22,234	22,234
205-336-777 Fire Equipment Supplies	28,012	33,580	33,580
205-336-778 Building and Equipment Maintenance	70,654	71,300	71,300
205-336-860 Meetings & Transportation	-	1,250	1,250
205-336-863 Vehicle Maintenance/Repairs	80,438	100,000	100,000
205-336-867 Gas and Oil	28,251	51,583	49,583
205-336-910 Insurance	48,048	55,000	70,000
205-336-920 Utilities	59,583	75,000	60,000
205-336-931 Grounds Maintenance	2,732	9,000	7,000
205-336-955 Miscellaneous	3,916	3,250	3,250
205-336-956 Training	1,022	2,600	2,600
205-336-957 Membership and Dues	3,448	3,535	3,535
205-336-958 Fire Prevention	938	1,000	1,000
205-336-960 Schools/Seminars/Conferences	6,678	18,000	18,000
205-336-970 Capital Outlay	67,316	40,000	40,000
TOTAL	\$ 2,910,765	\$ 3,173,045	\$ 3,321,968

340-Public Safety Millage Fund-Support Services

205-340-702 Salaries	\$ 342,727	\$ 353,683	\$ 363,230
205-340-703 Liaison Wage	69,416	71,180	72,570
205-340-706 Support Services Wage	18,521	20,000	20,000
205-340-713 Other Wages	9,379	13,000	13,000
205-340-719 Fringe Benefits	239,747	262,813	287,200
205-340-727 Office Supplies	8,983	15,000	15,000
205-340-810 Bad Debt	37,119	-	-
205-340-816 Professional Services	960	25,000	30,000
205-340-818 Contractual Services	90	12,200	13,500
205-340-853 Telephone	21,410	28,000	25,000
205-340-899 Tax Refunds	19,730	75,000	60,000
205-340-927 Computer Upgrades	13,777	20,000	25,000
205-340-934 Office Equipment Maintenance	11,826	14,530	10,404
205-340-957 Membership and Dues	55	100	100
205-340-970 Capital Expenditures	6,391	28,000	12,500
TOTAL	\$ 800,131	\$ 938,506	\$ 947,504

Total Public Safety Millage Fund Expenditures \$ 8,838,259 \$ 9,865,816 \$ 10,663,855

Excess of Revenues over Expenditures \$ 87,976 \$ (442,661) \$ (1,182,542)

Reserve-January 1 \$ 1,982,016 \$ 2,069,992 \$ 1,627,331

Reserve-December 31 \$ 2,069,992 \$ 1,627,331 \$ 444,789

**Pittsfield Charter Township
Special Funds
2016 Budget**

		2015 Actual	2016 Adopted	2017 Adpoted
<u>208-PARKS AND RECREATION MILLAGE BUDGET</u>				
Revenue				
208-402	Taxes	\$ 818,397	\$ 849,464	\$ 871,092
208-665	Interest Income	684	1,000	1,000
Total Parks and Recreation Millage Revenue		\$ 819,081	\$ 850,464	\$ 872,092
Expenditures				
208-781	Equipment Maintenance	1,466	2,500	2,500
208-801	Contracted Services	14,704	18,000	18,000
208-816	Professional Services	20,373	25,000	25,000
208-821	Engineering Services	-	25,000	25,000
208-826	Legal Services	-	2,000	2,000
208-899	Tax Refunds	5,575	20,000	45,000
208-901	Advertising	-	2,000	2,000
208-955	Miscellaneous	-	2,000	2,000
208-970	Capital Outlay	4,675	60,000	60,000
208-977	Construction	79,198	60,000	60,000
208-991	Debt Service-Principal	570,000	585,000	600,000
208-995	Debt Service-Interest	36,083	23,220	8,100
Total Parks and Recreation Millage Expenditure:		\$ 732,074	\$ 824,720	\$ 849,600
Excess of Revenues over Expenditures		\$ 87,007	\$ 25,744	\$ 22,492
Reserve-January 1		\$ 282,707	\$ 369,714	\$ 395,458
Reserve-December 31		\$ 369,714	\$ 395,458	\$ 417,950
<u>211-TREE MITIGATION FUND</u>				
Revenue				
211-665	Interest Income	\$ 606	\$ 500	\$ 500
211-669	Tree Mitigation	-	100,000	100,000
Total Tree Mitigation Fund Revenue		\$ 606	\$ 100,500	\$ 100,500
Expenditures				
211-802	Tree Planting	\$ 10,569	\$ 50,000	\$ 50,000
211-818	Contractual Services	-	50,500	50,500
Total Tree Mitigation Fund Expenditures		\$ 10,569	\$ 100,500	\$ 100,500
Excess of Revenues over Expenditures		\$ (9,963)	\$ -	\$ -
Reserve-January 1		\$ 167,358	\$ 157,395	\$ 157,395
Reserve-December 31		\$ 157,395	\$ 157,395	\$ 157,395
<u>220-SIDEWALK RESERVE FUND</u>				
Revenue				
220-585	Sidewalk Contributions	\$ -	\$ 25,000	\$ 25,000
220-665	Interest Income	-	25	25
Total Tree Mitigation Fund Revenue		\$ -	\$ 25,025	\$ 25,025
Expenditures				
220-941	Sidewalk Improvements	\$ -	\$ 25,000.00	\$ 25,000
Total Tree Mitigation Fund Expenditures		\$ -	\$ 25,000	\$ 25,000
Excess of Revenues over Expenditures		\$ -	\$ 25	\$ 25
Reserve-January 1		\$ -	\$ -	\$ 25
Reserve-December 31		\$ -	\$ 25	\$ 50

**Pittsfield Charter Township
Special Funds
2016 Budget**

		2015 Actual	2016 Adopted	2017 Adpoted
<u>249-BUILDING DEPARTMENT BUDGET</u>				
Revenue				
249-476	Building Permits	\$ 320,251	\$ 350,000	\$ 350,000
249-477	Electrical Permits	81,976	70,000	70,000
249-478	Heating/Cooling Permits	118,856	110,000	110,000
249-479	Plumbing Permits	48,937	70,000	70,000
249-635	Community Review/Inspection Fees	111,952	80,000	80,000
249-665	Interest Earnings	1,398	1,000	1,000
249-682	Other	8,146	2,000	2,000
Total Building Fund Revenue		\$ 691,516	\$ 683,000	\$ 683,000
Expenditures				
249-702	Salaries	\$ 265,638	\$ 385,000	\$ 395,000
249-706	Wages	32,259	35,370	37,500
249-712	Overtime	524	3,000	3,000
249-719	Fringe Benefits	172,146	212,000	240,000
249-725	Uniform Expense	1,818	5,000	5,000
249-740	Operating Supplies	6,691	8,000	8,000
249-801	Contracted Services	3,353	3,000	3,000
249-818	Contracted Services-Inspections	81,679	80,000	80,000
249-823	Accounting	-	750	750
249-826	Legal Services	508	4,000	4,000
249-852	Communications	1,393	3,500	3,500
249-860	Meetings & Transportation	-	250	250
249-863	Vehicle Maintenance	2,809	4,000	4,000
249-867	Gas and Oil	5,760	7,500	7,500
249-910	Insurance	6,148	4,000	4,000
249-955	Miscellaneous	836	500	500
249-957	Membership and Dues	1,555	2,500	2,500
249-960	Schooling/Seminars/Conference	367	3,000	3,000
249-966	Administration Charge	168,426	150,000	170,000
249-970	Capital Outlay	-	30,000	5,000
Total Building Fund Expenditures		\$ 751,910	\$ 941,370	\$ 976,500
Excess of Revenues over Expenditures		\$ (60,394)	\$ (258,370)	\$ (293,500)
Reserve-January 1		\$ 945,144	\$ 884,750	\$ 626,380
Reserve-December 31		\$ 884,750	\$ 626,380	\$ 332,880

**Pittsfield Charter Township
Special Funds
2016 Budget**

		2015 Actual	2016 Adopted	2017 Adpoted
<u>261-911 SERVICE FUND BUDGET</u>				
Revenue				
261-665	Interest Income	\$ 541	\$ 1,000	\$ 500
261-682	Miscellaneous	-	500	500
261-688	911 Surcharge Fees	198,100	200,000	311,000
Total 911 Service Fund Revenue		\$ 198,641	\$ 201,500	\$ 312,000
Expenditures				
261-702	Salaries	\$ 50,000	\$ 53,700	\$ -
261-705	Dispatch/Secretary Wages	220,476	140,652	147,070
261-711	Overtime	19,825	5,000	2,500
261-719	Fringe Benefits	139,755	110,337	80,000
261-724	Uniforms	67	500	500
261-934	Office Equipment Maintenance	350	3,000	3,000
261-970	Capital Outlay	-	2,000	112,000
Total 911 Service Fund Expenditures		\$ 430,473	\$ 315,189	\$ 345,070
Excess of Revenues over Expenditures		\$ (231,832)	\$ (113,689)	\$ (33,070)
Reserve-January 1		\$ 543,027	\$ 311,195	\$ 197,506
Reserve-December 31		\$ 311,195	\$ 197,506	\$ 164,436

264-800 MHz COMMUNICATIONS FUND

Revenue				
264-629	800 MHz Management Services	\$ 60,000	\$ 60,000	\$ 132,850
264-665	Interest	27	10	50
Total 800 MHz Communication Revenue		\$ 60,027	\$ 60,010	\$ 132,900
Expenditures				
264-702	Salaries	\$ 25,000	\$ 15,000	\$ 77,200
264-706	Wages	30,839	40,000	30,000
264-719	Fringe Benefits	4,024	5,500	30,000
264-955	Miscellaneous	-	500	500
264-957	Membership and Dues	-	200	200
264-960	Schooling/Seminars/Conferences	277	1,000	1,000
Total 800 MHz Communication Expenditures		\$ 60,140	\$ 62,200	\$ 138,900
Excess of Revenues over Expenditures		\$ (113)	\$ (2,190)	\$ (6,000)
Reserve-January 1		\$ 29,122	\$ 29,009	\$ 26,819
Reserve-December 31		\$ 29,009	\$ 26,819	\$ 20,819

**Pittsfield Charter Township
Special Funds
2016 Budget**

		2015 Actual	2016 Adopted	2017 Adpoted
<u>596-REFUSE BUDGET</u>				
Revenue				
596-628	Refuse Billings	\$ 1,488,437	\$ 1,477,956	\$ 1,556,868
596-655	Forfeited Discounts	-	20,000	100
596-665	Interest Income	146	100	100
Total Revenue for Refuse Budget		\$ 1,488,583	\$ 1,498,056	\$ 1,557,068
Expenditures				
596-740	Operating Supplies	\$ -	\$ 500	\$ 250
596-815	Refuse Contract Payments	1,431,879	1,434,655	1,482,525
596-954	Clean up Day	-	17,500	55,000
596-955	Miscellaneous	-	5,000	5,000
596-964	Fuel Surcharge Fee	-	-	-
596-966	Administration Charge]	13,500	13,500
Total Refuse Fund Expenditures		\$ 1,431,879	\$ 1,471,155	\$ 1,556,275
Excess of Revenues over Expenditures		\$ 56,704	\$ 26,901	\$ 793
Reserve-January 1		\$ 355,002	\$ 411,706	\$ 438,607
Reserve-December 31		\$ 411,706	\$ 438,607	\$ 439,400

592-UTILITIES FUND

Revenue				
592-640	Turn On/Off Charges	\$ 7,095	\$ 2,500	\$ 2,500
592-642	Meter Charges	336,588	150,000	150,000
592-643	Other Charges for Services	3,502	10,000	10,000
592-644	Water Billings	5,636,859	5,989,770	5,989,770
592-645	Sewer Billings	5,418,528	6,276,728	6,276,728
592-646	Meters & Supplies	23,958	50,000	50,000
592-655	Forfeited Discounts	87,053	50,000	50,000
592-665	Interest - O&M	27,997	10,000	10,000
592-670	Capital Improvement-Water	10,460	5,000	5,000
592-671	Capital Improvement-Sewer	6,147	5,000	5,000
592-674	Fireline Charges	36,800	20,000	20,000
592-675	Sewer Benefit Charges	38,471	40,000	40,000
592-676	Water Benefit Charges	33,198	35,000	35,000
592-677	Reimbursed: General	117,425	5,000	5,000
592-680	Reimbursed: Admin.	3,000	5,000	5,000
592-682	Miscellaneous	23,032	2,500	2,500
592-699.4	Transfer In GF-Grounds Maintenance	230,000	261,630	-
Total Operating Revenue for Utilities Fund		\$ 12,040,113	\$ 12,918,128	\$ 12,656,498

**Pittsfield Charter Township
Special Funds
2016 Budget**

		2015 Actual	2016 Adopted	2017 Adpoted
<u>592-UTILITIES FUND</u>				
Expenditures				
592-702	Salaries	\$ 199,677	\$ 238,388	\$ 245,750
592-706	Wages	364,820	383,212	498,009
592-712	Overtime Wages	39,083	50,400	50,400
592-719	Fringe Benefits	311,296	383,788	457,792
592-728	Postage	9,600	10,000	10,000
592-740	Operating Supplies	25,177	37,500	37,500
592-758	Uniform Expense	3,836	7,500	7,500
592-778	Building Maintenance/Supplies	7,591	10,000	10,000
592-801	Contracted Services	32,544	55,000	55,000
592-819	Audit Services	9,800	9,800	9,800
592-821	Engineering Services	48,134	55,000	55,000
592-823	Accounting Services	-	8,000	8,000
592-826	Legal Services	10,951	25,000	25,000
592-852	Communications	3,825	15,500	15,500
592-860	Meetings/Transport	-	1,000	1,000
592-863	Vehicle Maint/Repairs	13,945	30,000	30,000
592-867	Gas/Oil	27,572	40,000	40,000
592-901	Advertising	151	2,500	2,500
592-910	Insurance	50,376	25,000	25,000
592-920	Utilities	125,501	155,000	155,000
592-924	Water Purchases	4,219,495	3,994,248	4,694,246
592-925	Sewer Purchases	3,582,857	3,342,952	3,443,314
592-926	Water Sample Testing	4,319	5,000	5,000
592-927	Computer Upgrades	1,595	5,000	5,000
592-929	Inventory Purchases	179,749	140,000	140,000
592-931	Grounds Maintenance	1,525	5,000	5,000
592-934	Office Equipment Maint.	918	4,000	4,000
592-935	Underground Repairs (Labor)	36,215	23,000	23,000
592-936	Aboveground Repairs (Parts)	16,192	23,000	23,000
592-937	Station Maintenance	83,564	30,000	30,000
592-938	Other Repairs/Maint.	17,579	25,000	25,000
592-939	Equipment Rental	-	10,000	10,000
592-945	Administrative Charges	306,079	300,000	250,000
592-955	Miscellaneous	19,176	7,500	7,500
592-957	Membership and Dues	7,582	5,000	8,750
592-960	Schooling/Seminars/Conference	4,438	9,000	9,000
592-970	Capital Expense	-	100,000	230,000
592-987	Depreciation	1,383,472	1,338,706	1,404,000
592-988	Contingency	-	130,000	126,000
592-995	Debt Obligation	316,577	966,600	1,001,600
	Water Loss	-	210,000	300,000
	Total Operating Expenses for Utilities	\$ 11,465,211	\$ 12,216,594	\$ 13,483,161
Expenditures				

**Pittsfield Charter Township
Special Funds
2016 Budget**

	2015 Actual	2016 Adopted	2017 Adpoted
<u>Grounds Maintenance **</u>			
264-706 Wages	\$ 110,633	\$ 112,663	\$ -
264-712 Overtime Wages	7,473	10,000	-
264-719 Fringe Benefits	58,535	72,887	-
264-725 Uniforms	1,898	1,500	-
264-740 Office Supplies	5,259	5,000	-
264-780 Landscaping	-	5,000	-
264-781 Equipment Maintenance	7,007	7,500	-
264-852 Communications	580	1,080	-
264-863 Vehicle Maintenance	8,559	4,000	-
264-867 Gas & Oil	9,240	11,000	-
264-931 Ground Maintenance	9,812	15,000	-
264-960 Schooling/Seminars/Conferences	105	1,000	-
264-970 Capital Outlay	-	15,000	-
Total Operating Expenses for Grounds Mainten:	\$ 219,101	\$ 261,630	\$ -
**Moved to GF Parks and Recreation Budget			
Total Combined UT & Gds Maintenance	\$ 11,684,312	\$ 12,478,224	\$ 13,483,161
	<u>\$ 355,801</u>	<u>\$ 439,904</u>	<u>\$ (826,663)</u>