
**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION
REGULAR MEETING MINUTES**

June 5, 2017

Pittsfield Township Administration Building
6201 W. Michigan Avenue
Ann Arbor, MI 48108

MEMBERS PRESENT: Ferguson, Harwood, LeClair, Richards, Scribner, Wall

MEMBERS EXCUSED: Paas

OTHERS PRESENT: Garrett Morales, Theresa Tupacz, Christina Lirones

1.0 Call Meeting to Order/Determination of a Quorum

Chair Wall called the meeting to order at 5:35 p.m. A quorum was present.

2.0 Pledge of Allegiance

Chair Wall led the Pledge of Allegiance.

3.0 Roll Call

All present except Vice Chair Paas

4.0 Open Meetings Act/Public Comment

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

5.0 Approval of Agenda

Motion by Commissioner Scribner, supported by Commissioner LeClair to approve the agenda as presented.

MOTION CARRIED

6.0 Approval of Minutes for April 5, 2017

Motion by Commissioner Ferguson, supported by Commissioner Richards to approve the minutes as presented.

MOTION CARRIED

7.0 Scheduled Guests

7.1 Garrett Morales, Eagle Scout Project

Garrett Morales presented to the Commission his proposed Eagle Scout Project, Sutherland-Wilson Farmhouse Porch Restoration, restoring the front porches and steps of the historic Sutherland-Wilson farmhouse.

The project will include replacement of rotten wood and repainting of the two front porches, eight pillars, and three sets of steps. Upon the approval of the Historic District Commission, Garrett will use designs provided by the township to replace the three sets of steps and add railings for the steps at the kitchen and dining room. The township will provide a power wash before painting begins.

Garrett shared the purpose of this project is to help preserve the history of the Farmhouse. The new rails and steps will improve safety during tours and the Harvest Festival. The project will begin June 17, 2017 and be completed by August 11, 2017.

Discussion took place among the commissioners and suggestions were made regarding paint and materials. Chair Wall recommended the railing should match the railing at the back of the house.

Kurt Weiland will supervise the project as presented.

Motion by Commissioner Ferguson, supported by Commissioner Richards to accept Garrett's proposal to repair the porch and steps of the Sutherland-Wilson Farmhouse.

MOTION CARRIED

8.0 Expenditures Reports

Commissioner Scribner discussed the Revenue and Expenditure Report for the period ending May 31, 2017. Funds are available to attend a Michigan History conference this year.

9.0 Officers Reports

Chair Wall announced that the Historic District Commission and the Historical Society will have a booth at the Farmer's Market on June 22, 2017.

10.0 Member Reports

10.1 Archives

The archivist, Ann Simpson, is continuing to organize the Sutherland-Wilson papers and gather pictures for the Sutherland-Wilson farmhouse.

10.2 Sutherland-Wilson Farm

Chair Wall discussed the clean-up day that took place at the Sutherland-Wilson farm. The volunteers planted flowers in front of and around the house and laid the Revolutionary War commemorative bricks and DAR stones.

10.3 Progress on SWF Kitchen

Chair Wall and Vice Chair Paas met with Dexter Block to discuss raising the kitchen from the foundation on the north and east walls and building up the foundation.

10.4 Dexter Block Estimate

Dexter Block submitted a quote to Chair Wall and Vice Chair Paas to repair the SWF kitchen foundation. Chair Paas has received other bids for the SWF kitchen foundation restoration, but found the bid from Dexter Block to be the best choice. Chair Wall and Vice Chair Paas met with the township and the proposal will be submitted to the Board of Trustees for approval.

11.0 Old Business

11.1 Bricks for Revolutionary War Soldiers Update

Chair Wall announced that the commemorative bricks for the Revolutionary War Soldiers have been installed.

12.0 New Business

12.1 Bylaws Change

Chair Wall presented the correction to the Bylaws, Article XII Compensation, with the corrections presented in red, to be adopted June 5, 2017.

Motion by Commissioner Ferguson, supported by Commissioner Scribner to accept the changes to Article XII Compensation of the Bylaws.

MOTION CARRIED

**12.2 Harvest Festival Planning Meeting June 20, 2017, 11:00 a.m.
Township Hall**

Chair wall announced the Harvest Festival planning meeting on Tuesday, June 20, 2017, at 11:00 a.m. She invited the commissioners who would like to be involved in the planning to attend the meeting.

13.0 Next Meeting

6 September 2017, 5:30 p.m.

14.0 Adjournment

Motion by Commissioner Richards, supported by Commissioner Ferguson to adjourn the meeting at 6:10 p.m.

MOTION CARRIED