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**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION  
REGULAR MEETING MINUTES**

May 2, 2018

Pittsfield Township Administration Building  
6201 W. Michigan Avenue  
Ann Arbor, MI 48108

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**MEMBERS PRESENT:** Ferguson, Harwood, Paas, Wall

**MEMBERS EXCUSED:** LeClair, Richards, Scribner

**OTHERS PRESENT:** None

**1.0 Call Meeting to Order/Determination of a Quorum**

Chair Wall called the meeting to order at 5:40 p.m. A quorum was present.

**2.0 Pledge of Allegiance**

Chair Wall led the Pledge of Allegiance.

**3.0 Roll Call**

All present except Commissioners LeClair, Richards, and Scribner

**4.0 Open Meetings Act/Public Comment**

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

**5.0 Approval of Agenda**

Motion by Vice Chair Paas, supported by Commissioner Ferguson to approve the agenda as presented.

**MOTION CARRIED**

**6.0 Approval of Minutes for April 4, 2018**

Motion by Commissioner Ferguson, supported by Vice Chair Paas to approve the minutes as presented.

**MOTION CARRIED**

**7.0 Scheduled Guests**

None

**8.0 Expenditures Reports**

No report at this time

**9.0 Officers Reports**

**9.1 Michigan Historic Preservation Conference May 17-19, 2018  
Register by May 9th**

Chair Wall encouraged the Commission members to attend the Michigan Historic Preservation Conference. The deadline to register is May 9, 2018. Chair Wall shared a list of skills workshops that will be available at the Conference.

**10.0 Member Reports**

**10.1 Archives**

Chair Wall reported that Archivist, Anne Simpson, is continuing to organize files.

**10.2 Sutherland-Wilson Farm**

Vice Chair Paas reported on the progress that has been made to the Sutherland-Wilson Farm. Chair Wall discussed doing first person interpretation during the house tours this year.

### **10.3 Kitchen Foundation Update – Al Paas**

Vice Chair Paas reported that the kitchen flooring has been restored to its original state. The wall has been restored to its previous state and the plaster on the walls has been covered with drywall, except for a small 12x2 area. The windows are being reframed, using the original sash, but will have new trim around them. The plaster ceiling will also be patched. The sidewalk repair is in progress. Vice Chair Paas commended the carpenter, hired by the township, on his excellent work.

Vice Chair Paas reported that the township funds that have been allocated for the Sutherland-Wilson restoration and repair project have been used. There is more work to be completed. Chair Wall suggested looking at the Historic District Commission's budget to see if money is available for contracted services to pay for the completion of the work. She will follow up with the Commissioners regarding the availability of funds.

### **11.0 Old Business**

#### **11.1 Harvest Festival 10<sup>th</sup> Year in 2018 – Games, Apron, Tours**

Chair Wall met with the Historical Society and it was decided that they will not have a bake sale at the Harvest Festival this year. Instead, the township will find vendors that will sale cookies and baked goods, etc.

The Saline Fiddlers will perform at the Harvest Festival. Chair Wall is making aprons as part of the clothing that was indicative of the 1850-1900 time period.

Vice Chair Paas reported that there will be a clean-up day at the farm on June 14, 2018. The first house tour will be on Sunday, June 24, 2018.

The Harvest Festival will take place on Sunday, September 16, 2018.

### **12.0 New Business**

Chair Wall is researching the lion statues on Gross Road.

Motion by Vice Chair Paas, supported by Commissioner Ferguson to cancel the June 6<sup>th</sup> meeting due to lack of quorum.

**MOTION CARRIED**

**13.0 Next Meeting**

5 September 2018, 5:30 p.m.

**14.0 Adjournment**

Motion by Commissioner Ferguson, supported by Vice Chair Paas to adjourn the meeting at 6:15 p.m.

**MOTION CARRIED**