
**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION
REGULAR VIRTUAL MEETING MINUTES**

June 3, 2020

Pittsfield Township Administration Building
6201 W. Michigan Avenue
Ann Arbor, MI 48108

MEMBERS PRESENT: LeClair, Paas, Richards, Scribner, Wall

MEMBERS EXCUSED: Commissioners Ferguson and Harwood

OTHERS PRESENT: Ina Hanel-Gerdenich

1.0 Call Meeting to Order/Determination of a Quorum

Chair Wall called the meeting to order at 5:36 p.m. A quorum was present.

2.0 Pledge of Allegiance

Chair Wall led the Pledge of Allegiance.

3.0 Roll Call

All present except Commissioners Ferguson and Harwood

4.0 Open Meetings Act/Public Comment

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

5.0 Approval of Agenda

Motion by Commissioner LeClair, supported by Chair Wall to approve the agenda as presented.

MOTION CARRIED

6.0 Approval of Minutes for February 5, 2020

Motion by Commissioner Scribner, supported by Commissioner LeClair to approve the minutes as amended with a correction to item **9.0** first paragraph, second sentence, deleting *James* Fink and adding *Mr.* Fink.

MOTION CARRIED

7.0 Scheduled Guest: Ina Hanel-Gerdenich - Property Survey Report

Ms. Hanel-Gerdenich presented the report, **Survey of Properties 1930-1945**, which had been commissioned by Pittsfield Charter Township. The 2020 survey is an update and amplification of the 2008 List of Historic Properties. The survey includes all properties identified as older than 1945 and provides observations and photographs of each property.

Dates of construction are based primarily on the records of the Township Assessor's office and are sometimes estimates. Photographs were taken from the public right-of-way and, in some cases when not possible, photos from the Township Assessor's files were used.

The 2008 Survey included 147 properties; of these, 15 have been removed, primarily due to demolition of the structure, and 81 have been added to the 2008 list, equaling a total of 213 properties in the 2020 survey. The survey area is limited to the present borders of the Township plus several Township islands located within the City of Ann Arbor.

The 2008 survey included the following data: Identifying Information, Historic and Current name, Surveys, References, Evaluation, Date of Construction, Context Theme, Architectural Style and Form, Outbuildings, and Builder, if known. The 2020 Survey has added the following for each property: Level of Significance and Integrity of Historic Elements, Property Use, Function and Ownership, Additional Architectural notes, Additional information on Outbuildings, as well as photographs of each property.

The Survey presentation consists of a large **Excel Spreadsheet** with each of the 213 properties listed vertically and 34 identifying characteristics and/or aspects listed horizontally. The spreadsheet is designed to be searchable for any of these 34 characteristics and includes a link (to be provided) to the photo of each property. The presentation includes a PDF file of 11 pages, titled **Explanation to Entries to Datasheet**, which provides a detailed description of each of the characteristics that are included on the spreadsheet. In addition, the presentation included a Power Point with 13 slides that illustrated examples of some of the major characteristics and maps which locate the 213 listed

properties and the 23 properties that are identified as **Most Significant**. Among the list of Most Significant are two properties, 1880 West Textile Road and 4456 Lohr Road, which were identified as outstanding with respect to design, historic significance, and existing condition. The Commission was urged to investigate these properties further.

There was discussion regarding the meaning of Level of Significance and Context as applied to each property.

The Commission discussed the importance of finding the best way to make this information available to the general public and how to incorporate this information into the Township's decision-making process relative to future development and preservation. The Commission agreed that further thought and discussion is needed.

The Commission expressed the desire to ensure that the completion of this survey is not regarded as the end of a process, but rather as the start of a better awareness of the valuable assets that exist within our community.

The Commission accepted the Survey by acclamation.

Motion by Commissioner Scribner, supported by Commissioner LeClair to approve payment of \$4,520.00 to Mirka Productions, LLC for the Survey.

MOTION CARRIED

8.0 Expenditures Reports

There were no expenditure reports at this time.

9.0 Next Meeting

2 September 2020, 5:30 p.m. (In person or Virtual to be determined)

10.0 Adjournment

Motion by Commissioner Richards, supported by Commissioner LeClair to adjourn the meeting at 7:00 p.m.

MOTION CARRIED