

APPROVED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, January 27, 2021
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
Members Absent: None
Others Present: Deputy Clerk Lyn Sebestyen, Director Barb McDermott, Deputy Director Billy Weirich, Director Craig Lyon, Director Tracy Watkins, Township Attorney James Fink, Director Patricia Denig, Director Matt Harshberger, Sergeant Matt Hornbeck, Sergeant Patrick Gray, Lieutenant Sean McCormick, Lieutenant Scott Koeppel, Dustin Brighton, Engineer Mark Pascoe, Planner Ben Carlisle, Robbin Flis, Andrew Flis, Mark Flis, Drew Saunders, Christina Lirones, Kari Martin, Chris Dallas, Gary Polenz, Ruth Clark, Sheila Upton, Stephen Lynn, Mark Sweeney, Lynne Kirby, Sean Kelsch

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal (meeting remotely at Pittsfield Township), Anzaldi (meeting remotely at Pittsfield Township), Scribner (meeting remotely at Pittsfield Township), Edwards-Brown (meeting remotely at Pittsfield Township), Jaffer (meeting remotely at Pittsfield Township), Krone (meeting remotely at Pittsfield Township), Urda-Thompson (meeting remotely at Pittsfield Township)
Members Absent: None

3.1 Approval of the Agenda

Supervisor Grewal commented that the Zoning Ordinance number for agenda item 13.2 should read 21-212.

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the agenda as amended.

MOTION CARRIED

4. Public Comment

Christina Lirones, 151 E. Textile Road, expressed appreciation for the Board adding the second public comment to the agenda to accommodate residents unable to make the beginning of the meeting. Ms. Lirones requested No Thru Truck signs for the Pittsfield Preserve on the following roads: Payeur, Campbell, Stone School, and Morgan Roads. She also requested information about the potential May 4th election for the police millage.

4.1 Board Response to Public Comment

None

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on January 13, 2021

Moved by Trustee Krone, supported by Trustee Jaffer, to approve the minutes of the regular meeting held on January 13, 2021.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

6.1 Michigan Ave., Platt to Carpenter, Infrastructure Improvement Project, 2020-2023, Kari Martin, MDOT University Region Planner

Sean Kelsch, Project Consultant from AECOM, shared plans for the US-12 project, which lies 2000 feet west of Platt Road easterly to Carpenter Road, and the US-23 project, a 7-mile stretch between Stony Creek northerly to Ellsworth Road. These projects will also include reconstruction of the US-12/US-23 interchange, bridge and resurfacing work. See Attachment 1 for schedule, staging, impacts and maps. More specific information will be available winter of 2022.

Supervisor Grewal commented that residents living in Warner Creek and Harwood Farms have expressed the need to accommodate safer left turn traffic onto Michigan Avenue and would appreciate the US-12 project extending further west from the current boundaries. Supervisor Grewal added that the Township would like to use the shoulder space on the bridge to be used for a multi-use pathway.

6.2 2020 Survey to Enhance Public Safety Services: Results and Recommendations; Matt Harshberger, Director of Public Safety

Director Harshberger commented that the results of the November 2020 survey report are included in the packet and shared with the Board the final review and recommendations moving forward.

Trustee Edwards-Brown expressed appreciation to Supervisor Grewal and Director Harshberger for facilitating the survey; to the 300 Township residents who took the time to answer the survey; and Rita Lee of the Clerk's Office for printing the results for her. Trustee Edwards-Brown continued that she agrees with the recommendations presented, but doesn't agree that Township minority residents are adequately represented in the survey. She added that hiring minorities does not equate to lowering standards. Trustee Edwards-Brown hopes that Pittsfield Township and its residents can engage in conversations about systemic racism and have positive interactions with police. She applauded the Department of Public Safety for their service to the Township.

Supervisor Grewal added that she hoped Pittsfield Township could be more engaged with diverse community activities.

Trustee Krone agreed with Trustee Edwards-Brown's concerns regarding systemic racism and looks forward to engaging with the community.

6.3 Proclamation Recognizing & Encouraging Community Participation in National African American Parent Involvement Day

Supervisor Grewal gave her support and respect for Joseph Dulin and his legacy.

Trustee Edwards-Brown added that she was a student at St. Martin de Porres High School when Joseph Dulin was principal and has a lot of respect for him and his wife, Yvonne.

7. Communications

7.1 Communications

Moved by Trustee Krone, supported by Clerk Anzaldi, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

- 8.1 Approve payment of Accounts Payable checks #37430 through #37522 in the amount of \$179,338.17**
- 8.2 Approve payment of Payroll Payables checks #1316 through #1323 in the amount of \$3,122.09**
- 8.3 Approve payment to Consultants for General Services in the amount of \$20,072.70**
- 8.4 Approve payment to Consultants for General Services in the amount of \$4,170.44**
- 8.5 Receive the December 2020 activity report for the Department of Public Safety**
- 8.6 Receive the December 2020 Building Activity Report**
- 8.7 Receive the December 2020 Republic Services Rubbish Collection Report**

- 8.8 Approve the application for additional credited service through the Municipal Employees Retirement System (MERS) for Aaron Ellwein, with the entire cost of the purchase of time to be funded by Mr. Ellwein**
- 8.9 Motion to approve the attached Tuition Enrollment Request for Dustin Brighton for the pursuit of a Bachelor's Degree in Fire Administration**
- 8.10 Receive the January 27, 2021 Personnel Report**
- Moved by Trustee Jaffer, supported by Clerk Anzaldi, to approve consent agenda items 8.1 through 8.10.

MOTION CARRIED

9. Items from the Treasurer

None

10. Items from the Clerk

- 10.1 Authorize the Supervisor and Clerk to enter into an Agreement with Rehmann Robson, LLC for the purpose of performing the financial audit for the year ending December 31, 2020 in an amount not to exceed \$43,300, subject to Township Attorney approval.**
- Moved by Clerk Anzaldi, supported by Treasurer Scribner, to authorize the Supervisor and Clerk to enter into an Agreement to Rehmann Robson, LLC for the purpose of performing the financial audit for the year ending December 31, 2020 in an amount not to exceed \$43,300, subject to Township Attorney approval.

MOTION CARRIED

11. Items from the Supervisor

- 11.1 Receive and Approve the Recommendations to Enhance Racial Equity and Service Provision by Department of Public Safety**
- Moved by Trustee Jaffer, supported by Trustee Krone, to receive and approve the Recommendations to Enhance Racial Equity and Service Provision by Department of Public Safety.
- Supervisor Grewal added that this information will be added to the Public Safety website and she will ensure that the conversation continues.

MOTION CARRIED

- 11.2 Adopt a Resolution to Establish 2021 Poverty Exemption Guidelines, Resolution #21-04**
- Moved by Treasurer Scribner, supported by Trustee Jaffer, to Adopt Res #21-04, a resolution to Establish 2021 Poverty Exemption Guidelines.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.3 Adopt a Resolution to Establish Dates and Times for the 2021 March Board of Review; to Allow Resident Taxpayer to Protest by Mail, to Establish Meeting Dates, and for Election of Chairperson, Resolution #21-05

Move by Clerk Anzaldi, supported by Trustee Urda-Thompson, to adopt Res #21-05, a resolution to Establish Dates and Times for the 2021 March Board of Review; to Allow Resident Taxpayer to Protest by mail, to Establish meeting Dates, and for Election of Chairperson.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.4 Approve the processing of the 2021 Notices of Assessment, Taxable Valuation and Property Classification, STC Form L-4400, at an estimated printing cost of \$1,622 with postage cost of \$5,586 dollars, for a cost not to exceed \$7,208

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to approve the processing of the 2021 Notices of Assessment, Taxable Valuation and Property Classification, STC Form L-440, at an estimated printing cost of \$1,622 with postage cost of \$5,586 dollars, for a cost not to exceed \$7,208.

Supervisor Grewal acknowledged Director McDermott and her department for their hard work and service amidst constant changes.

MOTION CARRIED

11.5 Adopt a Resolution to Establish the Byrd Center Historic District Study Committee and to Appoint Members, Resolution #21-03

Moved by Treasurer Scribner, supported by Trustee Krone, to adopt Res #21-03, a resolution to Establish the Byrd Center Historic District Study Committee and to Appoint Members.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

- 11.6 Authorize the Supervisor and Clerk to enter into an Agreement with Washtenaw County from September 1, 2020 through August 31, 2021 for animal control services, for a cost not to exceed \$18,000, subject to Township Attorney approval**

Moved by Trustee Jaffer, supported by Clerk Anzaldi, to authorize the Supervisor and Clerk to enter into an Agreement with Washtenaw County from September 1, 2020 through August 31, 2021 for animal control services, for a cost not to exceed \$18,000, subject to Township Attorney approval.

MOTION CARRIED

- 11.7 Adopt a Resolution to appoint an Ordinance Enforcement Officer for the Utilities & Municipal Services Department, as authorized in Chapter 2, Part 1, and Article I of the Pittsfield Charter Township Code, Resolution #21-01**

Moved by Treasurer Scribner, supported by Trustee Jaffer, to adopt Res #21-01, a resolution to appoint an Ordinance Enforcement Officer for the Utilities & Municipal Services Department, as authorized in Chapter 2, Part 1, and Article I of the Pittsfield Charter Township Code.

Director Lyon stated this appointment process is required by state law.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

11.8 Authorize the Washtenaw County Road Commission to enter into a contract in the amount of \$238,735.88 for Construction Engineering Services for PRG II, subject to Township Attorney approval

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize the Washtenaw County Road Commission to enter into a contract in the amount of \$238,735.88 for Construction Engineering Services for PRG II, subject to Township Attorney approval.

Clerk Anzaldi requested a greater understanding of outstanding costs for this project and costs moving forward as it is difficult to keep track of grant money being spent over an extended period of time.

Supervisor Grewal commented that Director Lyon could speak to the feasibility of having a running tab of how projects are paid when funded through multiple grants, versus General Fund money.

Director Lyon added there are many moving parts with any project. When a project enters the construction bid phase, the Township will then know what the cost numbers are and what final contributions will be required by the Township. At that point, the Board will need to approve the required contributions.

MOTION CARRIED

11.9 Authorize payment to Kennedy Industries System Master for Supervisory Control and Data Acquisition monitoring services, for a cost not to exceed \$15,137.64

Moved by Clerk Anzaldi, supported by Trustee Jaffer, to authorize payment to Kennedy Industries System Master for Supervisory Control and Data Acquisition monitoring services for a cost not to exceed \$15,137.64.

MOTION CARRIED

11.10 Adopt a Resolution Lifting Temporary Deferral of Outdoor Signs – Marco’s Pizza, Resolution #21-07

Moved by Treasurer Scribner, supported by Trustee Krone, to adopt Res #21-07, a resolution Lifting Temporary Deferral of Outdoor Signs – Marco’s Pizza

Attorney Fink stated that in September a temporary moratorium was put in place at his suggestion while the Township figured out how the sign ordinance, as it’s included in the zoning ordinance, would comply with the Supreme Court decision Reed v. Town of Gilbert. Board approval tonight will allow the planning and zoning departments to review the sign application.

Supervisor Grewal added that the Planning Commission will be reviewing the sign ordinance next month.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-

Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

12. Unfinished Business

None

13. New Business

13.1 Adopt a Resolution Submitting Public Safety Millage Proposal, Resolution #21-06

Moved by Treasurer Scribner, supported by Trustee Jaffer, to adopt Res #21-06, a resolution Submitting Public Safety Millage Proposal.

Supervisor Grewal stated that the language for this proposal is due to the County Clerk by February 9. This millage is being brought to the Board for their consideration and is in collaboration with the Department of Public Safety.

Director Harshberger stated that the current Public Safety millage will be expiring at the end of this year. In consultation with Supervisor Grewal and the unions, it was determined that 3.95 mills would be adequate funding to pay for public safety services, increase staffing levels, and maintain service levels without having to cut back on services like they have had to do the last several years.

Treasurer Scribner expressed concerns that 3.95 mills would not be enough considering the number of new housing developments in the Township.

Director Harshberger commented that DPS was able to get grant money for Fire, but grants for police have dried up and are not readily available. DPS would need to be diligent, cautious, and methodical with their spending to ensure funds would be maintained through ten years. He stated that the Township didn't want to eliminate positions such as what happened to Dispatch several years ago.

Clerk Anzaldi noted that historically six million dollars was transferred to DPS from the General Fund, and inquired whether that would continue if the millage passes. She expressed support for putting aside money in reserve to build a new police station.

Supervisor Grewal responded that many factors would affect whether the Board would continue to supply money to DPS, but agrees that money should be set aside in the fund balance for a new building.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None

ABSENT: None
ABSTAIN: None

MOTION CARRIED

13.2 Approve the First Reading of Ordinance #21-212 to Amend the Pittsfield Charter Township Zoning Ordinance

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the First Reading of Ordinance #21-212 to Amend the Pittsfield Charter Township Zoning Ordinance.

Trustee Krone asked for clarification on section 4b and added that he was happy to see environmentally sustainable features being included in the Ordinance (4e).

Planner Ben Carlisle responded that the Planning Commission felt benefits should not be exclusive to those residing in the development, and therefore access should be given to both residents and non-residents of the development.

Supervisor Grewal clarified that this concept would not apply to existing developments that have common areas, only for new developments.

Clerk Anzaldi added that the Ordinance doesn't align with how the Township currently updates their zoning maps and would appreciate someone looking into that (section O-2).

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Edwards-Brown, Jaffer, Krone, Urda-Thompson
NAYS: None
ABSENT: None
ABSTAIN: None

MOTION CARRIED

14. Liaison Reports

15. Public Comment II

16. Adjournment

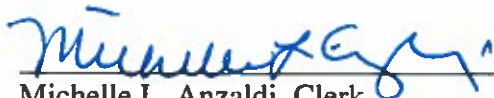
Moved by Clerk Anzaldi, supported by Trustee Krone, to adjourn the meeting at 8:36 p.m.

MOTION CARRIED


A Working Session of the Board of Trustees will convene following the Regular Meeting of the Board of Trustees.



Jill Mitchell, Recording Clerk
Pittsfield Charter Township

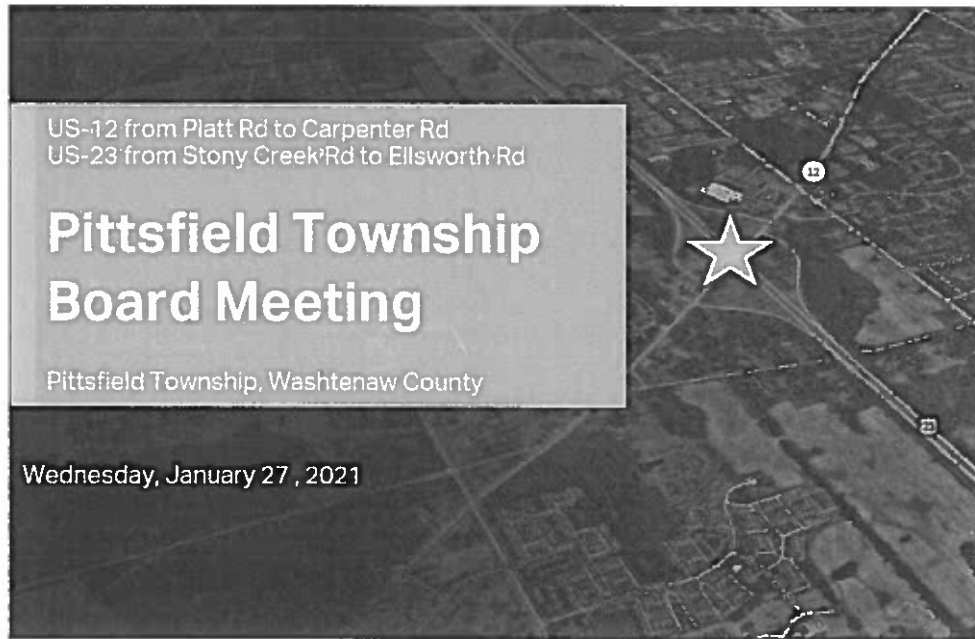


Michelle L. Anzaldi, Clerk
Pittsfield Charter Township



Mandy Grewal, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AS SUBMITTED AT THE PITTSFIELD CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING HELD FEBRUARY 10, 2021.



US-12 from Platt Rd to Carpenter Rd
US-23 from Stony Creek Rd to Ellsworth Rd

Pittsfield Township Board Meeting

Pittsfield Township, Washtenaw County

Wednesday, January 27, 2021

AECOM

MDOT
Michigan Department of Transportation

Introduction

- MDOT Team
 - Lynne Kirby – Project Manager
 - Kari Martin – University Region Planner
 - Mark Sweeney – Brighton TSC Manager
 - AECOM – Project Consultant

MDOT
Michigan Department of Transportation

US-12 & US-23 Improvements

January 27, 2021

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AECOM

US-12 Project Limits



US-12 & US-23 Improvements

January 27, 2021

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US-23 Project Limits



US-12 & US-23 Improvements

January 27, 2021

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Project Description

US-12

- Intersection improvements at Platt Rd & Textile Rd
- Widening to 5-lane cross section
- Full reconstruction along US-12 (pavement & subbase)
- Drainage upgrades



US-12/US-23 Interchange

- US-12 bridge replacement
- Operational improvements
 - New loop ramp construction
 - Widening weave/merge lanes on US-23 between US-12 and I-94



US-12 & US-23 Improvements

January 27, 2021

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Project Description

US-23

- Pavement resurfacing along US-23 from Stoney Creek to I-94 (mill & overlay)
- Bridge clearance improvements (Bemis Rd)
- Bridge deck rehabilitation on cross streets (Stony Creek Rd, Willis Rd, Bemis Rd)



US-12 & US-23 Improvements

January 27, 2021

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Reconfiguration of US-12 / Platt / Textile Road Intersection



US-12 & US-23 Improvements

January 27, 2021

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Reconfiguration of US-12 / Platt / Textile Road Intersection



- Textile Road was previously gravel road without signals at Platt Road and US-12 Intersections

- County constructed Platt/Textile portion of overall intersection improvements in 2019



US-12 & US-23 Improvements

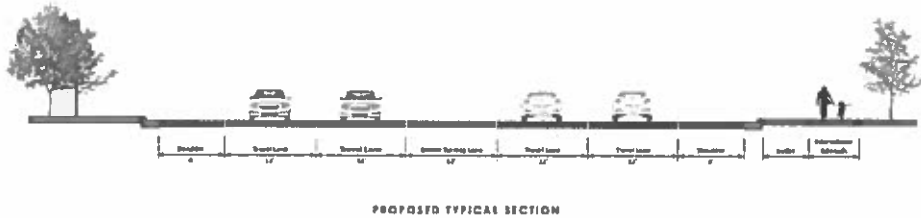
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Widening US-12 to a 5 Lane Cross Section

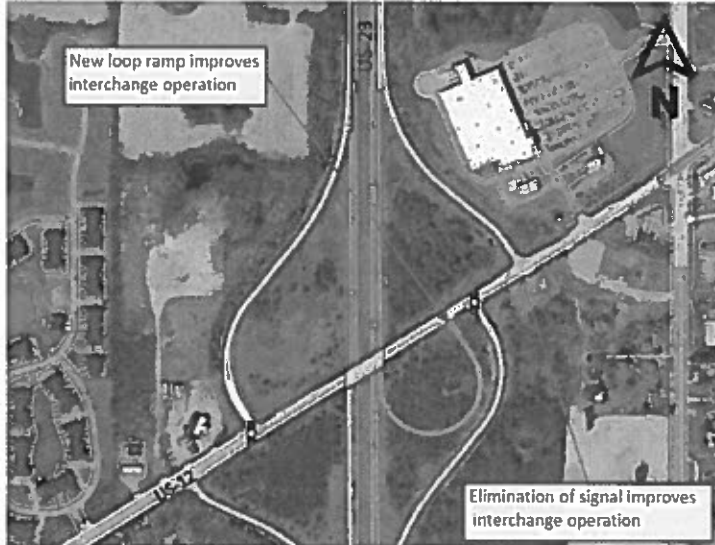
- MDOT Brighton TSC successfully obtained additional operation funds to improve US-12 from Platt Road to US-23
 - Includes widening US-12 to a five-lane pavement
 - Includes improvements to US-12/US-23 Interchange
 - Includes replacement of US-12 bridge over US-23



New US-12 Interchange Configuration



New US-12 Interchange Configuration



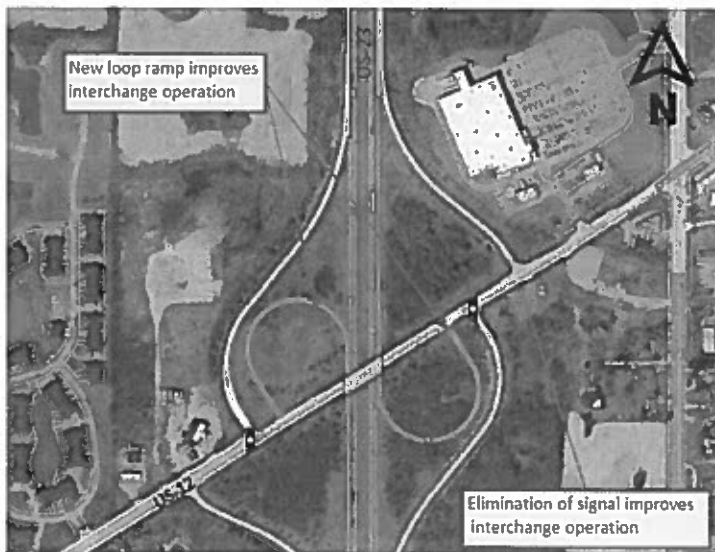
US-12 & US-23 Improvements

January 27, 2021

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New US-12 Interchange Configuration



US-12 & US-23 Improvements

January 27, 2021

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Add Merge/Weave Lanes From US-12 to I-94



US-12 & US-23 Improvements

January 27, 2021

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AECOM

Add Merge/Weave Lanes From US-12 to I-94



US-12 & US-23 Improvements

January 27, 2021

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AECOM

Add Merge/Weave Lanes From US-12 to I-94



US-12 & US-23 Improvements

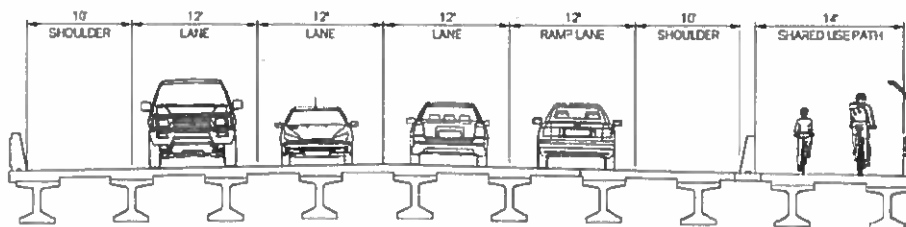
January 27, 2021

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US-12 Bridge Replacement

- Existing Bridge will be removed
- New wider bridge will be constructed
 - Bridge will include two thru lanes in each direction
 - Bridge will include non-motorized path
 - Bridge will include full width shoulders



US-12 Bridge Replacement Cross Section (Looking East)



US-12 & US-23 Improvements

January 27, 2021

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Existing Trail Network



US-12 & US-23 Improvements

January 27, 2021

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Impacts to Trail Network



US-12 & US-23 Improvements

January 27, 2021

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Impacts to Trail Network

Trails will be open as much as possible during project construction

- Trail parallel to US-12 west of Platt Rd will close during US-12/Platt Road Intersection construction activity

Trail will be closed, not detoured, when impacted by construction activities. Signs will be provided to notify users of closure.

- Trail parallel to Platt Road will close during US-12/Platt Road Intersection construction activity

Trail will be closed, not detoured, when impacted by construction activities. Signs will be provided to notify users of closure.

US 12 Construction Staging

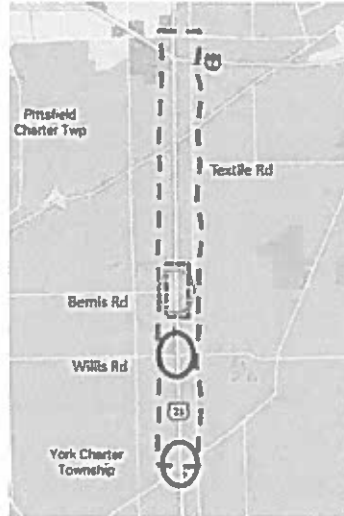
- Anticipated construction of US-12 under a part width scenario (one side at a time)
- A minimum of one-lane on US-12 in each direction will be maintained at all times
- Left turn lanes at intersections will be maintained where feasible
- Driveway access will be maintained at all time
- Emergency service will have access at all time

Construction Staging – US 23

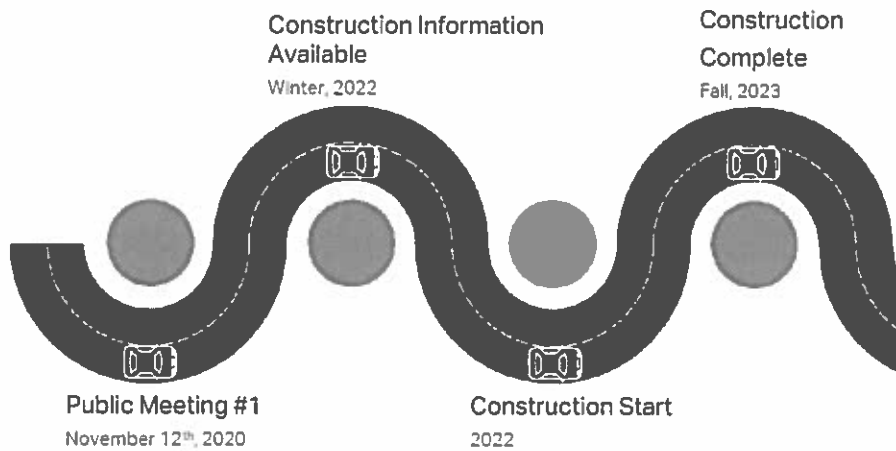
- Full depth reconstruction
- Bridge deck rehab (short duration closures)
- Bridge deck rehab (long term closure & detours)

Maintain 2 lanes of traffic during peak hours in each direction

Allow single lane closures during off-peak times



Project Schedule



Next Steps

- Prepare Preliminary and Final Design Plans
- Work with property owners to obtain any additional right-of-way that might be needed along US-12
- Review Environmental Impacts and Mitigate as required to obtain Project Clearance
- Continue to engage Township and County in project development



US-12 & US-23 Improvements

January 27, 2021

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US-12 & US-23 Improvements

January 27, 2021

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Contact Person

Lynne Kirby
Michigan Department of Transportation
Brighton Transportation Service Center
10321 E. Grand River; Suite 500
Brighton, MI 48116
PH: 810-227-4681
kirbyl@michigan.gov

Thank you!