

APPROVED

**Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, February 8, 2023
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108**

Members Present: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson
Members Absent: Edwards-Brown
Others Present: Deputy Clerk Jill Mitchell, Recording Clerk Dawn M. Salo, Director
Matt Best, Zack Kaster, Haile Brown, Christina Lirones

1. Call Meeting to Order

Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance

Led by Supervisor Grewal.

3. Roll Call

Members Present: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson
Members Absent: Edwards-Brown

3.1 Approval of the Agenda

Moved by Clerk Anzaldi, supported by Trustee Krone, to approve the agenda as amended.

Supervisor Grewal requested language corrections of Items 12.3 and 13.2, along with the removal of Item 13.1.

MOTION CARRIED

4. Public Comment I

Haile Brown, field representative from Representative Debbie Dingell's office, introduced herself to the Board.

4.1 Board Response to Public Comment I

None.

5. Approval of Minutes

5.1 Approve the Minutes of the Regular Meeting held on January 25, 2023

Moved by Trustee Krone, supported by Trustee Jaffer, to approve the minutes of the Regular Meeting held on January 25, 2023.

MOTION CARRIED

6. Public Hearings/Presentations/Proclamations

None

7. Communications

7.1 Communications

Moved by Clerk Anzaldi, supported by Trustee Urda-Thompson, to receive and file communications.

MOTION CARRIED

8. Consent Agenda

8.1 Receive the February 8, 2023, Personnel Report

8.2 Approve payment of Payroll Payables ACH #131 through #135 in the amount of \$4,359.07

8.3 Approve payment of Payroll Payables Check #1512 in the amount of \$1,771.03

8.4 Approve payment of Accounts Payable ACH #484 through #499 in the amount of \$793,324.78

8.5 Approve payment of Accounts Payable Check #44024 through #44135 in the amount of \$527,952.78

8.6 Approve payment of Tax Payables ACH #189 through #196 in the amount of \$1,380,502.90

8.7 Approve payment of Tax Payables Check #23142 through #23147 in the amount of \$142,930.30

8.8 Approve payment to BS&A for software services and subscriptions in the amount of \$30,577.00

8.9 Approve payment to Washtenaw County Road Commission for traffic signal maintenance in the amount of \$13,789.83

8.10 Approve payment to consultant for Municipal Services General Services in the amount of \$5,463.55

8.11 Approve payment to consultant for Community Development General Services in the amount of \$207.00

8.12 Receive December 2022 Activity Report for the Department of Public Safety

Moved by Trustee Jaffer, supported by Treasurer Scribner, to approve consent agenda items 8.1 through 8.12.

MOTION CARRIED

9. Items from the Treasurer

9.1 Holiday Closure Effect

Treasurer Scribner shared the Holiday Closure Effect. See Attachment 1.

Moved by Clerk Anzaldi, supported by Trustee Jaffer to receive and file the Holiday Closure Effect.

MOTION CARRIED

10. Items from the Clerk

None

11. Items from the Supervisor

11.1 Approve the issuance of a waiver to the Township's Noise Ordinance by the Department of Municipal Services for MDOT's US-12/US-23 2023 Road and Bridge Construction Project (MDOT Project 81076-205652)

Moved by Trustee Krone, supported by Trustee Jaffer, to approve the issuance of a waiver to the Township's Noise Ordinance by the Department of Municipal Services for MDOT's US-12/US-23 2023 Road and Bridge Construction Project (MDOT Project 81076-205652).

Director Best addressed the Board with the contractor's request to waive the Noise Ordinance due to the project's timeline, MDOT's recommended safety measures and areas of concern for both commuters and construction crews. The noise from the work on the bridge and on US-23 in Pittsfield Township will be localized around that intersection. The residential and commercial properties to the southwest of the construction will be most impacted.

Supervisor Grewal stated that Director Best will be in touch with residents when the project begins to mitigate, track and address any complaints. She stated that there will be updates posted on the project website.

MOTION CARRIED

11.2 Authorize the Supervisor and Clerk as necessary to execute a participation agreement as recommended by counsel for recent Opioid Litigation Settlements

Moved by Supervisor Grewal, supported by Trustee Jaffer to authorize the Supervisor and Clerk as necessary to execute a participation agreement as recommended by counsel for recent Opioid Litigation Settlements.

MOTION CARRIED

11.3 Receive and file the 2022 Pittsfield Charter Township Planning Commission Annual Report

Moved by Trustee Jaffer, supported by Trustee Krone to receive and file the 2022 Pittsfield Charter Township Planning Commission Annual Report.

MOTION CARRIED

12. Unfinished Business

12.1 Adopt at Second Reading ZOA #22-224, to rezone an 8-acre parcel (L-12-23-200-002) located at 3370 Morgan Road from AG, Agriculture to R-1B, Single Family Suburban Residential District

Moved by Clerk Anzaldi, supported by Trustee Krone to adopt at Second Reading ZOA #22-224, to rezone an 8-acre parcel (L-1223-200-002) located at 3370 Morgan Road from AG, Agriculture to R-1B, Single Family Suburban Residential District.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson
NAYES: None
ABSENT: Edwards-Brown
ABSTAIN: None

MOTION CARRIED

- 12.2 Adopt at Second Reading ZOA #23-225, to rezone a parcel (L-12-07-300-009) located at 2240 W. Ellsworth from AG, Agriculture to R-1B, Single Family Suburban Residential District**

Moved by Treasurer Scribner, supported by Clerk Anzaldi to adopt at Second Reading ZOA #23-225, to rezone a parcel (L-12-07-300-009) located at 2240 W. Ellsworth from AG, Agriculture to R-1B, Single Family Suburban Residential District.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson
NAYES: None
ABSENT: Edwards-Brown
ABSTAIN: None

MOTION CARRIED

- 12.3 Adopt at Second Reading ZOA #23-226, to rezone five (5) parcels (L-12-27-300-016, 18, 19, 20 and L-12-27-400-025), east of Warner Road, south of Harwood Farms, north of Green Hills Drive, from AG, Agriculture to R-1A, Single Family Rural Non-Farm Residential**

Moved by Clerk Anzaldi, supported by Trustee Krone, to adopt at Second Reading ZOA #23-226, to rezone five (5) parcels (L-12-27-300-016, 18, 19, 20 and L-12-27-400-025), east of Warner Road, south of Harwood Farms, north of Green Hills Drive, from AG, Agriculture to R-1A, Single Family Rural Non-Farm Residential.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson
NAYES: None
ABSENT: Edwards-Brown
ABSTAIN: None

MOTION CARRIED

- 12.4 Adopt a Resolution denying ZOA #23-227 (RZ 22-02) Sauk Trail Meadows, Resolution #23-04**

Moved by Trustee Jaffer, supported by Trustee Krone, to adopt a Resolution denying ZOA #23-227 (RZ 22-02) Sauk Trail Meadows, Resolution #23-04.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson

NAYES: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

13. New Business

13.1 Removed from agenda.

13.2 Motion to move into closed session as authorized by Section 8 of the Michigan Open Meetings Act to consult with the Township Attorneys regarding trial or settlement strategies in the case of Geddes et al v Pittsfield Twp, Washtenaw County Circuit Ct. Case No. 21-000547-CZ

Moved by Clerk Anzaldi, supported by Trustee Krone, to move into closed session as authorized by Section 8 of the Michigan Open Meetings Act to consult with the Township Attorneys regarding trial or settlement strategies in the case of Geddes et al v Pittsfield Twp, Washtenaw County Circuit Ct. Case No. 21-000547-CZ.

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson

NAYES: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

The Board moved into closed session at 6:49 p.m.

Moved by Trustee Krone, supported by Clerk Anzaldi, to reconvene into regular session.

MOTION CARRIED

The Board moved into regular session at 7:10 p.m.

Moved by Clerk Anzaldi supported by Trustee Krone to authorize the Supervisor and Clerk to sign the consent judgement in the case of Geddes et el v. Pittsfield Township, Washtenaw County Circuit Course Case No 21-000547 CZ

ROLL CALL:

AYES: Grewal, Anzaldi, Scribner, Jaffer, Krone, Urda-Thompson

NAYES: None

ABSENT: Edwards-Brown

ABSTAIN: None

MOTION CARRIED

14. Liaison Reports

None

15. Public Comment II

None

15.1 Board Response to Public Comment II

None

16. Adjournment

Moved by Trustee Krone, supported by Trustee Jaffer, to adjourn the meeting at 7:10 p.m.

MOTION CARRIED



Dawn M. Salo, Recording Clerk
Pittsfield Charter Township



Michelle L. Anzaldi, Clerk
Pittsfield Charter Township



Mandy Grewal, Supervisor
Pittsfield Charter Township

MINUTES APPROVED AS SUBMITTED AT THE PITTSFIELD CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 08, 2023.



Pittsfield Charter Township

6201 West Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3140 • Fax: (734) 944-0292
Email: treasurer@pittsfield-mi.gov
Website: www.pittsfield-mi.gov

Office of the Treasurer

Patricia Tupacz Scribner
Township Treasurer
treasurer@pittsfield-mi.gov

Orna Angus
Deputy Treasurer
anguso@pittsfield-mi.gov

Kristina L. Dillion
Assistant to Treasurer
dillionk@pittsfield-mi.gov

Board Meeting Notes for February 8, 2023

Holiday Closure Report

The Pittsfield Charter Township offices were closed from December 23, 2022 through January 2, 2023 and re-opened January 3, 2023.

The Treasurer's office completed processing all payments received during the Holiday Closure within four business days. The majority of payments, including mortgage escrow payments, were received through the US Postal Service. Residents also utilized the Drop Box, online payment and phone payment options, and participating Bank of Ann Arbor locations to make payments during our office closure.

The 2022 winter property tax payment is due on February 14, 2023. Payments received on or after February 15th are considered late and will receive a 3% penalty charge on the remaining balance.

On March 1, 2023, unpaid Real Property taxes will be turned over to the Washtenaw County Treasurer's Office for collection. The Township will continue to collect the business personal property taxes.

My team remains dedicated to providing the Gold Standard of service to our residents and community.
