

ELECTRICAL PERMIT APPLICATION

Revised 04-01-21



Pittsfield Charter Township Department of Building Services

6201 W. Michigan Avenue, Ann Arbor, MI 48108
Phone: (734) 822-3125 Fax: (734) 944-1103
Website: www.pittsfield-mi.gov

I. JOB LOCATION

Street Address & Street Name _____ Suite # _____ City _____ Zip Code _____ Lot # _____
Business Name (Current/Future Occupant) _____ Property ID # _____ Subdivision/Complex _____
Has a Building Permit been obtained for this project: Yes No

II. PROPERTY OWNER INFORMATION (OR LESSEE)

Property Owner Name _____ Address (Street # & Name, City, State & Zip) _____
Phone Number _____ Fax Number _____ Email Address _____

III. APPLICANT INFORMATION

HOMEOWNER CONTRACTOR
Applicant Name (Company Name) _____ Contact Person _____ Email Address _____
Address (Street # & Name, City, State & Zip) _____
Phone Number _____ Fax Number _____ State License Number _____ Expiration Date _____
Federal Employer ID # (or reason for exemption) _____ MESCE Employer # (or reason for exemption) _____
Worker's Compensation Insurance Carrier (or reason for exemption) _____

IV. TYPE OF JOB

Commercial Manufactured Home Setup (HUD Mobile Home) New Alteration
 Multiple Family PreManufactured Home Setup (State Approved) State Owned School
 Single-Family Other: _____

V. PLAN REVIEW REQUIREMENTS

Plans must be submitted with application for plan review with fee payment before permit is issued, except as listed below.

Plans are not required for the following:

- 1) When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- 2) Work completed by a governmental subdivision or state agency costing less than \$15,000.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear the architect's or engineer's seal and signature.

VI. SIGNATURE/HOMEOWNER AFFIDAVIT

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Homeowner Affidavit:

I hereby certify the electrical work described on this permit application shall be **installed by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been **inspected** and **approved** by a Certified Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections. (**Homeowner signature indicates compliance with Homeowner Affidavit**)

Signature of Contractor or Homeowner _____ Printed Name _____ Date _____

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VII. FEE CLARIFICATIONS

Item #16 and #18 Mobile Home Site:

When installing a site service in a park, the permit applicant must include the application fee, plus the number of park sites (pedestals).

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a Premanufactured home on private property, a permit must include the application fee, service and feeder.

VIII. DESCRIPTION OF WORK TO BE PERFORMED

IX. FEE CHART

#	Fee Description	Amount	# of Items	Total					
1	Application Fee (Non-Refundable)	\$30.00	1	\$30.00	17	Outlets (per 25)	\$5.00		
2	Air Conditioning	\$20.00			18	Pedestals Only	\$16.00		
3	Circuits	\$6.00			19	Power Outlets (ranges, dryers, etc.)	\$7.00		
4	Commercial Plan Review (Minimum)	\$100.00			20	Service: Temporary Service up to 200 amp permanent service	\$10.00		
5	Conduit only; or grounding only	\$35.00			21	Service over 200 amp	\$25.00		
6	Dishwasher	\$6.00			22	Signs (illuminated & neon)	\$25.00		
7	Electrical Heating Unit (baseboard)	\$5.00			23	Smoke Detectors (per 25)	\$4.00		
8	Energy Retrofit - Temp Control	\$35.00			24	Solar Panel (U.L. Listed)	\$10.00		
9	Feeder - Bus Ducts, etc (per 50')	\$7.00			25	Spa / Hot Tubs	\$35.00		
10	Fire Alarms (per device) [Minimum = \$45.00]	\$6.00			26	Units (up to 20 K.V.A. or H.P.)	\$7.00		
11	Furnace - Unit Heater	\$6.00			27	Units (up to 21 K.V.A. or H.P. & over)	\$11.00		
12	Generators	\$25.00			INSPECTIONS				
13	License Registration Fee (Contractor License)	\$15.00			(Minimum of a Final Inspection Fee Required)				
14	Lift Pumps	\$21.00			28	Additional Inspection	\$45.00		
15	Lighting Fixtures (per 25)	\$7.00			29	Rough Inspection	\$45.00		
16	Mobile Home Park Site Feeder Connection	\$27.00			30	Special Safety Inspection	\$45.00		
					31	Final Inspection	\$45.00		

Enter the number of items being installed and multiply by the line item price for total fee.

Total Fee:

Make checks payable to:
Pittsfield Charter Township

General: Electrical work shall not be started until the application for permit has been filed with the Pittsfield Township Building Services Department. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until it has been inspected and approved.** The inspection telephone number will be provided on the permit form. When ready for inspection, call the Building Services Department providing, a minimum, 24 hours notice. The inspection department will need the **job address, permit number, and contact information.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six (6) months after issuance of the permit, or if the authorized work is suspended or abandoned for a period of six (6) months after the time of commencing work. A refund may be obtained on a permit if a request is submitted in writing prior to the expiration of the permit. **The refund will be less the application fee, 25% of the permit fee and any inspections that have been completed.**