



Pittsfield Charter Township
Department of Building Services

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Laura Igna
Building Services Manager
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Mandy Grewal, Supervisor

AUTHORIZED PROPERTY AGENT REGISTRATION FORM

Property Address _____

Authorized Agent Information

Agent Full Name / Company Name		Driver's License or State ID Number	
Mailing Address	City	State	Zip Code
Primary Phone	Secondary Phone	Email Address	
Distance from Township	Property Owner Name		

All changes in the required information must be provided to the Department of Building Services in writing within 30 days of the change.

Appointment of Agent

I, _____, am the owner of the property referred to in this registration form. I appoint _____, whose address and phone number are shown above as my agent to accept and receive all notices and process whatsoever required and/or appropriate pursuant to, and for the property administration of, the Property Maintenance Ordinance of Pittsfield Charter Township.

Property Owner Signature

Date

Acceptance of Appointment

I, _____, accept the appointment as agent for the property owner, _____, and agree to accept all notice and process from Pittsfield Charter Township regarding the property referred to in this registration form.

Authorized Agent Signature

Date