



Fence Permit Application

ZP Fee \$ _____

Applicant Requirement Checklist	
<input type="checkbox"/>	Application fee (must be paid by cash or check when application is submitted). <i>Fee is non-refundable</i> Non-Residential \$100.00 Residential \$50.00
<input type="checkbox"/>	Completed Application Form
<input type="checkbox"/>	A Mortgage Survey or sketch of the property indicating fence location and distance from lot lines.
<input type="checkbox"/>	If the proposed fence exceeds 6-feet in height, a Building Permit is required
<input type="checkbox"/>	If the proposed fence crosses a drainage easement, an "Acknowledgement of Drainage Easement Responsibilities Form"

Property Information		
(Please Print)		
_____	_____	
Street Number	Street Name	
_____	_____	
City	State	Zip
Parcel I.D. # 12 - ____ - ____ - ____ Zoning District: _____		

Property Owner Information			
(Please Print)			
_____	(_____) _____		
Property Owner's Name	Contact Number		
_____	_____		
Address	City	State	Zip
_____	_____	_____	_____
_____	_____	_____	_____
Property Owner's Signature	Date	Email	
By signing above, the property owner acknowledges all liability for any fence located within a public or private easement			

Applicant Information <i>(to be filled out if the applicant is not the property owner)</i>			
(Please Print)			
_____	(_____) _____		
Applicant's Name	Contact Number		
_____	_____		
Address	City	State	Zip
_____	_____	_____	_____
_____	_____	_____	_____
Applicant's Signature	Date	Email	

Description of Proposed Fence	
Fence height: _____	Fence style/materials: _____
<i>Please see Section 13.06 of the Zoning Ordinance for complete Fence Regulations</i>	

Zoning District	Restrictions	Maximum Height
Residential	3-foot ornamental in front or street yard if it is a corner lot	6 feet
Commercial, Form-Based	Not permitted in front or street yard (except where required by the Planning Commission)	6 feet
Business, Industrial, or Public Facility	Not to exceed fifty percent (50%) opacity in a front or street yard.	12 feet

Barbs and/or spikes are only allowed on fences exceeding 10 feet in height, except on fences that enclose active farmland (whereas barbed wire is permitted at any height). Fences shall not contain any electric charge or current, except fences that enclose active farmland.

Any retaining wall taller than 18-inches in height will be regulated as a fence.

Please Complete Reverse Side →

:: Office Use ::	Time Stamp
Received By: _____	
(Initials)	

Neighboring Property Owner's Agreement

If the proposed fence will be attached to a neighboring fence or along a shared property line, the neighboring property owner(s) must indicate that they agree to have the proposed fence attached to or located on the shared property line.

(Please Print)

Property Owner 1:

_____	_____	(_____)_____
Street Number	Street Name	Home Number
_____	_____	(_____)_____
Property Owner's Name		Work Number
_____	_____	_____
Property Owner's Signature		Date

(Please Print)

Property Owner 2:

_____	_____	(_____)_____
Street Number	Street Name	Home Number
_____	_____	(_____)_____
Property Owner's Name		Work Number
_____	_____	_____
Property Owner's Signature		Date

(Please Print)

Property Owner 3:

_____	_____	(_____)_____
Street Number	Street Name	Home Number
_____	_____	(_____)_____
Property Owner's Name		Work Number
_____	_____	_____
Property Owner's Signature		Date

:: OFFICE USE ONLY ::

Approved **Denied** _____ *Approved or Denied by Planning/Zoning* _____ **Date** _____

Planning/Zoning Comments/Stipulations: _____

Approved **Denied** **No Building Permit Required** _____ *Approved or Denied by Building* _____ **Date** _____

Building Comments/Stipulations: _____
